

TOWN OF PLYMOUTH

2004

ANNUAL REPORT



THE PLYMOUTH LANDFILL IN BLOOM



TOWN OF PLYMOUTH OFFICES

web site: www.plymouth-nh.org

<u>Town Hall Offices:</u>	e-mail: townhall@plymouth-nh.org	536-0036 FAX
Selectmen's Office:	Monday-Friday 8:00 AM - 4:30 PM	536-1731
Town Administrator:	e-mail: ecorrows@plymouth-nh.org	536-1731
Finance/Personnel:	e-mail: kfreitas@plymouth-nh.org	536-1731
Community Planning:	e-mail:	536-1731
Town Clerk:	Monday-Friday 8:30 AM - 4:00 PM	536-1732
Tax Collector:	Tues, Wed, Thurs 8:00 AM - 2:00 PM	536-4733

Police Department

Administration Office:	Monday-Friday 8:00 AM - 4:00 PM	536-1804
334 North Main Street	e-mail: info@plymouthpd.com	536-4008 FAX

Fire Department

Administration Office:	Monday-Friday 8:00 AM - 4:00 PM	536-1253
42 Highland (Fire Station)	e-mail: plymouthfire@plymouth-nh.org	536-0035 FAX

Highway Department

Administration Office:	Monday-Friday 7:00 AM - 3:30 PM	536-1623
South St., Highway Garage	email: jboucher@plymouth-nh.org	

Recycling Center

Administration Office:	Tues. Th. Fri. Sat 8:00 AM - 4:00 PM	536-2378
Beech Hill Road	Sunday 8:00 AM - 1:00 PM	
	e-mail: pfreitas@plymouth-nh.org	

Parks & Recreation

Administration Office:	Monday-Friday 8:00 AM - 4:00 PM	536-1397
	Summer Hours 7:30 AM - 3:30 PM	536-9085 FAX
	e-mail: parkrec@plymouth-nh.org	

Pease Public Library:

Russell Street	Mon. Tues. Wed. 10:00 AM - 8:00 PM	536-2616
	Thurs. Fri. 10:00 AM - 5:00 PM	536-2369 FAX (10-5)
	Saturday 10:00 AM - 2:00 PM	
	e-mail: peasekh@adelphia.net	

Public Welfare Office:

Police Station	Mon. Wed. 6:00 PM - 8:00 PM	536-2242
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PLYMOUTH EMERGENCY NUMBERS

FIRE AND AMBULANCE

911

POLICE

911

2004
ANNUAL REPORT
OF THE OFFICERS
OF THE

N. H. STATE LIBRARY

JUL 19 2005

CONCORD, NH

TOWN OF
PLYMOUTH, N.H.

YEAR ENDING
DECEMBER 31, 2004

FISCAL YEAR ENDING
JUNE 30, 2004

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DATES TO REMEMBER – INSIDE BACK COVER
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Special Recognition/Acknowledgement

For:



Althea Greenwood Gray
1927-2004

The 1985 Chamber of Commerce recognized her for being an Outstanding Individual Who Best Exemplifies the Spirit of Involvement in the Community. The Rotary Club awarded her for "Citizen of the Year" in 1991.

Althea opened her first door to success when she began to welcome foster children into her own home for many years and later opened another door as she began a career at the Plymouth Senior Center. In the 26 years she was there, she founded the Plymouth Area Meals on Wheels program, was the director who researched and helped to renovate the railroad depot that is now the home of the Plymouth Regional Senior Center, and, she touched the lives of all who had come to know her.

In addition to the seniors, she loved and cherished her family; her husband of 55 years, Bernard, their three children: Wanda, Melissa, and Scott; their four grandchildren and seven great-grandchildren, her brother Clarence, and sister-in-law Mary. Althea will not only be remembered for the things she did, but how she faithfully and optimistically accomplished them.

MEETING SCHEDULE OF TOWN BOARDS AND COMMISSIONS

SELECTBOARD

Meets on the 2nd and 4th Monday of each month, 5:30 PM, Meeting Room,
Town Hall. Occasionally meeting dates are changed to
accommodate scheduling conflicts.
(Meeting dates are posted at the Town Hall, or call the Office of the Selectboard)

PLANNING BOARD

Meets on the 3rd Thursday of each month, 6:00 PM, Meeting Room,
Town Hall. Also, work sessions are held on the
1st Thursday of each month at 6:00 PM

CONSERVATION COMMISSION

Meeting dates/time posted at Town Hall
Or contact Chairperson for the date/time and location

HIGHWAY AND PUBLIC SAFETY COMMITTEE

Meeting dates/time posted at Town Hall
Or contact Chairperson for the date/time and location

PARKS AND RECREATION COMMISSION

Meets on the 2nd Wednesday of each month, 7:00 PM, Parks & Recreation Office
Plymouth Elementary School

ZONING BOARD OF ADJUSTMENT

Meets on the 1st Tuesday of each month at 7:00 PM
Town Hall

All other committees meet at the call of the Chairperson.
Contact the Chairperson for the date/location and time.

ELECTED OFFICIALS

ELECTED BY BALLOT:

TERM
EXPIRATION
DATE:

Selectmen: (3 year term)

Quentin Blaine, Chairman	2005
Paul SanSoucie	2006
Timothy M. Naro	2007

Moderator: (2 year term)

Robert B. Clay	2006
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Town Treasurer: (3 year term)

Carol Geraghty	2005
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Town Clerk: (3 year term)

Kathleen Latuch	2007
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Tax Collector: (3 year term)

Linda Buffington	2007
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Supervisors of the Checklist: (6 yr. term)

Marlene Stuart	2006
Mary Nelson	2008
Lee Webster	2010

Trustees of the Trust Fund: (3 yr. term)

William Crangle, Chair	2005
Michael Long	2007
Gusti Buhrman	2006

Library Trustees: (3 year term)

Elsa Turmelle	2006
Winifred Hohlt	2006
A. Joan Bowers	2007
Douglas Grant	2005
Ann Hodsdon	2005

Cemetery Trustees: (established 1999)

Ted Geraghty	2005
Gregor Andersen	2007
Patrice Scott	2006

Advisory Budget Committee: (4 year term)

Edith Smith, Chair	2005
Guy Brisson	2006
Bill Cushing	2007
Dwight Fischer, PSU Rep.	
Tim Keefe, PSU Rep.	

TOWN BOARDS AND COMMISSIONS

APPOINTED:

Planning Board: (3 year term)

Ray Gosney, Chair	2005
David Switzer, Vice Chair	2005
Quentin Blaine, Selectmen's Rep.	2005
Timothy Naro, Selectmen's Rep. Alt.	2005
William Houle	2006
Chris Murphy	2006
Robert Dragon	2007
Carolyn "Widge" Kent	2007
John Krueckeberg, alternate	2006
Richard Piper, alternate	2005

Zoning Board of Adjustment: (3 year term)

Tom McGlaufflin, Chair	2005
Brian Murphy, Vice Chair	2005
Ralph Oliver	2005
(vacancy)	
Steve Kaminski, alternate	2006
Keyle Mabin, alternate	2006
(3 alternate vacancies)	2006

Conservation Commission: (3 yr. term)

Dominick Marocco, Chair,	2007
David Switzer, Sec./Treasurer	2005
Gisela Estes	2005
Stuart Crowell	2006
Susan Swope	2006
Alan Davis	2007
Paul Estes, alternate	

Parks & Recreation Commission (3 yr. term)

Jim Mayhew, Chair	2005
Susan Amburg	2005
Tonia Orlando	2005
Mark McGlone	2006
Jim Nolan	2006
Patricia Dimick	2007
Elizabeth Corrow, Sel. Rep.	

COMMITTEES

Capital Improvement Committee:

Ray Gosney, Chair
Quentin Blaine, Selectmen's Rep.
Guy Brisson
Elizabeth Corrow
Carolyn "Widge" Kent
Edith Smith
Eldwin Wixson
Peter Hutchins (Ply. Elem. School)

Town Parking Committee:

Paul SanSoucie, Selectmen's Rep.
Chief Thibeault
Captain Temperino
Frank Miller
Steve Rand
Bill Crangle (PSC Rep.)
Chief John Clark (PSC alternate)

Highway and Public Safety Committee:

Bill Houle, Chair
Paul SanSoucie, Selectmen's Rep.
Lloyd Berry
Jim Boucher
Chief Raymond
Chief Thibeault

Public Safety Complex Committee:

Timothy Naro, Chair
Chief Thibeault
Ray Gosney
Tom Morrison
Bill Crangle
Dick Piper
Chief Raymond
Captain Temperino

Public Community Channel 3 Committee: (PCC-3)

Wally Stuart
Ken Bergstrom
Jamie Cadorette
John Bowen
Brendan Hoch
Joanne Koermer
Claire Moorhead
Barry Walker

TOWN OF PLYMOUTH

TOWN ADMINISTRATOR

Elizabeth Corrow

COMMUNITY PLANNER

(vacant)

POLICE CHIEF

Anthony Raymond

FIRE CHIEF

DIRECTOR OF EMERGENCY MANAGEMENT

Brian Thibeault

PARKS AND RECREATION DIRECTOR

Larry Gibson

PEASE PUBLIC LIBRARY DIRECTOR

Katherine Hillier

HIGHWAY DEPARTMENT MANAGER

Jim Boucher

SOLID WASTE OPERATIONS MANAGER

Paul Freitas

LAND USE ENFORCEMENT OFFICER

Matthew Nebesnik

ANIMAL CONTROL OFFICER

Plymouth Police Department

AIRPORT DIRECTOR

Norm Smith, Jr.

CEMETERY SEXTON

Paul Freitas

HEALTH OFFICER

Tom Morrison

WELFARE OFFICER

Sherry Ryea

TOWN OF PLYMOUTH EMPLOYEES

Selectmen's Office:

Elizabeth Corrow, Town Administrator
(vacant) , Planner
Karen Freitas, Finance/Personnel
Judith Blossom, Selectmen's Secretary
Kathryn Beisiegel, Land Records Supvr.
Faith Jacobs, Bookkeeper
Peg Mitchel, Office Assistant

Police Department:

Anthony Raymond, Police Chief
Steven Temperino, Captain
Peter Gardner, Lieutenant
Stephen Lefebvre, Sergeant
Barry Tanner, Detective/Sergeant
Sean McDaniels, Police Officer
Robert Cormier, Police Officer
Alexander Hutchins, Police Officer
Derrick Boden, Police Officer
Stephanie Magoon, Admin. Assistant
Vicki Day-Moore, Records Secretary
John Taffner, Parking Ent/Crossing Guard
Ronald Shaw, Parking Ent/Crossing Guard
James MacDonald, Part-time Officer
Richard Brewer, Part-time Officer
Lacey Smock, Dispatch Supervisor
Erin Smith, Dispatcher
Karen McComiskey, Dispatcher
Maren Godville, Dispatcher
Christopher Szatynski, Dispatcher
Dean Chandler, Part-time Dispatcher
John Keller, Part-time Dispatcher
Betsy Scrafford, Part-time Dispatcher
Amanda Perreault, Part-time Dispatcher

Parks & Recreation:

Larry Gibson, Director
Lisa Fahey-Ash, Program Coordinator
Jim Blake, Park Foreman
Maurice Bransdorfer, Groundskeeper II
Larry Levesque, Groundkeeper I
Daniel Medaglia, Groundskeeper I
Lydia McCart, Secretary

Airport:

Norm Smith, Jr., Manager

Health Officer:

Tom Morrison

Land Use Enforcement Officer / Deputy

Health Officer:

Matt Nebesnik

Fire Department:

Brian Thibeault, Fire Chief
Thomas Morrison, Deputy Chief
Robert Vonlderstine, Captain
John P. Olmstead, Lieutenant
Casino Clogston, Lieutenant
John Keller, Lieutenant
Drew Lazarus, Firefighter
Brian Tobine, Firefighter
Joseph Bulcock, Firefighter
Stephen Vachon, Firefighter
Ann McKenney, Secretary

Solid Waste/Recycling Center:

Paul Freitas, Manager
Michael Ray, Foreman
Michael Barden
Kevin Danforth

Highway Department:

Jim Boucher, Manager
Chris McCormack, Supvrs
Joe Fagnant
Robert Bain
David Goodwin
Derrick Todd
Gary Sakin

Library:

Katherine Hillier, Director
Pat Hanscomb, Ass't Librarian
Deborah Perloff, Ass't Librarian
Ann Pierce
Nancy Law
Irene Blake
Robert Olmstead
Margaret Graves

Cemetery:

Paul Freitas, Sexton

Welfare Officer:

Sherry Ryea

**Elected Officials:

**Board of Selectmen:

**Quentin Blaine, Chairman
**Paul SanSoucie

**Timothy M. Naro

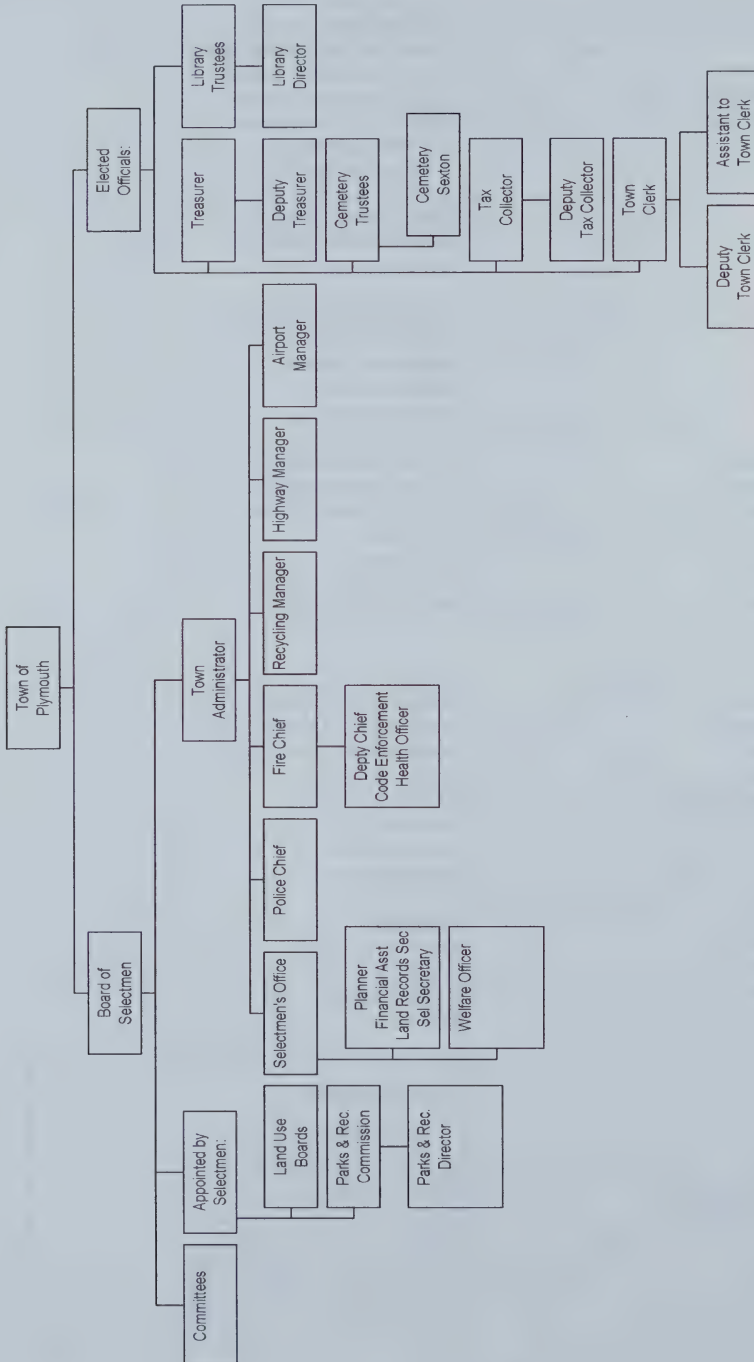
**Town Clerk: Kathleen Latuch

Ass't Town Clerk: Joan Morabito

**Tax Collector: Linda Buffington

**Town Treasurer: Carol Geraghty

TOWN OF PLYMOUTH



PLYMOUTH SELECTBOARD
2004 ANNUAL REPORT

The Town completed its property revaluation this fall, which resulted in property assessments being brought close to current market values. The old assessments were only about 55% of actual market value and such a significant correction created large tax changes for some property owners. The Board proposes that, in the future, revaluations be conducted more often in order to reduce the impact that any changes may have on individual property owners.

One result of the nearly doubling of the property values for homeowners was the impact on exemptions for the elderly and blind. Because exemptions remove a specific dollar amount of property from taxation, the significant increase in valuation, and the resulting lowering of the tax rate, substantially reduced the actual value of the exemptions. The Board held two public hearings on the matter and voted to submit revised exemption amounts to the voters for their consideration. The revised exemptions will restore the exemptions to dollar amounts similar to the amounts prior to the revaluation. At the same time, the Board considered the tax credits allowed for veterans and disabled veterans. Those credits had not been modified since the early 1990s despite changes to legislation that allowed them to be increased substantially. The Board agreed to also submit to voters for their consideration raising the amount of tax credits for veterans by \$50 each and for disabled veterans by \$100 each.

The agreement reached with Plymouth State University early in the year significantly increased the revenues paid to the Town by the University. In addition to payments for the current fiscal year, the University made payments for the prior fiscal year, which was the first year of the seven-year agreement. The increased revenues helped limit the increase of the Town's portion of the tax rate to two cents based on the old valuation.

The University and the Town reached agreement on the circumstances under which the University will reimburse the Town for police and fire costs associated with controlling large gatherings of on-campus students in off-campus locations. With the success of Boston sports teams this past year, the Town had a couple of unfortunate incidents where student behavior got out of hand and required significant police involvement to bring the situations under control. After some negotiations, the University agreed to reimburse the Town for police costs for the incident following the Patriots' victory in the Super Bowl. The negotiations for that event led to a much smoother process for the University to take responsibility for additional police costs to control student behaviors during and immediately following the Red Sox victory in the American League Championship and the World Series. In addition to payments to the Town, the University has also taken steps to educate students about their responsibilities as temporary residents of the Town and to improve the processes for imposing University disciplinary measures on student offenders. In addition to the financial arrangements of the original agreement, the University has also agreed to reimburse the Town for costs for extra policing during Homecoming and Spring Fling weekends.

The Town has continued to work on road and infrastructure improvements. Preliminary projects associated with the new bridge and entrance into Town has been completed. Several buildings have been razed and piping for utilities has been driven under the river. Major work will continue with demolition of the old bridge and construction of the new bridge scheduled to begin in 2005. Another

road project scheduled for 2005 is the reconstruction of much of the western end of Highland Street. The project estimate came in significantly higher in cost than what was anticipated when the Town requested assistance for the project from the State. The project will still go forward, but may not be as extensive as originally planned.

Plymouth is fortunate to have such committed and talented employees providing a wide range of services to our residents. We are also fortunate to have so many dedicated volunteers serving on our boards and commissions. Together, they help make Plymouth such a wonderful place to live and work.

Respectfully submitted,

Quentin Blaine, Chair
Paul SanSoucie
Timothy Naro

STATEMENT OF APPROPRIATIONS FOR TAXES ASSESSED
FOR THE FISCAL YEAR JULY 2003 TO JUNE 2004

GENERAL GOVERNMENT:

Town Officers' Salaries and Expenses	270,745.00
Election	125,264.00
Financial Administration	140,343.00
Property Appraisal	37,000.00
Legal Expenses	85,000.00
Insurance	98,500.00
Planning and Zoning	83,522.00
General Government Buildings	33,500.00
Cemeteries	50,784.00
Advertising and Regional Associations	10,807.00

PUBLIC SAFETY:

Police Department	1,212,931.00
Ambulance	70,094.00
Fire Department	905,420.00

HIGHWAYS AND SANITATION:

Highway Department	583,543.00
Bridges	210,000.00
Street Lighting	47,000.00
Airport	3,800.00
Solid Waste Disposal Department	340,683.00
Pemi-Baker Solid Waste District	3,500.00

HEALTH AND WELFARE:

Humane Society Agreement	4,400.00
Pemi-Baker Home Health Agency	16,000.00
Genesis-Lakes Reg. Mental Health	1,000.00
Plymouth Regional Free Clinic	1,000.00
General Assistance	38,517.00
Baker-Pemi Senior Citizens	1,800.00
Grafton County Senior Citizens	6,050.00
Community Action Outreach	2,500.00
Plymouth Task Force Against Violence	1,500.00

CULTURE AND RECREATION:

Parks and Recreation Department	422,934.00
Library	263,063.00
Patriotic Purposes	975.00
Band Concerts	4,000.00

Town Common	8,000.00
Friends of the Arts	100.00
Conservation	6,200.00
Care of Trees	2,400.00
DEBT SERVICE:	
Principal Long Term Notes & Bonds	80,000.00
SRF-Landfill Closure Payment	74,177.00
Interest Expense Long Term Notes & Bonds	4,720.00
CAPITAL OUTLAY:	
Fuel Cleanup-Highway	2,660.00
Landfill Monitoring	5,400.00
Highland St Project	899,500.00
Town Wide Mapping	30,000.00
Planning-Master Plan	20,000.00
Amb/Fire Management Study	20,000.00
Public Safety Complex	50,000.00
Snowmobile Trail Grant	20,000.00
Copy Machine Lease	2,052.00
Rec/Horizontal Baler	53,000.00
Fire&Rec-Replace Defibrillators	15,000.00
Recy-Opportunitites/Recy Equip	5,000.00
Replace '81 Mack/Fire	42,069.00
Park&Rec New Tractor	7,000.00
Phone System-Town Hall	2,984.00
Rec-Front End Loader	15,500.00
Hwy-Sweeper	88,000.00
CAPITAL RESERVE	
Ambulance Reserve	34,049.00
Recy-Compactor	6,000.00
Sidewalks	20,000.00
Dispatch Equipment	10,000.00
HVAC-Town Hall	5,000.00
Town Reval	10,000.00
Replace 1991 Ladder Truck	125,000.00
Zoning Ordinance Rewrite	5,000.00
Road Construction	100,000.00
TRANSFER TO TRUST	
Exp Trust-Emergency Equip Replace	0.00
TOTAL APPROPRIATIONS	6,844,986.00

LESS ESTIMATED REVENUES AND CREDITS

TAXES:

Land Use Change Taxes	15,000.00
Yield Taxes	25,000.00
Payments in Lieu of Taxes	38,583.00
Other Taxes	0.00
Interest and Penalties on Delinquent Taxes	65,000.00

LICENSES PERMITS AND FEES:

Business Licenses and Permits	5,000.00
Motor Vehicle Permit Fees	540,000.00
Land Use Permits	24,000.00
Other Licenses, Permits and Fees	41,400.00
From Federal Government	719,600.00

TAXES FROM STATE:

Shared Revenue	59,007.00
Meals & Rooms Tax Distribution	209,206.00
Highway Block Grant	114,764.00
Other Miscellaneous Revenue	221,579.00

CHARGES FOR SERVICES:

Income from Departments	918,250.00
Other Charges	155,000.00

MISCELLANEOUS REVENUES:

Sale of Municipal Property	0.00
Interest on Investments	25,000.00
Other (Rents, BC/BS and Dental reimburse, etc.)	158,420.00

INTERFUND OPERATING TRANSFERS IN:

Capital Reserve Withdrawals	187,500.00
Cypres Reimbursement/Perp Care	6,000.00

TOTAL REVENUE AND CREDITS

3,528,309.00

2004 TAX RATE COMPUTATION

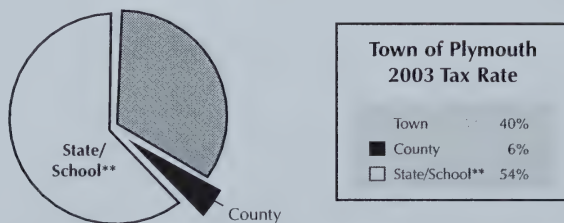
Total Town Appropriations	6,844,991
Total Revenues and Credits	<u>- 3,925,783</u>
Net Town Appropriations	2,919,208
Net School/State Appropriation	+ 4,183,255
County Tax Assessment	434,807
 Total Town, School/State and County	 <u>7,537,270</u>
DEDUCT: Total Business Profits Tax Reimbursement	0
ADD: War Service Credits	32,100
ADD: Overlay	<u>91,335</u>
 PROPERTY TAXES TO BE RAISED	 <u>7,660,705</u>
 TAXES COMMITTED TO COLLECTOR:	
Property taxes	7,660,705
Precinct Taxes and/or Service Area Taxes0	
Less War Service Credits	<u>- 32,100</u>
 TOTAL TAX COMMITMENT	 <u>7,628,605</u>

2004 TAX RATE BREAKDOWN PER \$1,000.00

Town	9.23
County	1.32
State/School District	<u>12.75</u>
MUNICIPAL TAX RATE	23.30

Precinct: Plymouth Village Water & Sewer

PRECINCT VALUATION 157,647,972



** School portion includes State Education tax

INVENTORY OF TOWN OWNED PROPERTY
AS OF DECEMBER 14, 2004

PROPERTY I.D. NUMBER	DESCRIPTION	ACREAGE
0001-0007-0006	Airport	74.90 ac
0001-0008-0003	Airport Terminal and Land	47.80 ac
0001-0008-003A	Airport Hanger (building only)	2000sf
0001-0008-003C	Airport Hanger (land & building)	.116ac
0002-0011-0005	Pleasant Valley Cemetery	3.5ac
	Smith Bridge Road	
0003-0002-0004	Plymouth Solid Waste & Recycling Facility	15.30 ac
0003-0002-0046	W/S Main Street	3.2ac
	Daniel Webster Development Co. tax-deeded	
0003-0002-0047	Plymouth Police Department	4.18 ac
0003-0007-0030	59 Riverside Cemetery	20.00 ac
	Fairgrounds Road	
0004-0001-0004	W/S Interstate 93	.03 ac
0005-0002-0011	W/S Mayhew Turnpike	96.6ac
	Miller gift	
0005-0004-0027	West Plymouth Cemetery	1.00 ac
	Mayhew Turnpike	
0006-0003-0080	Reservoir Road Cemetery	.50 ac
	Reservoir Road	
0006-0004-0035	Sawmill Cemetery	1.00 ac
	Bartlett Road	
0007-0001-0008	Cooksville Road Cemetery	.10 ac
	Cooksville Road	
0007-0002-0009	Highland Street	5.70 ac
	Teichner gift	
0007-0003-0004	Butterfield Property	.12 ac
	Old Route 25 & Highland St.	
0007-0006-0003	Cross Country Lane	.11 ac
	(land at entrance to Plymouth Heights)	
0007-0006-0020	N/S Texas Hill Road	6.10 ac
	Keniston gift	
0007-0009-0001	E/S Daniel Webster Highway	.52 ac
	Kruger tax-deeded	

INVENTORY OF TOWN OWNED PROPERTY
AS OF DECEMBER 14, 2004

PROPERTY I.D. NUMBER	DESCRIPTION	ACREAGE
0008-0002-0002	135 Daniel Webster Highway	1.84 ac
0011-0001-0009	W/S Thurlow Street	76.00 ac
	Newton Conservation gift	
0011-0001-0044	W/S Cummings Hill Road	87.00 ac
	Walter Conservation gift	
0011-0001-0045	Stearns Cemetery	1.00 ac
	Texas Hill Road	
0012-0003-0034	Lower Intervale Cemetery	1.00 ac
	Daniel Webster Highway	
0015-0001-0003	Union Cemetery	.06 ac
	Dick Brown Pond Road	
0020-0006-0002	N/S Merrill Street	.08 ac
0020-0009-0023	Plymouth Fire Department	.54 ac
0021-0014-0008	Town Hall	.49 ac
0021-0014-0009	Town Common with Gazebo	.29 ac
0021-0014-0010	Post Office Square	.03 ac
	(in front of Town Hall & Church)	
0021-0016-0001	Pease Public Library	.75 ac
0021-0023-0004	52 Main Street	.277ac
	Rohner tax-deeded	
0021-0025-0002	36 Green Street	.75ac
	NH Electric Co-op	
0021-0025-0003	Green Street	.10ac
	NH Electric Co-op	
0022-0004-0006	Fox Park 6 Langdon Street	32.10 ac
0023-0005-017A	Plymouth Highway Garage	6460 sf
	(on land of PVW&SD)	
0023-0007-0014	W/S Winter Street	.26 ac
	(mini-park)	

SUMMARY INVENTORY OF VALUATION
SEPTEMBER 1, 2004

	<u>TOWN</u>	<u>PRECINCT</u>
<u>LAND</u>		
Current Use	1,297,777	99,672
All Other Taxable	75,427,200	34,013,800
Total Taxable	76,724,977	34,113,472
Tax Exempt & Non Taxable	8,359,021	5,968,900
Total Land Value	85,083,998	40,082,372
<u>BUILDINGS</u>		
Taxable	243,235,940	123,383,700
Tax Exempt & Non Taxable	<u>110,170,300</u>	<u>88,170,000</u>
Total Buildings Value	353,406,240	211,553,700
<u>PUBLIC UTILITIES</u>		
Electric	<u>10,358,900</u>	<u>517,800</u>
Total Valuation:	448,849,138	252,153,872
TOTAL TAXABLE VALUATION:	330,319,817	158,014,972
<u>EXEMPTIONS</u>		
Blind Exemptions (6)	90,000	(6) 90,000
Elderly Exemptions (28)	<u>440,000</u>	(18) <u>280,000</u>
TOTAL EXEMPTIONS:	530,000	370,000
TOTAL EXEMPTIONS TAKEN:	525,000	367,000
NET VALUATION ON WHICH TAX RATE IS COMPUTED:	329,794,817	157,647,972
LESS PUBLIC UTILITIES:	10,358,900	517,800
NET VALUATION W/O UTILITIES ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED:	319,435,917	157,130,172

COMPARATIVE STATEMENT

	7/03-6/04 Available	7/03-6/04 Expended	Balance	Encumbered to FY 04/05	7/04-6/05 Appropriated	7/05-6/06 Proposed
Town Office Salaries, Fees, Exp.	233,877.09	227,980.27	5,896.82	2,500.00	270,745.00	287,234.41
Election, Registration, Statistics	112,013.95	111,652.91	361.04	0.00	125,264.00	129,903.70
Financial Administration	128,905.04	123,456.82	5,448.22	0.00	140,343.00	144,033.55
Reappraisal/Revaluation	37,000.00	36,085.33	914.67	0.00	37,000.00	50,000.00
Legal Expenses	65,850.00	55,968.69	9,881.31	0.00	85,000.00	86,500.00
Planning and Zoning	71,864.27	68,886.21	2,978.06	500.00	83,522.00	86,521.84
Land Use Enforcement	0.00	0.00	0.00	0.00	0.00	52,406.52
General Government Buildings	34,450.00	43,561.29	-9,111.29	0.00	33,500.00	37,500.00
Cemeteries	49,470.68	41,087.38	8,383.30	0.00	50,784.00	51,554.79
Insurance (other)	70,100.00	90,707.30	-20,607.30	0.00	98,500.00	99,750.00
Advertising & Regional Assoc.	10,306.96	10,306.96	0.00	0.00	10,807.00	11,025.44
Police Department	1,084,533.84	1,129,380.40	-44,846.56	0.00	1,212,931.00	1,301,284.55
Ambulance	59,105.00	57,710.33	1,394.67	0.00	70,094.00	76,421.00
Fire Department	773,000.63	788,166.13	-15,165.50	1,750.00	905,420.00	923,457.48
Highways and Streets	594,527.89	493,616.59	100,911.30	59,367.79	583,543.00	570,677.09
Bridges	64,494.02	176,766.41	-112,272.39	7,389.00	210,000.00	475,000.00
Street Lighting	55,000.00	48,334.60	6,665.40	0.00	47,000.00	48,000.00
Airport	3,531.06	3,711.06	-180.00	0.00	3,800.00	4,655.00
Solid Waste Disposal	323,309.45	317,677.21	5,632.24	500.00	340,683.00	400,512.85
Pemi-Baker Solid Waste Dist.	3,500.00	2,315.58	1,184.42	0.00	3,500.00	3,500.00
Animal Control/Humane Society	4,300.00	4,100.00	200.00	0.00	4,400.00	4,900.00
Pemi-Baker Home Health Agency	16,000.00	16,000.00	0.00	0.00	16,000.00	16,000.00
Plymouth Regional Free Clinic	1,000.00	1,000.00	0.00	0.00	1,000.00	1,000.00
Genesis-Lakes Region Mental Health	0.00	0.00	0.00	0.00	1,000.00	1,000.00
General Assistance	38,517.13	32,762.46	5,754.67	0.00	38,517.00	43,772.64
Baker-Pemi Senior Citizens	1,800.00	1,800.00	0.00	0.00	1,800.00	1,800.00
Grafton County Senior Citizens	6,050.00	6,050.00	0.00	0.00	6,050.00	6,050.00
Tri-County Community Action	2,500.00	2,500.00	0.00	0.00	2,500.00	2,500.00
Voices Against Violence	1,500.00	1,500.00	0.00	0.00	1,500.00	1,500.00
Parks and Recreation Dept.	397,130.76	394,690.67	2,440.09	0.00	422,934.00	447,371.49
Pease Public Library	236,628.14	229,386.82	7,241.32	0.00	263,063.00	281,403.06
Patriotic Purposes	675.00	975.00	-300.00	0.00	975.00	1,250.00
Band Concerts	4,000.00	4,325.00	-325.00	0.00	4,000.00	5,000.00
Town Common	3,500.00	3,333.87	166.13	0.00	8,000.00	8,000.00
Friends of the Arts	100.00	100.00	0.00	0.00	100.00	100.00
Conservation Commission	425.00	2,623.02	-2,198.02	0.00	6,200.00	3,500.00
Conservation-Tree Care	2,400.00	1,915.00	485.00	0.00	2,400.00	2,400.00
Principal-Long Term Note/Bonds	80,000.00	80,000.00	0.00	0.00	80,000.00	0.00
SRF-Landfill Closure payment	0.00	0.00	0.00	0.00	74,177.00	72,444.22
Interest-Long Term Note/Bonds	9,360.00	9,360.00	0.00	0.00	4,720.00	0.00
Capital Outlay						
Fuel Clean-Up	2,660.00	1,500.25	1,159.75	0.00	2,660.00	2,660.00
Landfill Monitoring/Testing	7,800.00	6,952.16	847.84	0.00	5,400.00	5,400.00
Landfill Closure/SRF Loan	185,980.86	183,159.18	2,821.68	0.00	0.00	0.00
Perambulate Town Lines	0.00	0.00	0.00	0.00	0.00	2,900.00
Road Construction	0.00	0.00	0.00	0.00	0.00	100,000.00
Highland St. Project	15,291.60	13,507.84	1,783.76	0.00	899,500.00	0.00
Sidewalk Improvements	0.00	0.00	0.00	0.00	0.00	0.00
Town Wide Mapping	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
Fox Pond Park Enhancement	21,663.00	6,258.00	15,405.00	15,405.00	0.00	30,000.00

COMPARATIVE STATEMENT

	7/03-6/04	7/03-6/04		Encumbered	7/04-6/05	7/05-6/06
	Available	Expended	Balance	to FY 04/05	Appropriated	Proposed
Main Street (00-89 TE) T21	95,000.00	0.00	95,000.00	95,000.00	0.00	0.00
NH Route 25 Initial Corridor Study	0.00	4,000.00	-4,000.00	0.00	0.00	0.00
Plymouth Housing Study	0.00	0.00	0.00	0.00	0.00	0.00
Plymouth Master Plan	5,000.00	0.00	5,000.00	5,000.00	20,000.00	0.00
Library Maint. Expendable Trust	15,000.00	1,114.65	13,885.35	13,885.35	0.00	0.00
Amb/Fire Management Study	0.00	0.00	0.00	0.00	20,000.00	0.00
Public Safety Complex	0.00	0.00	0.00	0.00	50,000.00	0.00
Snowmobile Trail Grant	0.00	0.00	0.00	0.00	20,000.00	0.00
Zoning Ordinance Rewrite	0.00	0.00	0.00	0.00	0.00	15,000.00
Vehicle-Ambulance	0.00	0.00	0.00	0.00	0.00	125,000.00
Copy-Fax Machine/Selectmen	2,052.00	2,448.60	-396.60	0.00	2,052.00	3,229.00
Fire-Lakes Region Commun. Ctr.	0.00	0.00	0.00	0.00	0.00	0.00
Equip-Baler/Recycle	0.00	0.00	0.00	0.00	53,000.00	0.00
Equip-Defibrillator/Amb	0.00	0.00	0.00	0.00	15,000.00	0.00
Recyc Opportunities/Recy Equip	5,000.00	5,274.76	-274.76	0.00	5,000.00	9,000.00
Fire-Replace Chief's Car	10,936.73	10,936.73	0.00	0.00	0.00	0.00
Public Safety Building Plans	19,904.00	19,268.75	635.25	0.00	0.00	0.00
Replace *81 Mack/Fire	94,000.00	94,000.00	0.00	0.00	42,069.00	42,069.00
Park&Rec New Tractor	0.00	0.00	0.00	0.00	7,000.00	0.00
Replace Sidewalk-Trak & Tool Kit	0.00	0.00	0.00	0.00	0.00	0.00
Phone System Town Hall	2,160.00	1,662.40	497.60	0.00	2,984.00	2,984.00
Partial Assessing Update	105,000.00	11,857.50	93,142.50	93,142.50	0.00	0.00
Hwy-Sno Go Blower	70,000.00	0.00	11,480.00	58,520.00	0.00	0.00
Hwy-Pickup Truck	30,000.00	46,348.00	-16,348.00	0.00	0.00	0.00
2005 Skidsteer-Rec Pymnt 1of 2	0.00	0.00	0.00	0.00	0.00	18,000.00
Rec-Front End Loader	0.00	0.00	0.00	0.00	15,500.00	0.00
Hwy-Sweeper	0.00	0.00	0.00	0.00	88,000.00	0.00
Rec-Skidsteers & Attachments	0.00	0.00	0.00	0.00	0.00	43,000.00
Transfers to Capital Reserve						
Ambulance	31,103.33	31,104.00	-0.67	0.00	34,049.00	0.00
Landfill Closure Engineering	0.00	0.00	0.00	0.00	0.00	0.00
Recycling-Compactor	6,000.00	6,000.00	0.00	0.00	6,000.00	6,000.00
Sidewalks	20,000.00	20,000.00	0.00	0.00	20,000.00	20,000.00
Dispatch Equipment	10,000.00	10,000.00	0.00	0.00	10,000.00	10,000.00
Road Construction	0.00	0.00	0.00	0.00	100,000.00	0.00
Replace 81 Mack/Fire	0.00	0.00	0.00	0.00	0.00	0.00
Replace 89 Case Skid Steer Load	0.00	0.00	0.00	0.00	0.00	0.00
Highland Street Capital Reserve	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
Recy-Horizontal Baler	15,000.00	15,000.00	0.00	0.00	0.00	0.00
Fire&Amb-Replace Defibrillators	7,500.00	7,500.00	0.00	0.00	0.00	7,500.00
Public Safety Complex	50,000.00	50,000.00	0.00	0.00	0.00	0.00
HVAC-Town Hall	0.00	0.00	0.00	0.00	5,000.00	10,000.00
Town Reval	0.00	0.00	0.00	0.00	10,000.00	10,000.00
Replace 1991 Ladder Truck	0.00	0.00	0.00	0.00	125,000.00	105,000.00
Replace 96 F250 Pickup Truck-Rec	0.00	0.00	0.00	0.00	0.00	10,000.00
Zoning Ordinance Rewrite	0.00	0.00	0.00	0.00	5,000.00	0.00
Highway-Equipment	0.00	0.00	0.00	0.00	0.00	100,000.00
Replace Hydraulic Rescue Tool	0.00	0.00	0.00	0.00	0.00	12,500.00
Bldg-Fire Maint/Repair/Replace	0.00	0.00	0.00	0.00	0.00	25,000.00
Bldg-Police Maint/Repair/Replace	0.00	0.00	0.00	0.00	0.00	25,000.00
Transfer to Trust						
Transfers to Trusts-Cem Perpetual	0.00	300.00	-300.00	0.00	0.00	0.00
Exp. Trust-Emergency Equip Replace	0.00	0.00	0.00	0.00	0.00	0.00
Totals	5,487,777.43	5,247,986.13	181,271.30	352,959.64	6,844,986.00	6,530,171.63
Less Amount Forwarded	324,988.48					
FISCAL 04 APPROPRIATION	5,162,788.95					

TOWN OF PLYMOUTH
CAPITAL RESERVES ACCOUNT
YEAR ENDING 6/30/04

Purpose	Beginning Market Value	Additions	Income	Unrealized Gain or Loss)	Paid	Ending Market Value
Ambulance	\$ 25,819.30	\$ 31,104.00	\$ 307.35	\$ -	-	\$ 57,230.65
Dispatch Equipment	\$ 47,918.12	\$ 10,000.00	\$ 450.60	\$ -	-	\$ 58,368.72
Road Construction	\$ 5,830.09	\$ -	\$ 53.32	\$ -	-	\$ 5,883.41
Sidewalk improvement	\$ 63,263.74	\$ 20,000.00	\$ 612.30	\$ -	-	\$ 83,876.04
Emergency Equip. Replacement	\$ 4,241.65	\$ -	\$ 37.32	\$ -	-	\$ 4,278.97
Conveyor	\$ 2,906.03	\$ 6,000.00	\$ 40.91	\$ -	-	\$ 8,946.94
Highway Heavy Equip.	\$ 25,547.61	\$ -	\$ 226.69	\$ -	-	\$ 25,774.30
Transfer Station	\$ 7,642.93	\$ -	\$ 68.45	\$ -	-	\$ 7,711.38
Highland Street	\$ 50,037.31	\$ 50,000.00	\$ 569.92	\$ -	-	\$ 100,607.23
Mach-fire truck	\$ 47,567.53	\$ -	\$ 422.50	\$ -	-	\$ 47,990.03
Municipal Transportation Improvemer	\$ 43,013.20	\$ 21,700.00	\$ 521.48	\$ -	-	\$ 65,234.68
Recycle Skid Steer	\$ 15,011.22	\$ 15,000.00	\$ 171.28	\$ -	-	\$ 30,182.50
Public Safety Complex		\$ 50,000.00	\$ 125.50	\$ -	-	\$ 50,125.50
Ambulance Defibrillators		\$ 7,500.00	\$ 18.72	\$ -	-	\$ 7,518.72
Special Education	\$ 64,234.18	\$ -	\$ 570.95	\$ -	-	\$ 64,805.13
School Repair & Maint.	\$ 84,904.08	\$ -	\$ 753.80	\$ -	-	\$ 85,657.88
Total	\$ 487,936.99	\$ 211,304.00	\$ 4,951.09	\$ -	-	\$ 704,192.08

STATEMENT OF BONDED INDEBTEDNESS 6/30/04

Showing Annual Maturities of Outstanding Bonds

	LAND FILL CLOSURE		TOWN HALL HIGHWAY	
	3.47%		5.93%	
MATURITY	ORIGINAL AMOUNT	INTEREST AMOUNT	ORIGINAL AMOUNT	INTEREST AMOUNT
	844,704.14	211,057.76	840,000.00	275,389.08
2005	49,912.48	24,264.95	80,000.00	4,720.00
2006	49,912.48	22,531.74		
2007	49,912.48	20,798.53		
2008	49,912.48	19,065.32		
2009	49,912.48	17,332.11		
2010	49,912.48	15,598.90		
2011	49,912.48	13,865.69		
2012	49,912.48	12,132.48		
2013	49,912.48	10,399.27		
2014	49,912.48	8,666.06		
2015	49,912.48	6,932.85		
2016	49,912.48	5,199.63		
2017	49,912.48	3,466.42		
2018	49,912.51	1,733.20		
TOTAL	698,774.75	181,987.15	80,000.00	4,720.00

TRUSTEES OF THE TRUST FUND
PLYMOUTH NEW HAMPSHIRE

7/01/03 - 6/30/04

Beginning Fund Balance:		\$377,021.78
Receipts:		
Perpetual Care	\$1,800.00	
George Gallup fund	\$4,750.00	
Interest & Dividend	\$15,896.18	
Gain on Sales of investments	<u>\$5,852.92</u>	
		\$28,299.10
Disbursements:		
Perpetual Care	\$ -	
Cye Pres	\$ -	
Pleasant Valley Cemetery	\$ -	
Loss on Sale of Investments	<u>\$ -</u>	
Ending Fund Balance		\$405,320.88
Unrealized gains (loss) from investments		\$60,720.82
Ending Balance - at market value		<u><u>\$466,041.70</u></u>

A copy of the Board's investment policy and a detailed list of the trust fund investments are available at the Town Hall. The Trustees hold the following trust funds in Common (one account):

Cemetery Perpetual Care
Foster Estate General Beautification
Pease Public Library
Pleasant Valley Trust Fund

These funds are invested and managed in accordance with the laws of the State of New Hampshire.

Respectfully submitted,

Bill Crangle, chair
Mike Long, trustee
Gusti Buhrman, trustee

REPORT OF THE TREASURER
For 12 Month Period Ending June 30, 2004
General Fund

BEGINNING BALANCE 7/1/03		3,320,871.15
CASH RECEIPTS		
INTEREST		
CHECKING	570.53	
NHPDIP	1,432.02	
CD	5,576.96	
REPO'S	<u>22,373.44</u>	
TOTAL INTEREST		29,952.95
POLICE		
GRANTS	30,477.34	
METER FINES	50,272.75	
METER MONEY	26,054.48	
COURT FINES	70,745.00	
MISC	47,290.19	
RET CK FEES	<u>275.00</u>	
TOTAL POLICE		225,114.76
SELECTMENS OFFICE		
ADELPHIA	7,757.43	
AIRPORT	9,281.39	
AMBULANCE	68,761.44	
BC REIMB	21,811.20	
CDBG	153,608.00	
CEMETERY	5,185.00	
CONSERVATION	1,863.60	
COURT WITNESS	1,726.94	
ESCROW ACCTS	18,122.50	
FEMA	8,629.95	
FINES	28,557.76	
FIRE	25,635.71	
GRANTS	135,088.76	
HIGHWAY GRANT	119,594.34	
INSURNCE REIMB	10,885.00	
LAND USE	33,561.96	
LIBRARY GRANT	3,713.76	
LIBRARY REIMB	2,145.20	
MISC	7,669.31	
P I L O T	9,645.75	
PARKS & REC	17,172.97	
P & R SCHOOL	123,621.00	
PERMITS	850.00	
PLANNING BOARD	14,364.80	
POLICE GRANTS	4,827.80	
PLY CO GEN	28,937.25	
PSU/ DISPATCH/FIRE	398,032.86	
RECYCLING	163,922.20	
REIMBURSEMENTS	103,164.70	
SALE OF TOWN PROP	1,873.74	

REPORT OF THE TREASURER
For 12 Month Period Ending June 30, 2004
General Fund

STATE/REVENUE SHARING	673,856.34	
TOWN OF ASHLAND	55,070.44	
TOWN OF BRISTOL	12,104.50	
TOWN OF CAMPTON	59,383.47	
TOWN OF HOLDERNESS	46,081.03	
TOWN OF RUMNEY	20,282.46	
TOWN OF THORNTON	<u>20,928.65</u>	
TOTAL SELECTMEN		2,417,719.21
TAX COLLECTOR		
2003 YIELD	19,279.53	
2003A PROPERTY TAX	1,250,049.43	
2003B PROPERTY TAX	3,510,308.87	
2004 YIELD	3,122.87	
2004A PROPERTY TAX	2,711,158.87	
2004B PROPERTY TAX	2,018.58	
CLU INTEREST	896.27	
CURRENT LAND USE	58,400.00	
PROPERTY TAX INT	32,864.95	
TAX LEIN INTEREST	37,970.14	
TAX LEIN REDEEMED	218,706.27	
YIELD INTEREST	501.11	
EXCAVATION TAX	<u>130.00</u>	
TOTAL TAX COLLECTOR		7,845,406.89
TOWN CLERK		
2003-04 MV	571,760.14	
CAP RES FUND	22,875.00	
MISC	21,967.37	
RET CK FEES	<u>225.00</u>	
TOTAL TOWN CLERK		616,827.51
TRANS FROM ESCROW ACCTS		<u>25,638.29</u>
TOTAL RECEIPTS		<u>11,160,659.61</u>
TOTAL RECEIPTS.& BEGINNING BAL		<u>14,481,530.76</u>
CASH PAYMENTS		
BANK PAYROLL CHG	930.84	
PAYMENTS PER SELECTMEN	10,535,449.14	
TRANS TO ESCROW ACCTS	<u>17,947.50</u>	
TOTAL PAYMENTS		10,554,327.48
ENDING BALANCE 6/30/04		<u>3,927,203.28</u>
TOTAL PAYMENTS & ENDING BAL		<u>14,481,530.76</u>

REVOLVING LOAN
7/01/03 THROUGH 6/30/04

BEGINNING BALANCE 7/01/03	19,653.98
INTEREST	<u>99.84</u>
TOTAL RECEIPTS AND BEG BALANCE	<u>19,753.82</u>
ENDING BALANCE 6/30/04	<u>19,753.82</u>

ESCROW ACCOUNTS
7/01/03 THROUGH 6/30/04

Name	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Ending Balance
Patroon Point Dev LLC	7,306.35	4,200.00	9,692.25	68.64	1,882.74
Hiltz Const II Frontenac	1,462.19			12.18	1,474.37
Hiltz Const Inc II	6,218.39		2,757.02	44.61	3,505.98
Walmart RE Const Review	9,488.22		317.20	77.09	9,248.11
Walmart RE Opticon	2,770.96		2,785.61	14.65	-
Hiltz Const Phase II	1,650.14		712.60	12.20	949.74
Blueberry Hill	-	1,700.00	1,340.00	5.06	365.06
Byco	-	600.00		0.72	600.72
David Hall	-	900.00	423.00	4.75	481.75
Hiltz Phase 3	-	4,077.50	1,320.00	10.60	2,768.10
Hiltz Inspection	-	5,670.00	5,487.52	21.16	203.64
Woodlands	-	1,200.00	1,203.09	3.09	-

SUMMARY OF TAX SALE ACCOUNTS

07/01/03-06-30/04

Plymouth, N.H.

DR

Tax Sales on Account of Levies of

	2003	2002	2001	00/prior
Balance of Unredeemed Taxes Beginning of fiscal year: Property Tax.		175,775.79	74,712.32	21,364.18
Taxes Sold To Town.	228,315.07			
Interest Collected After Sale: Property Tax.	2,488.40	13,056.74	20,051.80	2,373.20
Overpayments				
TOTAL DEBITS	230,803.47	188,832.53	94,764.12	23,737.38

CR

Remittances to Treasurer: Property Tax.	57,254.89	98,354.25	57,777.44	5,319.69
Interest & Costs After Sale: Property Tax.	2,488.40	13,056.74	20,051.80	2,373.20
Abatements.	24.35			
Deeded To Town.		212.55	176.46	112.44
Uncollected Taxes End Of Yr: Property Tax.	171,035.83	77,208.99	16,758.42	15,932.05
TOTAL CREDITS	230,803.47	188,832.53	94,764.12	23,737.38

TOWN OF PLYMOUTH**07/01/03-6/30/04**

DR**Uncollected Taxes/Beg.Fiscal Yr.****2004****2003**

Yield Tax

14,087.32

Property Tax

1,248,632.43

Taxes Committed To Collector:

Property Tax

3,641,989.00

3,509,184.00

Yield Tax

8,072.61

5,192.21

Current Land Use Change

28,940.00

29,460.00

Excavation Tax

40.00

90.00

Prepayments on Property Tax ...

2,018.58

Overpayments on Property Tax ..

4,069.00

5,183.30

Interest Abated

Interest Collected on Delinquent

Property Tax

2.00

32,862.95

Land Use Change

896.27

Yield

501.11

TOTAL DEBITS**3,685,131.19****4,846,089.59****CR****Remittances To Treasurer:**

Property Tax

2,711,158.87

4,760,358.30

Yield Tax

3,122.87

19,279.53

Current Land Use Change

28,940.00

29,460.00

Excavation Tax

40.00

90.00

Interest Collected

Property

2.00

32,862.95

Land Use Change

896.27

Prepayment from previous year**98.00**

Yield

501.11

Prepayment Property Tax

2,018.58

Overpaid

716.43

Abatements on Property Tax

2,684.00

1,847.00

Tax Deeded

78.00

Uncollected Taxes/End Fiscal Yr

Property

932,117.13

Yield Tax

4,949.74

TOTAL CREDITS**3,685,131.19****4,846,089.59**

REPORT OF THE TOWN CLERK
For the Fiscal Year Ending June 30, 2004

RECEIPTS

Auto Permits: July 1, 2003 – June 30, 2004	\$ 545,831.64
Sticker and Title Fees	\$ 25,928.50
 Dog Licenses Issued 07/01/03 – 06/30/04	 \$ 2,866.00
Dog Fines and Late Fees	\$ 797.00
 Marriage Licenses	 \$ 2,655.00
 UCC Filings	 \$ 3,171.87
 Certified Copies of Records	 \$ 12,326.00
 Miscellaneous Filing Fees	 <u>\$ 151.50</u>
Sub Total	\$ 593,727.51
 Selectmen – Recovery Fees	 \$ 225.00
 Capital Reserve Funds from Motor Vehicle	 <u>\$ 22,875.00</u>
TOTAL	\$ 616,827.51

PAYMENTS

Paid to Town Treasurer	\$ 616,827.51
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BIRTHS RECORDED IN THE TOWN OF PLYMOUTH, N.H.
FOR THE YEAR ENDING DECEMBER 31, 2004

DATE	CHILD'S NAME	FATHER'S NAME	MOTHER'S NAME	CHILD'S PLACE OF BIRTH
06-Jan-04	BATCHELDER, WILLIAM LAIRD	BATCHELDER, DAVID	LAIRD, BRIDGET	PLYMOUTH, NH
30-Jan-04	MORITZ, NATALEE JOY	MORITZ, MYLES	MORITZ, SONDRÁ	PLYMOUTH, NH
13-Feb-04	STEVENS, MAKAYLA ANN	STEVENS, DEAN	STEVENS, MICHELLE	PLYMOUTH, NH
05-Mar-04	MARKET, SAMUEL JAMES	MARKET, JAMES	MARKET, CARRIE	LEBANON, NH
17-Mar-04	VAZQUEZ, RAFAEL ANTONIO	VAZQUEZ, ALCALA ANGEL	VAZQUEZ-VANESSE DOMINIQUE	CONCORD, NH
02-Apr-04	KAMRAN, IMAN NOOR	KAMRAN, MUHAMMAD	SIDDIQUI, TAHIRA	CONCORD, NH
05-Apr-04	YEPEZ, JEFFREY GABRIEL	YEPEZ, JEFFREY	YEPEZ, ANDREA	LEBANON, NH
06-Apr-04	THERRIEN, NICKOLAS EDWARD	THERRIEN, JEFFREY	THERRIEN, STACY	PLYMOUTH, NH
28-Apr-04	MOULTON, LINDSAY MAE	MOULTON, JOHN	MOULTON, LISA	LEBANON, NH
04-Jun-04	GIROUARD, ETHAN THOMAS	GIROUARD, JOHN	GIROUARD, JODY	CONCORD, NH
07-Jun-04	BATCHELDER, ASA HALL	BATCHELDER, ROBERT	BATCHELDER, KIMBERLY	LEBANON, NH
24-Jun-04	GORDON, PHOENIX TOBIAS	GORDON, JASON	GORDON, CHRISTINE	CONCORD, NH
29-Jun-04	ALLAIN, AQUINNAH RILEY	ALLAIN, TODD	ALLAIN, BETH	PLYMOUTH, NH
01-Jul-04	CASSARINO, LAUREN ELEANOR	CASSARINO, ANTHONY	CASSARINO, HEATHER	PLYMOUTH, NH
05-Jul-04	CORUM, FALENA LILY MARIE	CORUM, STEVEN	CORUM, DORIS	PLYMOUTH, NH
09-Aug-04	GENAKOS, VANESSA EVELYN	GENAKOS, KRISTOPHER	GENAKOS, MELISSA	LA CONIA, NH
07-Sep-04	AHERN, NICOLAS ALPHONSE	AHERN, MICHAEL	AHERN, KAREN	PLYMOUTH, NH
28-Sep-04	BELLVILLE, VERONICA ANN	BELLVILLE, CHRISTOPHER	BELLVILLE, APRIL	PLYMOUTH, NH
08-Oct-04	CLEARY, MATTHEW WILLIAM	CLEARY, RANDY	CLEARY, LORILYNN	PLYMOUTH, NH
27-Oct-04	BAKERSMITH, ADAM ROBERT	BAKERSMITH, MARK	BAKERSMITH, KATHRYN	PLYMOUTH, NH
27-Oct-04	ZIMMER, EMILEE LORRAINE	ZIMMER, JEREMY	ZIMMER, KATY	PLYMOUTH, NH
03-Nov-04	SOLBERG, IAN SPRAGUE	SOLBERG, STEPHEN	SOLBERG, JUDITH	CONCORD, NH
03-Dec-04	SARGENT, ELIOT JOSEPH	SARGENT, JOHN	SARGENT, DANNIELLE	PLYMOUTH, NH
20-Dec-04	FOGG, LANDON GEORGE	FOGG, CRAIG	FOGG, CHRISSEY	PLYMOUTH, NH

MARRIAGES RECORDED IN THE TOWN OF PLYMOUTH, N.H.
FOR THE YEAR ENDING DECEMBER 31, 2004

DATE OF MARRIAGE	GROOM'S NAME	PLACE OF RESIDENCE	BRIDE'S NAME	PLACE OF RESIDENCE	PLACE OF MARRIAGE
02-Jan-04	STOCKTON, JOHN C	LINCOLN, NH	HOLMES, KORI M	PLYMOUTH, NH	PLYMOUTH, NH
15-Jan-04	CERAMI, JOHN P	PLYMOUTH, NH	SMITH, CHRISTINE S	PLYMOUTH, NH	MEREDITH, NH
24-Jan-04	ROCKO, WOJTEK D	PLYMOUTH, NH	DUGUAY, MEGAN S	PLYMOUTH, NH	PLYMOUTH, NH
30-Jan-04	SMITH, ROBERT M	PLYMOUTH, NH	MACDONALD, LISA A	PLYMOUTH, NH	PLYMOUTH, NH
28-Feb-04	MULLEN, MICHAEL S	QUINCY, MA	WHEELLOCK, KAREN P	PLYMOUTH, NH	CAMPTON, NH
29-Feb-04	LAZAR, JOSEPH R	PLYMOUTH, NH	NERO, DAWN M	PLYMOUTH, NH	PLYMOUTH, NH
22-Mar-04	DOULD, JONATHAN W	PLYMOUTH, NH	HAVLOCK, AMANDA S	PLYMOUTH, NH	MOULTONBOROUGH, NH
23-May-04	HOLBROOK, JONATHAN H	PLYMOUTH, NH	BROWN, HANNAH E	PLYMOUTH, NH	HANOVER, NH
12-Jun-04	ABBOTT, JESSE D	SUDBURY, VT	ESTES, STEPHANIE L	PLYMOUTH, NH	PLYMOUTH, NH
24-Jun-04	AALTO, RICHARD W	PLYMOUTH, NH	CARUSO, NANETTE M	PLYMOUTH, NH	PLYMOUTH, NH
26-Jun-04	AUSTIN, TODD M	PLYMOUTH, NH	RICHEY, KENDRA L	PLYMOUTH, NH	LITTLETON, NH
04-Jul-04	WOODBURY, EDWARD S	PLYMOUTH, NH	COTTRELL, MELISSA M	PLYMOUTH, NH	PLYMOUTH, NH
10-Jul-04	WOODWARD, TIMOTHY G	PLYMOUTH, NH	JOHNSON, AMBER L	PLYMOUTH, NH	NORTHFIELD, NH
25-Jul-04	LESLEY, RICHARD C	PLYMOUTH, NH	MCAIR, HEIDI L	PLYMOUTH, NH	PLYMOUTH, NH
31-Jul-04	EARLES, CHRISTOPHER D	COLUMBIA, MD	HAIRAPETIAN, MELANI	PLYMOUTH, NH	PLYMOUTH, NH
31-Jul-04	GRANT, WILLIAM F III	PLYMOUTH, NH	WINTER, CATHERINE	WALPOLE, MA	GILFORD, NH
31-Jul-04	NOYES, DAVID C	PLYMOUTH, NH	PARENT, MELISSA A	PLYMOUTH, NH	NORTH CONWAY, NH
06-Aug-04	BOURASSA, ANDREW G	WARREN, NH	CHENEZ, RENEE L	PLYMOUTH, NH	PLYMOUTH, NH
15-Aug-04	SHERMAN, CRAIG D	PLYMOUTH, NH	DIONNE, LORIANNE	PLYMOUTH, NH	SUGAR HILL, NH
28-Aug-04	BEAULIEU, NATHAN R	PLYMOUTH, NH	GARNETT, DEBRA D	PLYMOUTH, NH	PLYMOUTH, NH
28-Aug-04	BUSKEY, DANIEL P	PLYMOUTH, NH	BELYEA, WANDA L	PLYMOUTH, NH	RUMNEY, NH
28-Aug-04	CLEMENT, ARLYN W	PLYMOUTH, NH	TOKARZ, BRENDA J	PLYMOUTH, NH	PLYMOUTH, NH
04-Sep-04	COHEN, MANUEL B	PLYMOUTH, NH	GREENE, KARLA N	THORNTON, NH	PLYMOUTH, NH
17-Sep-04	RATHBUN, JEREMY C	PLYMOUTH, NH	STEMSKA, PATRICIA E	PLYMOUTH, NH	PLYMOUTH, NH
20-Sep-04	BASTIEN, DAVID C	PLYMOUTH, NH	ORDWAY, LYNDELL A	PLYMOUTH, NH	PLYMOUTH, NH
15-Oct-04	SIDOR, RICHARD J	PLYMOUTH, NH	KING, SARAH C	PLYMOUTH, NH	PLYMOUTH, NH
16-Oct-04	BLODGETT, NICHOLAS D	PLYMOUTH, NH	PAQUETTE, JENNIFER L	CONCORD, NH	GROVETON, NH
16-Oct-04	BUONOPANE, ETHAN J	PLYMOUTH, NH	BOYNE, SUSANNA M	PLYMOUTH, NH	CAMPTON, NH
16-Oct-04	LATUCH, KELLY E	PLYMOUTH, NH	GOODINE, MICHELLE K	PLYMOUTH, NH	HOLDERNESSE, NH
16-Oct-04	SARGENT, SAMUEL F	PLYMOUTH, NH	GOODER, CHRISTINE S	N HAMPTON, NH	CAMPTON, NH
31-Oct-04	SWANEPOEL, ZANE M	PLYMOUTH, NH	JONES, HOLLIE M	PLYMOUTH, NH	WATERSVILLE VALLEY, NH
18-Dec-04	HOWARD, CHARLES F II	PLYMOUTH, NH	KUTOVAYA, JULIA	RUSSIA	ASHLAND, NH

DEATHS RECORDED IN THE TOWN OF PLYMOUTH, N.H.
FOR THE YEAR ENDING DECEMBER 31, 2004

DATE OF DEATH	NAME OF DECEDENT	PLACE OF DEATH	NAME OF FATHER	MAIDEN NAME OF MOTHER
07-Jan-04	TURMELLE, WILFRED	PLYMOUTH, NH	TURMELLE, WILFRED	LOVETT, ELSIE
24-Feb-04	MC CARTHY, VERA	BEDFORD, NH	BOYCE, PATRICK	DOHERTY, ANN
25-Feb-04	REED, CLUSTER	PLYMOUTH, NH	REED, LELAND	TILTON, BLANCHE
10-Mar-04	SCOTT, SIMONE	LEBANON, NH	MICHAELS, HARRY	BARADEAU, MARIE
29-Apr-04	CAYES, MARION	PLYMOUTH, NH	DOWNING, EUGENE	WELLS, ALICE
21-May-04	DUVAL, GLADYS	PLYMOUTH, NH	MARSH, OLLIE	LEFEBVRE, LAURA
25-May-04	VITTUM, JAMES	PLYMOUTH, NH	VITTUM, PAUL	GARBITT, JUDITH
19-Jun-04	ALLEN, GUY	N. HAVERHILL, NH	ALLEN, GUY	GOODRICH, ESTELLA
08-Jul-04	COTE, GARY	PLYMOUTH, NH	COTE, DAVID	JOYCE, ETHEL
11-Jul-04	NEWCOMB, THOMAS	PLYMOUTH, NH	NECOMB, JAMES	FLYNN, GRACE
19-Jul-04	MAROCOCO, ELIZABETH	PLYMOUTH, NH	BRUNO, DOMINIC	FUSCO, MARIA
21-Aug-04	SCHEINMAN, GRAHAM	CONCORD, NH	SCHEINMAN, ISRAEL	HORNICK, ETHEL
14-Sep-04	BARTLETT, EMILY	LACONIA, NH	RUTOWSKI, JOHN	UNKNOWN, MARY
21-Sep-04	DRISCOLL, WILLIAM	PLYMOUTH, NH	DRISCOLL, WILLIAM	DUSTIN, ALMEDA
11-Oct-04	POTTER, EDWARD	LACONIA, NH	POTTER, EDWARD	MERCHERT, ANNIE
20-Nov-04	GRAY, ALTHEA	BERLIN, NH	GREENWOOD, CLARENCE	FORSYTHE, GLADYS
21-Nov-04	BEAULIEU, ELIZABETH	PLYMOUTH, NH	FLETCHER, LOUIE	POWERS, RENA
22-Nov-04	BUSSIÈRE, LEONARD	PLYMOUTH, NH	BUSSIÈRE, ALEXANDER	BONNAFE, EVA
25-Nov-04	FLETCHER, ELIZABETH	PLYMOUTH, NH	DEXTER, ARTHUR	STEWART, ANNIE

PLYMOUTH POLICE DEPARTMENT
2004 ANNUAL REPORT

In addition to the usual increases in activity and process experienced year-to-year, many significant changes and challenges were experienced during 2004. While it was a year of sports celebration for many local Red Sox fans, the Plymouth Police Department had to plan for those “good times” with significant resources.

This year saw the involvement of University officials at the highest levels, and they responded to reckless and dangerous behavior in off-campus neighborhoods with some immediate suspensions from school. To date this has been the most positive behavior- changing strategy, and we are all thankful for the efforts.

Technology advances were realized in the form of computerized police cars during 2004. Our fleet of cruisers was all equipped with the newest computing resources, new emergency lighting equipment, new siren and public address equipment, and new radar units. Taxpayers will be pleased to know this was entirely grant funded.

Partnerships with the University Police have strengthened and we have been able to hold off asking for additional personnel as a result. We are looking to them for stronger and more dedicated support in the back street areas and downtown, which enables us to be more visible in the growing residential areas and the west end of town. Those of you who travel to west Plymouth have seen an obvious increase in traffic and congestion, and that is likely to increase as the business development continues.

Growth is not limited to the business community, as many new houses and neighborhoods are being planned and built. It will not be possible to remain a staff of 10 sworn much longer, and I say this to prepare citizens for what will be a necessary request for additional support.

As in all years our agency realizes some usual turnover. Some of our officers moved on to other agencies with better pay and better schedules. We extend best wishes to all those who served with us, and we welcome some very energetic and dedicated talent to the force.

I extend my sincere thanks to all of our employees, who are the undisputed backbone to this organization, and who do a fine job in some very trying circumstances.

Sincerely yours,

Anthony W. Raymond
Chief of Police

PLYMOUTH POLICE DEPARTMENT
2004 ANNUAL REPORT

DEPARTMENT STATISTICS

TRAFFIC ENFORCEMENT INFORMATION

MOTOR VEHICLE SUMMONS	169
MOTOR VEHICLE WARNINGS	1445
AVERAGE SPEED OF VIOLATION	49 MPH
AVERAGE MPH OVER SPEED LIMIT	15 MPH
TOTAL MOTOR VEHICLE ACCIDENT REPORTS	159
FATAL CAR ACCIDENTS	0

TOP THREE LOCATIONS WHERE ACCIDENTS OCCUR:

MAIN STREET	34
TENNEY MOUNTAIN HIGHWAY	24
HIGHLAND STREET	25

PARKING ENFORCEMENT INFORMATION

TOTAL TICKETS ISSUED	5712
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DISPATCH CENTER INFORMATION

	<u>TOTAL</u>	<u>PER DAY</u>
TELEPHONE CALLS	89,497	245
RADIO CALLS	288,695	791
CALLS FOR SERVICE	51,547	141

DISPATCH/POLICE ACTIVITY BREAKDOWN – REQUESTS FOR SERVICE**

(For space-savings sake, this category reflects the requests we received for different levels of service and is not inclusive of the total number of police reports generated, nor all crime categories involved)

911 ABANDON OR HANG UP CALLS	112
ANIMAL COMPLAINT	204
ALARMS	193
ANIMALS – LOST/FOUND	105
ARREST – IN CUSTODY	70
ARREST – WARRANT	40
ASSAULT	45
CIVIL COMPLAINT	40
CRIMES AGAINST PERSON	32
CRIMES AGAINST PROPERTY	257
CRIMINAL RECORD CHECKS	469
DISTURBANCE	239
DOMESTIC DISTURBANCE	27
FOOT & STATIONARY PATROLS	978
DRUG CASE	13
DVP SERVICE	28

PLYMOUTH POLICE DEPARTMENT
2004 ANNUAL REPORT

FIRE ALARM	103
FIRE DEPARTMENT ASSIST	129
FOUND/LOST PROPERTY	180
FRAUD/FORGERY	37
GENERAL INCIDENTS	21
HARASSMENT	62
INVESTIGATIVE FOLLOW-UP	479
JUVENILE OFFENSES	19
MEDICAL EMERGENCY	327
MISSING/WANTED PERSON	34
MOTOR VEHICLE ACCIDENT CALLS	248
MOTOR VEHICLE COMPLAINTS	251
MOTOR VEHICLE STOPS	1879
MOTORIST ASSISTS	262
MUTUAL AID ASSISTANCE	402
NOISE COMPLAINTS	267
PARKING COMPLAINTS	119
POLICE INFORMATION	303
POLICE SERVICE	303
PRISONER WATCH	127
PROACTIVE NOISE WARNINGS	270
SEX OFFENSES	9
SUBPOENA SERVICE	109
SUSPICIOUS ACTIVITY	385
THEFT REPORT	206
TOWED VEHICLE	106
TRANSPORT ASSISTANCE	74
CHECK UNSECURE PREMISES	57
VACANT HOUSE CHECKS	317
ALL OTHER	7,898
 TOTAL REQUESTS FOR SERVICE	 17,835
TOTAL NUMBER OF ARRESTS	433

REVENUE INFORMATION

GRANTS	\$34,217.52
COPIER FEES	\$787.25
COURT REIMBURSEMENT	\$59,345.00
INSURANCE REQUESTS	\$1,352.00
PARKING METER COLLECTION	\$26,006.59
PARKING FINES	\$72,915.99
PISTOL PERMITS	\$170.00
SPECIAL DETAILS	\$46,627.50
DISPATCH REIMBURSEMENT	\$163,964.00
MISCELLANEOUS	\$874.18
 TOTAL REVENUE	 \$406,260.03

PLYMOUTH FIRE AND AMBULANCE DEPARTMENTS
2004 ANNUAL REPORT

2004 proved again to be a busy year for the personnel of this department. Activity has increased so much over the past 10 years that more and more calls have to be handled by off duty and on call personnel. The Department has requested four additional personnel this year to ease some of the workload. This would add one person per shift.

The Town has hired the H.L. Turner Group of Concord, NH to work with the Public Safety Complex Committee to build a new Public Safety Complex. As of this date the committee has developed a "Program of Space Needs", designed a shared space area that saves almost 6,000 ft² of floor space by combining the Police and Fire Departments, and the committee has identified a possible site for a safety complex.

We have continued to apply for and have received federal grants to purchase equipment for Homeland Security and Personnel Protective Equipment.

The personnel of Plymouth Fire Rescue, both full and part time continue to provide the quality service in a very efficient manner to the community. It is only with your support and their dedication that we make Plymouth a safe and wonderful place to work, live and play.

In closing I wish to again thank the citizens, businesses and government officials for the support they have provided us over the past years. It is only with this level of support that we are able to provide the citizens with this high level of protection.

If anyone has any questions, or if we may assist you in any way, please contact us at your convenience.

Respectfully Submitted,

Brian J. Thibeault
Fire Chief

ACTIVITY REPORT**2004**

Fire Alarm System Malfunctions	44
Unintentional False Alarms	96
False Alarms	13
Smoke / Odor Investigations	41
Hazardous Materials	12
Fuel Spills/Leaks	11
Fuel Burner/Boiler Malfunction	8
Chimney Fires	9
Structure Fires	20
Grass/Brush/Outside Fires	12
Motor Vehicle Fires	7
Dumpster/Furniture Fires	6
Cooking Fires	5
Electrical Problem	23
Service Calls	24
Water Problem	7
Good Intent Calls	17
Carbon Monoxide incidents	7
Total Fire	362

Medical Emergencies	1021
Helicopter Standby	35
Motor Vehicle Accidents	206
Medical Transfers	17
Assist Invalid	15
EMS Good Intent Call	23
Total Ambulance	<u>1317</u>

Total Fire & Ambulance Calls 1679

INCOME

Ambulance Contracts	\$122,859.96
Ambulance Calls	\$66,979.75
Oil Burner Permits	\$720.00
Misc. Fires	\$11,127.53
Misc. Ambulance	\$4,092.16
Plymouth State University	\$341,356.00
Grants Received	\$64,269.22
Total Income	\$611,407.62

PLYMOUTH HIGHWAY DEPARTMENT

2004 ANNUAL REPORT

Since I accepted the Highway Managers position five years ago the Highway Department has seen many challenges, and this past year was no exception. After the resignation of two employees we were very fortunate to obtain two new employees who are a great asset to the Highway Department. Derek Todd and Gary Sakin jumped right in the middle of all our summer projects, and proved to be very hard and knowledgeable workers. Their positive attitudes and endless drive are very helpful and appreciated here in the Highway Department. I am looking forward to working with both of them and welcome them to our team.

Some of the projects for the year included the following:

- The engineering for Highland St. phase two has been 40% completed.
- We were also able to pave a few more streets this year: Loon Lake Rd., Wentworth St., Crawford St., Green St.
- We completed the paving around the highway facility as well.
- We also completed an additional parking lot on Green St.
- Additionally some landscape work around the Town Hall was completed.

Once again it was a great pleasure working with Lee Webster from the Conservation Commission installing another parking area on Old Hebron Rd. for the trail head to Plymouth Mt.

One project the Highway Department is truly looking forward to is the rebuilding of the Old Hebron bridge. The preliminary engineering is completed, and the project is slated to be completed by the fall of 2005. The Morse Rd. bridge is completed and was put to a true test with all the rain we had this fall.

Finally I would like to thank all the volunteers that helped with the flower planting at the traffic island and Steve Sweedler from P.S.U. who is always very helpful with all our planting projects. Also, a special thanks to the Board of Selectmen, the Town Administrator, the department heads and the team here at the Highway Department for their endless efforts in all types of weather. Thank you for serving the community in such a dedicated and professional manner throughout the year.

Respectfully Submitted,

Jimmy O. Boucher
Highway Department Manager

PLYMOUTH PARKS AND RECREATION DEPARTMENT
2004 ANNUAL REPORT

Each year the Parks and Recreation Department is asked to sum up a year's worth of activities, innovation, improvement and development. An ambitious task, given what the department seeks to accomplish on a daily basis. It is not without the contributions of many individuals that the department maintains a standard of excellence. I am indebted to the efforts of Lisa Fahey-Ash, Program Coordinator, Lydia McCart, Office Manager, Jim Blake, Park Foreman, Maurice Bransdorfer, Larry Levesque, and Dan Medaglia. Special thanks must be given to Commission members including the new members, Patti Dimick, James Nolan and Susan Amburg. I appreciate the support and vision of the Town Administrator and Board of Selectmen. Their support allows us to realize our ideas.

Fox Pond Park was once again the site of the Plymouth Fishing Derby. This year's Silver Anniversary was supported by our local businesses, NH Trout Unlimited and the NH Fish and Game Department. Allen and Evelyn MacNeil have tirelessly provided our community with an outstanding event for 25 years. THANK YOU!!

The 21st Century Learning Center Grant/A+ P.L.U.S. continues to enrich many children. This was a grant for after school programming in Rumney and Plymouth. The after school program provides enrichment and educational opportunities for children of both communities.

Winter in NH is magnificent and the Parks and Recreation Department offers opportunities for the community to take advantage of our winter wonderland. The Fox Pond Park ice rink is open for public skating, PeeWee hockey and adult hockey. Snow shoeing at the park is also available. The cross-country ski trails are located behind Plymouth Elementary School and Plymouth Regional High School and are well groomed.

Programming continues to be an integral part of the Department. Through the combined efforts of the Department and A+ P.L.U.S. we were able to offer a new camp for 5th - 7th graders. Campers were given the opportunity to create their own camp for young children through training and supervision. They not only created it, they ran it. Many 5th - 7th graders want to work, so a camp that revolved around job skills was well received. The campers of the "Adventure Camp" planned and implemented a camp for 3, 4 and 5 year olds called "Kiddie Camp". Giving 5th - 7th graders opportunities to collaborate and work together was amazing and very educational. Our senior programs are well attended and very popular. This year Hershey Track and Field was a great success. Participant, Michael Sampson qualified and we are all very proud of him. Thanks to coaches Kate Halloran and Cathleen Clark, both of who were participants themselves in their youth. The Art Show, Halloween Festival and Christmas parade all add to our community's small town feel. The Chamber of Commerce, Main Street Plymouth, Inc. and Plymouth businesses certainly help foster that with their support.

This sampling by no means covers the extent of activities and behind the scene work put forth by so many dedicated individuals. 2004 was a very successful year and we are eagerly waiting to see what 2005 will bring.

Respectfully submitted,

Larry J. Gibson
Director of Parks and Recreation

PLYMOUTH RECYCLING CENTER
2004 ANNUAL REPORT

If beauty is to be found in the eye of the beholder, then our new lunchroom/ office is something that the crew and myself behold dearly. The new building that you have seen built at our facility and all of its contents, were made possible through donations from local and state businesses and had no impact on the taxpayers. I felt it important to start off this report with how the building came to be, since so many people had questions about it during its building process. We cannot give enough thanks to all of the people that contributed to this project and the support of our Town Administrator encouraging us to go forward. This building has given me and the crew a cleaner, safer environment to get out of the elements and away from the constant dust that accumulates in our main building. A proper "Thank You & dedication" will be given in the spring to all the above.

The rest of this report has to begin, as usual, with the thanks to all the citizens from the town that use the facility. Once again, even though we start each year thinking it's not possible to better the year before, we found ourselves finishing this past year \$70,000 over our projected revenue. As I'm writing this report in December 2004, I can already see that this fiscal year should even surpass last, even though we felt once again in July, this couldn't be possible. I should have learned by now, that with your support, there is no reason why this trend can't continue each year, by seeking and trying better methods than the previous year.

With markets constantly changing and Mills, that take our commodities, switching their priorities and standards, we need to constantly keep up with the way we run the facility and handle your recyclables. Here is where I thank you for your patience. Each year we run our facility so far "outside the box" I actually think we've finally lost that box somewhere in our cardboard bin (at least we'll get money for it). We remain fluid in our decision-making and are flexible enough to "change on the fly" to keep up with the industries changes. Along with this, you change with us, in both how you handle your recyclables and also the amount that we try and ask that you keep out of your trash. We try and make these changes subtle and fair and not put an extra burden on you. We know disposing of trash isn't a walk in the park, but it gets you out of the house and it's amazing how all of our neighbors have to do the same. The facility is definitely "The Meeting Place" on a weekend, and we try to keep it as clean as sanitary as possible for you.

Respectfully Submitted,
Paul H. Freitas

PEASE PUBLIC LIBRARY
2004 ANNUAL REPORT

Following a decade of strong and continuing growth in library use and program development, we focused in 2004 on planning for the next decade and beyond. The final report of the Long Range Planning Committee, whose task was to develop an action plan for the library for the next five years, was released in the fall. In its findings, the committee states: "...we find that the reasonable expectations of the Pease Public Library user community in the foreseeable future cannot be met in the facility as it currently exists". Copies of the plan are available at the library. They recommend:

- the creation of a library facilities planning committee
- a review of staffing needs
- continued assessment of demographic changes in the community which would necessitate changes in the library's materials collection
- implementation of relevant developing technologies

As our facility reaches its 15th year, it has required some attention. In 2004 the exterior wooden areas and parts of the interior received a fresh coat of paint; automatic door openers were installed on the upper level; and preliminary assessments of our heating problems should reach a resolution soon. Chris Blaine helped contribute to our sprucing up by doing his Eagle Scout project here. He modified the shelving units for all of our audio-visual collection, refinished furniture in our children's room, and built a new bench for our backyard patio. We are very grateful to Chris for his fine work!

We were saddened to lose our longest and most faithful volunteer when Jack Ellard died in May. For 17 years Jack spent at least six hour each week at the library. He helped process tens of thousands of books, repaired anything and everything, and designed and built several handsome pieces of furniture. He was an extraordinary and quite irreplaceable volunteer.

Irene Blake, our custodian for nearly 11 years, retired in November. Irene provided wonderful service, and her cheerful and thoughtful presence was greatly appreciated. We are grateful to both Irene and Jack for their valuable contributions.

There are so many who make Pease Public Library a vibrant and positive resource for our community! Many thanks to Cathy Crane (Chair), William Batchelder, Phil Haskell, Ann Hodsdon, Elaine Melquist, John Tucker, Jaye Williams, and Gay Zimmerman who served on the Long Range Planning Committee, to our many loyal volunteers, to the Young Ladies Library Association for their varied and constant contributions and support, and to the Selectmen, Town Hall, and other departments for their assistance. Special thanks go to the library's hard-working and competent staff who "make it all happen" and assist our thousands of patrons in a great variety of ways: Deborah Perloff, Patricia Hanscomb, Ann Pierce, Nancy Law, Peg Graves, and Robert Olmstead.

Respectfully submitted,

Katherine Hillier, Director

PEASE PUBLIC LIBRARY
Statistics: July 1, 2003 – June 30, 2004

Books on hand July 1, 2003		25,963
Adult	16,600	
Juvenile	9,363	
Books added by purchase		1,140
Adult	685	
Juvenile	455	
Books added by gift		553
Adult	283	
Juvenile	270	
Books discarded/lost		(1031)
Adult	(890)	
Juvenile	141)	
Books on hand June 30, 2004		26,625
Adult	16,678	
Juvenile	9,947	
 Audiovisual materials		
Audiobooks on hand 7/1/03		932
Added by gift/purchase	109	
Discarded/lost	(19)	
Audiobooks on hand 6/30/04		1022
 Videotapes/DVDs on hand 7/1/03		1142
Added by gift/purchase	353	
Discarded/lost	(50)	
Videotapes/DVDs on hand 6/30/04		1445
 Materials loaned July 1, 2003 – June 30, 2004		76,116
Adult	30,192	
Juvenile	26,011	
Periodicals	1,431	
Audiovisual	18,482	
 Reference questions answered	5,720	
Interlibrary materials loaned	594	
Interlibrary materials received	494	
 Patron registrations as of June 30, 2004		
Resident adult	1,255	
Resident Juvenile	305	
Temporary Resident	83	
High School	32	
PSU students	165	
Non-Resident	<u>837</u>	
TOTAL Registrations	<u>2,777</u>	

PEASE PUBLIC LIBRARY

INVESTMENTS

July 1, 2003 – June 30, 2004

Pemigewasset National Bank

C.D. #11158763

Date Opened: 8/18/98

Balance 7/1/03 \$ 8,160.24

Interest 18.46

Balance 6/30/04 \$ 8,178.70

Pemigewasset National Bank

C.D. #11152469

Date opened: 11/29/97

Balance 7/1/03 \$ 10,846.38

Interest 160.06

Balance 6/30/04 \$ 11,006.44

Pemigewasset National Bank

C.D. # 11160892

Date opened: 4/05/00

Balance 7/1/03 \$ 7,922.62

Interest 26.39

Balance 6/30/04 \$ 7,949.01

NH Public Deposit Investment Pool

NH 01-0461

Date opened: 6/2/97

Balance 7/1/03 \$28,548.69

Interest 179.37

Balance 6/30/04 \$28,728.06

Pemigewasset National Bank

CD # 11168721

Date opened: 11/20/02

Balance 7/1/03 \$ 4,804.94

Interest 24.04

Balance 6/30/04 \$ 4,828.98

PEASE PUBLIC LIBRARY
YEAR END REPORT OF ACTIVITY
JUNE 30, 2004

Pemigewasset National Bank #28568

Balance 7/01/03 \$ 9,212.72

Income

Gifts	\$ 1278.53
Fees and Fines	1853.87
George Durgin Trust	6797.95
NHHC Grants	607.32
Copier	1614.30
Non Resident Fees	<u>5852.00</u>
	\$18,003.97

Expenses

Programs	\$ 1838.46
Materials	2158.45
George V. Durgin Collection	4583.20
Copier	1374.05
Education/Training	244.00
Computers	409.50
Miscellaneous	<u>2621.11</u>
	\$13,228.77

Balance Year End 6/30/04 \$13,987.92

Pemigewasset National Bank #636443

Book Replacement Account

Balance 7/01/03 \$ 2,079.91

Income

Book Replacement fees	\$ 1,019.00
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Expenditures \$ 256.61

Balance Year End 6/30/04 \$ 2,842.30

PLANNING BOARD

2004 ANNUAL REPORT

The Planning Board experienced another busy year of exciting challenges during 2004. The Board continued the practice begun in 2002 of holding two meetings a month to: conduct public hearings relative to zoning and subdivision regulation changes, and subdivision or site plan review discussions leading to acceptance and approval; update the Board's By-Laws; and review the town's master plan and development-design concepts such as "Dark Skies". Several preliminary conceptual discussions were also held with prospective developers.

Notable projects reviewed by the Board in 2004 include: Jeff Hiltz (Frontenac) Phase III, a 23-lot residential development on Chaddarin Lane extended; Harry Blackey (BYCO LLC), a 44-lot residential and 38-unit condominium development off Fairgrounds Road; Dave Hall, a 31-lot manufactured housing park off Fairgrounds Road; Pemi Bridge House relocation to 285 Highland Street adjacent to Whole Village Family Resource Center; Meredith Village Savings Bank, a 6,500 square-foot building at 131 Main Street; Speare Memorial Hospital, a 23,000 square-foot addition off Highland Street; Don Stoppe, a 16-person rooming house at 32 Russell Street; Eagles Nest at Tenney Mountain, a revision of development road and landscape design; Tax Increment District from the Baker River north to Warren Street along Main Street; and Plymouth State University's Master Plan including a Langdon Street parking lot and North Campus housing at Tobey and Armory Roads. The technical complexities of several applications necessitated the use of an engineering consultant, SEA, to ensure the Board had the appropriate information to make informed decisions.

The Board continued its efforts begun in 2003 to revise Article V in the Zoning Ordinance from a "Cluster Development" to an "Open Space Development" article. The intent of this revision is to provide a development option and incentives to encourage preservation of open space and key resources in future residential projects. This approach is consistent with "Smart Growth" principles adopted by the State of NH to reduce sprawl. The proposed revisions to Article V were approved by town voters in March 2004.

In 2004 the Board initiated the two-year process of updating the Town Master Plan. It solicited proposals for a consultant to assist with the update and selected Burnt Rock, Inc. as the most qualified bidder. The Board undertook a Community Attitudes Survey of town residents and experienced a good response rate of 26 percent. At an October 25th Community Forum representatives from Burnt Rock facilitated over 30 citizens in defining what would make Plymouth the best town in NH in the year 2020 and what decisions and strategies had to happen now to make that vision occur. The attitudes survey results and a summary of the forum results may be viewed at Town Hall or at the web site www.BurntRockTech.com/Plymouth. Community participation and input will continue to be sought to guide the Board in the master plan update efforts.

The Planning Board is comprised of citizen volunteers. In 2004 the Board saw Thomas McGlaulin, who completed a three-year appointment, leave and welcomed Bob Dragon, an alternate since 2002, as a regular member. There are two openings as Board alternates at this time. Any citizen of Plymouth who would like to be part of the planning process should contact the Community Planner's Office at Town Hall.

Lastly, the Planning Board thanks June Hammond-Rowan who left in September for her commitment and accomplishments as Community Planner over the past five years.

Ray Gosney – Chair
Quentin Blaine – Selectmen's Rep.
Carolyn "Widge" Kent
Bob Dragon
Tim Naro – Alternate, Selectmen's Rep.

Dave Switzer – Vice Chair
Bill Houle
Chris Murphy
John Krueckeberg – Alternate

CAPITAL PLANNING COMMITTEE

2004 ANNUAL REPORT

Continuing a practice begun in 1987 the Capital Planning Committee (Committee) has developed the latest revision to the Town's Capital Improvement Plan (CIP) for fiscal year 2005 – 2006. The CIP is one component of the Town's Master Plan and is annually revised by a subcommittee of the Planning Board. This subcommittee is comprised of volunteer citizen members and representatives from the Selectmen's Office, Advisory Budget Committee, Plymouth Village Water and Sewer, and the school districts. The updated CIP is one source of information used by the Advisory Budget Committee and Board of Selectmen to develop the Town's annual budget that is presented to voters at Town Meeting.

The Town's capital expenditures are those purchases or budget items of significant cost such as major equipment and replacement/maintenance of Town buildings. Also included in the plan are major infrastructure costs like construction and repairs to roads, bridges and sidewalks. Each year the Committee revises the CIP based the history of the previous three years and the projected expenses for the next six years. The Committee gathers information from the heads of the municipal departments, the Town offices and the school districts, and then updates the CIP to incorporate this new data.

The overall goal of the CIP is to forecast and sequence the needed expenditure of funds so that expenditures can be timed in such a way as to have a leveling influence on the Town's tax rate. Another goal of the Committee is to minimize borrowing to acquire capital items, thereby preventing the added cost of interest on loans. The Committee advocates the use of capital reserve funds to accumulate the money for an item prior to its purchase/construction.

For the second year the Committee was able to make use of the compiled inventory of the Town's municipal assets to support its targeted goal for capital expenditures. The Committee continues to advocate that up to 0.5% of the Town's equalized valuation be set-aside or expended each year to sustain the capital assets of the Town. For a second straight year calculations using the inventory total value have substantiated the targeted percentage. The total municipal portion of the CIP for fiscal year 2005-06 is approximately \$1.098 million for a municipal asset inventory total value of approximately \$33 million.

The format of the CIP spreadsheet again presents the proposals for each municipal department in the same order as they appear in the Town's budget. This arrangement makes it easier, especially for the Advisory Budget Committee and the Board of Selectmen, to work with the two documents. The section documenting the capital planning for the future Public Safety Complex has been placed between the Police Department and the Fire & Ambulance Departments since plans include housing both departments in the complex. Lastly, the practice begun last year of reflecting the capital plans of the Plymouth and Pemi-Baker School Districts has again been incorporated into the spreadsheet.

The Committee would like to expand its membership and welcomes new volunteers interested in helping with the planning of the Town's capital expenditures. The Committee conducts all of its work during the late fall in early evening meetings held once a week.

Respectively submitted for the Capital Planning Committee,
Ray Gosney

CPC Members

Quentin Blaine - Selectmen's Rep.

Carolyn Kent

Ed Wixson

Elizabeth Corrow – Town Administrator

Ray Gosney

Guy Brisson

Edith Smith

Capital Improvement Plan For the Town Of Plymouth (FY2002- FY2011)

Last Edited 12/11/04

	FY02	FY02	FY04	FY05	FY06	FY07	FY08	FY09	FY10	FY11
MUNICIPAL										
Selectmen's Office										
Used Truck-Cemetery	12,000									
Demolition of Plymouth Inn	75,000									
Partial/Assessing Update			105,000							
HVAC -Town Hall				5,000	10,000	5,000	5,000	5,000	5,000	5,000
Town Revaluation				10,000	10,000	10,000	10,000	10,000	10,000	10,000
Selectmen's Total:	87,000	0	105,000	15,000	20,000	15,000	15,000	15,000	15,000	15,000
Planning Dept.										
Town Wide Mapping		30,000	30,000	30,000	0					
NH Route 25 Initial Corridor Study		4,000								
Plymouth Housing Study		5,000								
Planning-Master Plan			5,000	20,000	0					
Zoning Ordinance Rewrite				5,000						
Zoning Ordinance Rewrite					10,000	10,000				
Planning Total:	0	39,000	35,000	55,000	10,000	10,000	0	0	0	0
Police Department										
Dispatch Equipment Reserve	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Computer Software Update	17,225	17,225								
Police Total:	27,225	27,225	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Public Safety Complex										
Public Safety Complex			50,000		200,000	200,000	495,000	485,000	475,000	465,000
Public Safety Complex Total:	0	0	50,000	0	200,000	200,000	495,000	485,000	475,000	465,000
Fire & Ambulance Dept										
Replace Defibrillators				7,500	0	7,500	0	7,500	0	0
Replace Defibrillators			7,500	0	7,500	0	7,500	0	0	0
Replace 91 Chief's Car		12,000	10,937							
Replace 94 Ambulance	20,765									
Replace 97 Ambulance		25,800	31,104	34,048	34,038					
Replace 2001 Ambulance										
Plans For new Fire Station		20,000				31,250	31,250	31,250	31,250	
Replace 77 Pickup Truck	21,000									
Replace 81 Mack Fire Eng.	47,000	47,000	47,000	42,069	42,069					
Replace 1987 Fire Engine										
Replace 1991 Ladder Truck				125,000	105,000	49,350	49,350	49,350	49,350	49,350
Replace 1998 Pickup Truck					105,000	105,000	105,000	105,000	105,000	105,000
Replace 1998 Pickup Truck					15,000	15,000	15,000			
Replace Hydraulic Rescue Tool					12,500	12,500				
Lakes Region Communication Center	7,851	7,851								
Fire & Ambulance Total:	96,617	112,651	96,641	208,617	201,107	220,600	208,100	193,100	185,600	164,350
Highway Dept.										
Roadway & Drainage Improv.										
Replace 87 FMC V-3000 Sweeper	0	90,000	0	111,000	111,000	111,000	111,000	111,000	111,000	111,000
Main Street (00-89 TE) T-21				***						
Highland St. Project.	111,500	47,500	47,500	79,900	135,000					

Capital Improvement Plan For the Town Of Plymouth (FY2002- FY2011)											
Last Edited 12/11/04											
	FY02	FY02	FY04	FY05	FY05	FY07	FY08	FY09	FY10	FY11	
Highland St. Cap. Res.	0	50,000	50,000	-							
Capital Reserve Sidewalk Improvement	0	20,000	20,000	20,000	20,000	50,000	50,000	50,000	50,000	50,000	
Capital Machinery & Vehicle				100,000	100,000	100,000	100,000	100,000	100,000	100,000	
Front loader	100,000	22,689									
Replace 78 Sno-Go Blower			70,000			***					
Replace 89 GMC Truck 7000											
Replace 85 Chevy 1-Ton			30,000		***						
Replace 89 Trackless Blower		58,000									
Bridges		50,000	50,000		95,000						
Bridge-Reservoir Rd ov Clay Bk											
Bridge-New Hebron Rd ov Clay Bk		***									
Bridge-Morse Rd & Cummings Rd				42,000							
Bridge-Old Hebron Rd ov Clay Bk											
Bridge-Bell Rd											
Highway Dept. Total	261,500	338,189	267,500	352,900	461,000	281,000	281,000	281,000	281,000	281,000	
Recycle Center											
Landfill Closure	55,000	55,000	55,000								
Equip-Baler/Recycle				23,000							
Recycling Equipment/Opportunities				5,000	9,000	5,000	5,000	5,000	5,000	5,000	
Rec-Front End Loader				15,500							
Replace #1 Skidsteer Loader					18,000	18,000					
Replace #2&3 Skidsteer Loaders					43,000						
Future Repl. #1,2&3 Skidsteer Loaders						7,000	25,000	25,000	25,000	25,000	
Compactor			6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	
Replace 86 Case Skidsteer Loader	8,400										
New Horizontal Baler		15,000	15,000	23,000							
Replace 96 F250 Pickup Truck					10,000	10,000	10,000				
Recycle Center Total:	63,400	70,000	76,000	72,500	86,000	46,000	46,000	36,000	36,000	30,000	
Parks & Rec Dept											
Planning for Fox Pond Park Enhancement		15,000	10,000								
Town Portion of Replacing Tractor				7,000							
Pick-up Truck 28% Share					7,000						
Parks & Rec Total:	0	15,000	10,000	7,000	37,000	20,000	10,000	0	0	0	
Library											
Library Total:	0	0	0	0	0	0	0	0	0	0	
Existing Bond Indebtedness											
FY Change/Police Station	175,000										
Town Hall Renov./Road Bond	85,000	85,000	80,000	80,000							
Bonded Debt Servicing	24,235	14,248	9,360	4,720							
Existing Bond Totals:	284,235	99,248	89,360	84,720	0	0	0	0	0	0	
Revolving Loan Funds											
Landfill Closure (1,235,000) RLF				74,177	72,444	70,711	68,977	67,244	65,511	62,044	
Revolving Loan Totals:	0	0	0	74,177	72,444	70,711	68,977	67,244	65,511	62,044	

Capital Improvement Plan For the Town Of Plymouth (FY2002- FY2011)

Last Edited 12/11/04	FY02	FY02	FY04	FY05	FY06	FY07	FY08	FY09	FY10	FY11
Municipal Total:	815,977	701,313	739,401	879,914	1,097,551	873,311	1,134,077	1,087,344	1,068,111	1,017,394
SCHOOL DISTRICTS										
Pemi-Baker										
School Bond Plymouth Share	188,811	173,880	158,760	143,640						
Athletic Field				18,170						
Plymouth										
Roof Replacement				209,075						
Replace Flat Roof (100,000)						50,000	50,000			
Oil Tank Replacement						25,000	25,000	25,000	25,000	
Generator*					95,000					
Resurface Parking Lot (40,000)						20,000	20,000			
School Districts Total	188,811	173,880	158,760	370,866	95,000	95,000	95,000	25,000	25,000	
Grand Total				1,250,799	1,192,551	968,311	1,229,077	1,112,344	1,093,111	1,017,394
*** Year of Expenditure										
					New items are Highlighted:					

HIGHWAY & PUBLIC SAFETY COMMITTEE

2004 ANNUAL REPORT

The Municipal Safety Committee meets five times a year (January, March, May, September and November) and at other times at the call of chairman, if needed. All meetings are posted and the public is welcome.

Tenney Mountain Highway (TMH) traffic light “left turn” signal at Wal-Mart entrance and Highland Street intersection was changed to limit the turning movements to only on “green arrow”. This has significantly reduced vehicle conflicts for westbound traffic at these locations.

New traffic count data was collected on TMH and Smith Bridge Road to support the Town’s request to NHDOT to reduce speed between Baker River Bridge and traffic circle in West Plymouth to 35 MPH.

Pedestrian crossing nodes on Highland Street for PSU students were the subject of further lighting studies by the University to improve night visibility of students at the request of the Town. The results and recommendations from consultants are being reviewed for appropriate actions by the University and the Board of Selectmen.

Review of five year accident data within the Town resulted in the Safety Committee focusing on the Highland Street intersections with Langdon Street and Broadway Street as problem intersections due to vehicle speeds and traffic volumes. As a result, speed monitoring and enforcement was increased and traffic counts were made at the Langdon Street intersection. Additional traffic count data is to be obtained in anticipation of a traffic control signal change at this location. The current overhead blinker is inoperative and will have to be replaced with a fixture that is compatible with intersection volume and directional movements.

The pedestrian crosswalk directly in front of downtown Pemi Bank location was eliminated and a new parking space created while eliminating a parallel parking spot at the corner of Highland Street and Main Street, to improve Route 3 southbound traffic flow and reduce pedestrian crossing risk at this corner.

Sightline improvement on Warren Street where it intersects with Langdon Street (Thurlow Street and Texas Hill Road) was made with the cooperation of the private property owner (Mr. Edward Simones) to enable south bound Langdon Street traffic, at the stop sign, to observe westerly moving Warren Street traffic which has the right of way (no stop sign, due to uphill grade). This improvement should significantly reduce vehicle conflicts at this three-way stop intersection.

Snowmobile safety concerns at the Route 3/Baker River Bridge underpass, raised by the local club trail master (C. McLoud), were investigated along with club representatives and NHDOT to identify a new trail routing to connect with the north-south rail corridor that would be safer to use by the snowmobiles. With the help of NHDOT’s District Engineer, a new trail routing was defined for use during the 2004-05 seasons. If the new routing proves to be successful, minor grade adjustments would be made by the Snowmobile Club (with necessary State approvals) in 2005 to finalize the relocated trail.

A proposal for additional Town Hall employee parking in the Court Street cul-de-sac to free up more visitor parking spaces adjacent to Town Hall was reviewed and recommended for approval to the Town Parking Committee and BOS.

Bill Houle – Chairman
Lloyd Berry – Speare Memorial Hospital
Jim Boucher – Highway Dept.
Chief Tony Raymond – Police Dept.
Carol Swete – Director of Safety
Chief Buddy Thibeault – Fire Dept.
Paul SanSoucie – Selectmen Representative

PLYMOUTH MUNICIPAL AIRPORT
2004 ANNUAL REPORT

This has been another good year for the Plymouth Airport. Again all the tie downs and hanger space were rented for the season. The access road was graveled and graded. The drainage problem was fixed on the west end of the runway. To keep the sod surface of the runway in good condition, it was necessary to apply fertilizer this spring and lime this fall.

Mr. Bill Grady's "Retired Delta Pilots Reunion" was held this year and the airport was host to many classic and military planes. This event always draws local interest and participation.

The condition of the airport represents the town of Plymouth very well. The airfield is in good condition with a well-maintained and attractive grass runway. The grounds and buildings have been groomed and maintained throughout summer and fall.

Respectfully submitted,

Norman P. Smith

CONSERVATION COMMISSION

2004 ANNUAL REPORT

The Plymouth Conservation Commission (PCC) serves as the focal point within the governmental structure of the Town of Plymouth for environmental concerns. It is the entity within town government that has the charge of acting to protect the natural resources of the town. Central to that charge is the management of the natural resources of land owned by the town and of conservation easement lands. This includes the 163 acre Walter Newton Natural Area (WNNA) owned by the town, the 1,000 acre easement on Plymouth Mountain, the 100 acre Fauver Preserve easement, and 93 acres on Tenney Mountain. The specific activities of the Commission with regard to each property varies over time, with boundary monitoring being a yearly activity. Commission members monitor the boundaries in the fall of the year to ensure the integrity of those boundaries. Volunteers are always welcome to join Commission members as they engage in their various activities. The Commission holds monthly meetings as posted at Town Hall and in Pease Public Library.

The year 2004 has been another busy year for the Commission. We have been involved with both maintenance and with the planning for future projects. Our major initiatives are listed below.

1. Various maintenance activities were performed at the WNNA.
2. Boundaries were monitored at the various properties.
3. A WNNA educational booklet was completed and printed using funding from a State of New Hampshire Department of Resources and Economic Development (DRED) grant. Plymouth Elementary School students played a central role in the development of this project. The booklet includes text and photographs taken at the WNNA that will serve as a guide to selected flora and fauna found within the WNNA.
4. A natural resources inventory was conducted at the Fauver Preserve by students from the University of New Hampshire Department of Natural Resources. The project was funded by a State of New Hampshire Mooseplate grant.
5. After the completion of the natural resources inventory Members of the PCC, along with volunteers from the Plymouth State University Outing Club, marked and partially cleared a hiking trail through the Fauver Preserve. The trail will ultimately connect with the existing Ken Sutherland trail on Plymouth Mountain. A Recreational Trails Program grant from DRED, totaling \$14,338 in direct state funding, is financing the trail project.
6. The Town of Plymouth Highway department has constructed a parking lot at the entrance to the Fauver Preserve hiking trail, with the effort being funded by the DRED grant.
7. The Conservation Commission initiative for a town-wide natural resources inventory was accepted at the annual town meeting. The inventory is under way and is being conducted by Watershed to Wildlife Inc. The inventory will replace the outdated inventory from the 1980s and will provide a critical base of information for town officials and committees to use for planning purposes as the pressures of development pose an ever greater threat to the natural resources of the town.

As the PCC looks ahead we encourage the residents of the Town of Plymouth to join us as we work to protect and enhance the beauty of our lovely town. We would like to thank all of those who have made generous donations to the WNNA fund.

Dominick Marocco
Chair, PCC

REPORT TO THE PEOPLE OF COUNCIL DISTRICT ONE

BY RAYMOND S. BURTON, COUNCILOR DISTRICT ONE



Raymond S. Burton

338 River Road
Bath, NH 03740
Tel. (603) 747-3662
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*Executive Councilor
District One*

Report to the People of District One
By Raymond S. Burton, Executive Councilor,
State of New Hampshire

It is an honor to be starting my 27th and 28th year as one of your public servants here in District One.

The Executive Council is your effective point of contact at the top of your Executive Branch of state government. The Council acts much like a board of directors for the administration of public law and public budget as passed by the NH House and Senate. The Council also accepts grant money from federal programs for administration to community- based organizations.

As we look into the next two years, I urge citizens to become involved through their regional planning commissions in bringing forth concerns and ideas for transportation projects. It is my opinion that not many new projects will be done, due to lack of sufficient funds. We will be lucky to maintain what we have and build what is in the current ten-year transportation plan.

District Health Councils are in full gear whereby local health concerns can be articulated directly to the Commissioner of Health and Human Services. This is the largest agency in our state government.

With a new administration headed by Governor John Lynch there will be many board and commissions looking for volunteers. If you are interested in finding out what is available please visit the Secretary of State's website at www.sos.nh.gov/redbook/index or call my office.

My office is always available to assist in questions for relief, assistance and information. Also available and free is the NH Constitution, state map and brochure on the Executive Council. Please contact me anytime. It is a pleasure to serve you and your region.



Towns in Council District #1

CARROLL COUNTY:

Albany, Bartlett,
Chatham, Conway, Eaton,
Ettingham, Freedom, Hart's Loc.,
Jackson, Madison, Moultonborough,
Ossipee, Sandwich, Tamworth,
Tuftonboro, Wakefield, Wolfeboro.

GRAFTON COUNTY:

Alexandria, Ashland, Bath,
Benton, Bethlehem, Bridgewater,
Bristol, Campton, Canaan,
Dorchester, Easton, Ellsworth,
Enfield, Franconia, Grafton,
Groton, Hanover, Haverhill,
Hebron, Holderness, Landaff,
Lebanon, Lincoln, Lisbon,
Livermore, Littleton, Lyman,
Lyme, Monroe, Orange, Orford,
Piermont, Plymouth, Rumney,
Sugar Hill, Thornton, Warren,
Waterville Valley, Wentworth,
Woodstock

BELKNAP COUNTY:

Alton, Belmont, Center Harbor,
Gifford, Laconia, Meredith,
New Hampton, Sanbornton, Tilton

Ray Burton
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Bath, NH 03740
Tel: 747-3662

Email: ray.burton4@gte.net

Ray Burton
State House Rm 207
107 North Main St
Concord, NH 03301
rburton@gov.state.nh.us

COOS COUNTY:

Berlin, Carroll, Clarksville,
Colebrook, Columbia, Dalton,
Dixville, Dummer, Errol,
Gorham, Jefferson, Lancaster,
Milan, Millsfield, Northumberland,
Pittsburg, Randolph, Shelburne,
Stewartstown, Stark, Stratford,
Whitfield

SULLIVAN COUNTY:

Charlestown, Claremont, Cornish,
Croydon, Grantham, Newport
Plainfield, Springfield, Sunapee

HEALTH OFFICER 2004 ANNUAL REPORT

Although in a lot of respects the position of Health Officer was becoming an antiquated position, the post 9-11 world that we live in has brought the position back to one of importance. The Health Officer will be expected to take a lead role in response to any chemical, biological, radiological, nuclear, or environmental (CBRNE) event. To this end, we are in constant communications with Federal, State and Local Officials as we monitor potential insults to public health. Thankfully to this point we have not had to test our response capabilities in this regard, however we continue to “prepare for the worst, and hope for the best”.

It is important to note that the Board of Health as defined by New Hampshire RSA, is made up of the Health Officer, as well as the Board of Selectmen. The statute also allows for a Deputy Health Officer role to be filled, so that ideally there is almost always someone available to respond public health issues. We have added this responsibility to the job description of the Land Use Enforcement Officer. For those of you who are not aware, Matt Nebesnik has been hired to fill this role, and he has proven to be a very capable and effective addition. Matt is located on the second floor of the Town Hall, and may be reached at 536-1731 extension 112.

In 2004 we responded to the following health related issues:

Adult Day Care Inspections	1
Business Compliance Inspections	4
Child Care Inspections	6
DES Related Issues	18
Foster Care Inspections	3
Phase 1 Environmental Reviews	1
Private Water Supply Issues	1
Public Water Supply Issues	5
Refuse Complaints	12
Rental Property Complaints	10
Septic System Failures	6
School Inspections	2
One and Two Family Inspections	5
<u>Total</u>	<u>74</u>

Annual tests were conducted on the quality of the Pemigewasset River, which met the State Guidelines for swimming. The Baker River Watershed monitors the quality of the Baker River, and through the courtesy of Plymouth resident Richard Flanders, the results are forwarded to my office. An annual test was conducted on the Crystal Spring, with all results being within established limits. The results of these tests are available for public inspection at the Plymouth Fire Department located at 42 Highland Street. Throughout the year, we also disseminated information to the public with regards to issues such as air quality, the flu, mold, rabies, water quality, and West Nile Virus.

It is my pleasure to serve the Community in this capacity. If you have any questions, or concerns please contact me at the Plymouth Fire Department at 536-1253.

Respectfully submitted,
Tom Morrison
Health Officer / Deputy Fire Chief

PLYMOUTH COMMUNITY CHANNEL 3

2004 ANNUAL REPORT

Plymouth Community Channel 3 (PCC3) is the public, educational and government access channel for Adelphia Communications' cable TV subscribers in Plymouth and nine other area towns. PCC3's Cablecasting Center is located in Pease Public Library. PCC3 began cablecasting to the community in November 1992. By stipulation of the franchise agreement with Adelphia, PCC3 is non-commercial. In FY'04, the Town of Plymouth raised and appropriated \$18,000 from a 2% franchise fee collected from Plymouth cable subscribers.

On October 13, 2004, the Board of Selectmen appointed Jamie Cadorette to the part-time position of Executive Director of PCC3, as well as appointing Kenneth Bergstrom, John B. Bowen, Jr., Brendon Hoch, Joanne Koermer, Claire Moorhead, Wallace Stuart and Barry Walker to the PCC3 Advisory Board. The Executive Director, supported by a crew of volunteers, is charged with the daily operations of PCC3.

Bulletin Board

Content increased dramatically and thanks to the hard work of our volunteers we are now able to post every notice submitted that meets our guidelines. Aesthetics continue to improve and we have received plenty of positive feedback. PCC3 now brings a draft agenda of Board of Selectmen meetings to viewers.

See below how the 2004 total compares to six previous years. The 2004 total is not complete as some information, such as some notices submitted by email prior to October, was not available. It is estimated the total number of announcements cablecast in 2004 is in excess of 1,000. Information for 2003 was not available.

Year	1997	1998	1999	2000	2001	2002	2004
Notices Run	339	265	231	292	205	325	700

Video Programming

Prerecorded programming cablecast on PCC3 includes:

- Weekday weather forecasts produced by students in PSU's meteorology program
- Four area churches' worship services
- A weekly video series titled "The Doctor Is In"
- A locally produced monthly video series titled "Your Health Matters"
- New Hampshire Electric Cooperative's Board of Directors meetings

Volunteers produced videos of budget hearings, annual meetings, special hearings and informational meetings for the Plymouth Board of Selectmen, Plymouth School Board and Pemi-Baker Regional School Board.

In addition to prerecorded programming, the Plymouth Chamber of Commerce produced two consecutive evenings of live programming. These shows in December 2003 were the Chamber's 10th Annual TV/Radio/Internet Auction, their major annual fundraiser.

PLYMOUTH COMMUNITY CHANNEL 3
2004 ANNUAL REPORT

The amount of video programming has also increased significantly. See below how the 2004 total compares to six previous years. Information on the number of videos cablecast in 2003 was not available. The figures for educational are estimated based on 2002 as an exact number of videos produced by the PSU Weather students was not available.

Year	1997	1998	1999	2000	2001	2002	2004	
							Unique	Total
Public	40	42	43	54	111	94	204	363
Educational	61	118	96	120	126	114	118	361
Government	6	9	4	4	3	1	8	37
Totals	107	169	143	178	240	209	330	761

Future Development

Many plans are in the works for the near and far future. One immediate concern to be addressed is the expansion of our video programming capacity. We plan to purchase in December 2004 or the beginning of 2005 a new S-VHS deck and a DVD deck.

Another immediate area of concern is funding. While PCC3 has its largest budget in history to work with, additional funds are still needed to improve services and quality of services. Audio-visual equipment is quite expensive and even with our current budget we are limited to making only small improvements or one large improvement. Some research has been done on the Alliance for Community Media Northeast Region Development Grant and it is expected the application process will begin once a suitable project has been identified. Outreach efforts will be made to surrounding communities in the viewing area to collect franchise fees from their cable subscribers toward the operations of PCC3.

This year an intern from the PSU Communication Studies program to help us research a computer for use as a non-linear post-production workstation. Research has also been done on purchasing a portable "studio-in-a-box" unit that would include all the necessary tools to operate three video cameras and produce a finished program on location.

Thanks

Volunteers who deserve many thanks include Wallace Stuart, Joanne Koerner, James Koerner, Brendon Hoch, John B. Bowen, Jr., Andy Kniskern, Beth Harrington, Greg Degraeve, Jim Bleyle, Josef Drexel, Peter Adams, students in Professor Eric Hoffman's meteorology class and members of the PCC3 Advisory Board. The trustees, staff and volunteers of Pease Public Library deserve special praise for all time and resources they contributed to PCC3. The Plymouth Office of the Board of Selectmen staff, headed by Elizabeth Corrow, were extraordinarily helpful. Efforts of Adelphia Communications' technical crew were very much appreciated.

Submitted by,
Jamie Cadorette
Executive Director
Plymouth Community Channel 3

THE PLYMOUTH CHAMBER OF COMMERCE

2004 ANNUAL REPORT

2004 marks the 12th year of operation for the Plymouth Chamber of Commerce in its current form, in existence since 1992. Prior to that, the Plymouth Chamber existed in a number of different forms, but records in the Chamber office mark the existence of the Plymouth Chamber of Commerce as far back as 1924. Our membership is currently at approximately 195 businesses, and we maintain an active mailing list of over 300 area business contacts.

The mission statement for the Plymouth Chamber of Commerce reads as follows:

The Plymouth Chamber of Commerce serves the business community by promoting the greater Plymouth area as a unique place to live, work, and play; recognizing its business, social and economic opportunities.

We offer many important services, not only to our business members, but also to the greater Plymouth community as a whole. We deal with a significant number of individuals throughout the year. We receive numerous requests for information via: the mail, telephone calls, e-mails / web site and walk-in visitors. The requests come from local people and from all over the world. *This past year, the Chamber did a very small color ad in the Yankee Magazine Travel Guide to New England. As a result of this promotion, the Chamber has received over 500 requests for information from people inquiring about visiting Plymouth!*

Within the Plymouth Community the Chamber of Commerce plays an important role as an **Information Resource**. Our office handles countless phone calls and inquiries about everything and anything to do with Plymouth and the surrounding area. We receive calls for everything from: Lodging assistance • directions • the name of a florist • people looking for apartment rentals or realtors • directions to the funeral home • name of the local newspaper • information about Rotary Club and other non-profits • questions about local sports/recreation programs and community events • childcare providers • social service questions • elderly housing • calendars of events • general demographic questions • hours of operation for local businesses • restaurants • pharmacies • animal boarding • camping • hiking trails • snowmobile trails • skiing • water parks • barber shops • taxi & bus services • golfing • the name of the local cable company • job availability • people who want to move here • berry & apple picking • historical questions • the D&M Building • business names and phone numbers • registering their car • the number for Town Hall • *and much, much more!!!*

We pride ourselves on our customer service, and if we don't know the answer to someone's question, we try to direct him or her to someone who does! We even tracked down information about the old Plymouth Golf Course for a caller who said he still had stock in it! We feel that if each request (even the most challenging one) is handled as pleasantly, and accommodatingly as possible, then we have left a positive image in that person's mind about Plymouth. We continually get positive feedback from people about how helpful we are. When no one else would help them, we took the time to try.

The Chamber of Commerce office and Area Welcome Center are located at 1 Foster Street, in the same building as Rhino Bike Works. This facility is strategically located at the 'crossroads' of our business community, right in front of the Common Man Inn.

THE PLYMOUTH CHAMBER OF COMMERCE
2004 ANNUAL REPORT

Our new facility has seen a steady increase in visitor traffic and service to the community. The Welcome Center is not only a key distribution site for area information and brochures, we are also an agent with the NH Fish & Game Department and sell fishing & hunting licenses and OHRV and Snowmobile registrations. We are also authorized to sell National Forest Parking Passes. Sales of local newspapers, postcards, and hiking maps are also among our new services. Brochures of our member businesses, an area menu guide, and flyers about area events are all prominently displayed in our new lobby – giving the Plymouth business community a heightened visibility as well. The Chamber office relocated to its new location in March of 2003. Our new office visibility has made a great difference. The people who visit us are looking for general information, such as maps, directions, jobs, rentals, or event information. We also service a large number of people who are newcomers to the area, including students. We distribute a great deal of information this way in the form of maps, visitor guides, community guides and local brochures.

The Chamber of Commerce maintains a website that promotes the Plymouth Community. Our website is located at www.plymouthnh.org and is linked to other key sites within the community, including the Town of Plymouth. Our site features general information about Plymouth, including demographics, history, education, medical, transportation, business directory, and maps. Chamber news and membership information is featured there as well. This past year we were able to revamp and add the **Job Bank** feature for those folks looking for area employment. In addition, our *comprehensive calendar of events* is heavily viewed. We have received numerous positive comments and compliments regarding this introduction to the Plymouth community.

During our web site transition our counter was disabled, as such we have incomplete data for some of the time periods. We do know that our web site visits have grown dramatically over the past year.

Month /Year	Total hits to web site for period	Average # hits per month
Jan. 2001 – Dec. 2001 12 month period	Just over 11,000	925
Jan. 2002 – Sept. 2002 9 month period	12,663	1407
April. 2003 – Oct 2003 7 month period	14,378	2054
November 2003 – February 2004 4 months	50,252	12,563

The numbers of people we serve and the services we offer are continually growing. As always, we thank you for your continued support of the Chamber.

Respectfully Submitted,
Claire E. Moorhead, Executive Director

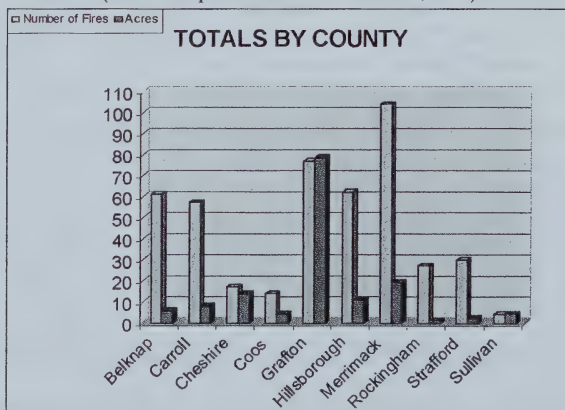
REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands cooperate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ANY outside burning. A fire permit is required for all outside burning unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 1-800-498-6868 or www.des.state.nh.us for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information contact the Division of Forests & Lands (603) 271-2217, or online at www.nhdfi.org.

This last year was fairly wet throughout the spring and summer months, however we finished the season with an active fall fire season. In order to meet an increased demand for services, the Forest Protection Bureau was reorganized into three regions with smaller Forest Ranger Districts and over the last several years we have added two Forest Rangers. The fifteen state fire towers were the first to report on many fires throughout the state and they completed many other projects on the low fire danger days. The state implemented a program called Tower Quest to help citizens learn about fire towers and the need to protect New Hampshire's forest resources. The United States celebrated Smokey Bear's 60th birthday in 2004, and celebrations were held throughout the state. Please help Smokey Bear, your local fire department and the state's Forest Rangers by being fire smart and fire safe!

2004 FIRE STATISTICS

(All fires reported as of November 18, 2004)



CAUSES OF FIRES REPORTED

Arson	15
Campfire	41
Children	12
Smoking	19
Debris	201
Railroad	1
Merrimack	104
Equipment	5
Misc.*	163

(*Misc.: power lines, fireworks, electric fences, etc.)

Total Fires Total Acres

2004	462	147
2003	374	100
2002	540	187
2001	942	428

ONLY YOU CAN PREVENT WILDLAND FIRE

MAIN STREET PLYMOUTH, INC.
2004 ANNUAL REPORT

Six years ago, a group of people dedicated to helping make Plymouth thrive by ensuring the health of its downtown, joined forces with the National Main Street Center and its state arm, the New Hampshire Main Street Center. A new organization was created on the National Main Street model. This model emphasizes a four-part approach to the revitalization of a Main Street area. The most “public” part, is an emphasis on promoting Main Street to area residents and visitors, bringing them downtown to shop but even more important, to build a sense of community. Years ago, the housing developer, James Rouse, invented the shopping mall because he felt his developments lacked a heart—a downtown, a place of community. The malls didn’t work the way he dreamed but downtowns still can. And the Main Street program is dedicated to accomplishing what the malls couldn’t.

There are three other parts to our mission:

- Economic restructuring: to retain, expand and recruit business to downtown, to realize the full value of downtown’s real estate and historic assets and to work with economic partners, public, private and non-profit, to leverage the work of the Town in attracting investments that will preserve and enhance the downtown area.
- Design: to focus on the appearance and function of the downtown area by working with private property owners to help them enhance their properties while preserving our historic heritage, and to work with the Town on signage, parking and traffic flow.
- Organization: to develop the means of accomplishing our mission through volunteerism, fund raising, and information sharing.

In all this, Main Street Plymouth, Inc. strives to be a fully contributing partner with the many other organizations in the town and the surrounding area who share our vision of making downtown Plymouth an attractive, economically successful and satisfying “heart” for our community.

The visible contributions we have made include Main Street’s flower barrels, the banners, the façade improvements and seasonal decorations. Less visible are the projects that make Plymouth more appealing: April’s downtown cleanup day and the furniture recycling project that helped get used student furniture off the streets.

We have brought residents and visitors downtown with events such as the summer jazz concert series on the Common, the annual Halloween festival (more than 1000 children this year) and the Win The Window promotion during the Christmas shopping season (over 40 downtown businesses participated). Even our fund-raising “Plymouth-A Model Community” calendar for 2005-2006 helps to create a community pride—with a bit of good humor. This fall, we reached out to our Plymouth State University family with a “Welcome to Main Street” project aimed at heightening an awareness of Main Street among incoming freshmen and their parents.

MAIN STREET PLYMOUTH, INC.
2004 ANNUAL REPORT

What most residents do not see are the MSPI-promoted projects that have longer term objectives: this year's creation of a TIF (Tax Increment Financing) district to help attract new business, expand existing ones and reclaim and adapt downtown buildings; the creation of a plan for the development of South Main Street, paid for with a \$12,000 grant MSPI helped secure; the retaining of Jay Schlinsog, a nationally recognized expert on helping downtowns survive and thrive when faced with major construction (like the coming replacement of the Plymouth-Holderness bridge). Jay's work was paid for by the New Hampshire Main Street Center.

Smaller, but just as vital to the health of downtown Plymouth are activities MSPI conducts such as Merchant Forums to exchange ideas and concerns of downtown business owners, with follow-up newsletters to include those not able to attend; participation with the Town's Parking Committee in its efforts to manage and enhance parking downtown; sponsorship of public conversation about topics of common interest such as the new bridge and roundabout, the renovation of the Common, and the new TIF district.

As we plan our work for the months ahead we actively seek to involve representatives from all parts of the Town of Plymouth. We also include representatives from outside the Town for whom Plymouth is their downtown "home". Main Street Plymouth, Inc. brings a broad, long-term vision and a "get it done" attitude to the challenge of making Plymouth a town of which we can all be proud. That we are making progress was seen in the Town's most recent survey: residents said that the appearance of the downtown area was second only to health care facilities as assets that should be added to the list of things that make Plymouth an attractive place in which to live and work. Your support is what helps us succeed!

David H. Reed, Executive Director

GRAFTON COUNTY SENIOR CITIZENS COUNCIL

2004 ANNUAL REPORT

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln, the information and assistance program Grafton County ServiceLink, and also sponsors the Retired and Senior Volunteer Program of the Upper Valley and White Mountains (RSVP). Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, congregate dining programs, transportation, adult day care, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2004, 362 older residents of Plymouth were served by one or more of the Council's programs offered through the Plymouth Regional Senior Center:

- Older adults from Plymouth enjoyed 5,910 balanced meals in the company of friends in the Plymouth center's dining room.
- They received 5,408 hot, nourishing meals delivered to their homes by caring volunteers.
- Plymouth residents were transported to health care providers or other community resources on 4,440 occasions by our lift-equipped buses.
- Frail individuals benefited from 108 hours of care in the adult day program.
- They received assistance with problems, crises or issues of long-term care through 1,230 visits by a trained social worker or contacts with ServiceLink.
- Plymouth's elderly citizens also volunteered to put their talents and skills to work for a better community through 4,349 hours of volunteer service.

The cost to provide Council services for Plymouth residents in 2004 was \$132,152.96.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for our older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even critical.

Grafton County Senior Citizens Council very much appreciates Plymouth's support for programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Roberta Berner
Executive Director



2004 Annual Report to the Town of Plymouth

Representative: Mike Long

Alternate: Carol Kenneson

Pemi-Baker Home Health & Hospice provides your community with a multitude of services and programs. Some of the initiatives during 2004 have been. . .

- Continuing participation in the Home Visiting NH program "Healthy Mom, Happy Baby", a collaborative effort with Speare Memorial Hospital
- Foot Care Clinic at the Plymouth Senior Center
- "Channel 3: *"Your Health Matters"* presented 5 programs for local viewing
- Channel 3- *"The Doctor is In"* are tapes provided by Dartmouth Hitchcock and run every week
- Hospice Volunteer Education Programs and annual volunteer training
- Added Quality Management position to staff
- Participation in PSU Senior Health Forum and Cancer Walk
- Blood Pressure Clinics and information sessions to the Business Professional Women's Club in Plymouth and the Hebron Women's Club, the Warren Senior lunch, the town of Groton at the Library, and the NH Cooperative Annual Meeting..
- Provided immunizations clinics to the Russell School in Rumney, Holderness Central School, Thornton Elementary School, Plymouth Elementary School, and Ashland Elementary School.
- Participation in the Plymouth Regional High School's LNA/LPN program
- The Grafton County Home Forum was held at the Grafton County Nursing Home on September 20. The four home care agencies in Grafton Co. provided a luncheon program to state representatives, selectmen, commissioners and legislative candidates. The program detailed the shortcoming of Medicaid reimbursement for home care services and was well attended by concerned government officials.
- Wellness Fair - Pemigewasset National Bank
- Hospice Presentation - Holderness School, Sophomore Class
- 2004 annual Hospice Tree and Garland lighting ceremonies at Dresser's Unlimited and Pemigewasset National Bank-West Plymouth

As we continue to be active in the community, we live our mission as a non-profit organization which is to serve our member towns and surrounding communities by providing health care and hospice services to individuals and families in their homes and in the community. From our patient satisfaction surveys, community support of our annual campaign and letters of appreciation from patients and families, we feel confident we are meeting that mission.

We are your local homecare agency . . . ask for us by name.

Mike Long and Carol Kenneson
Pemi-Baker Home Health & Hospice

UNH COOPERATIVE EXTENSION-GRAFTON COUNTY OFFICE
2004 REPORT TO THE TOWN OF PLYMOUTH

UNH Cooperative Extension provides New Hampshire citizens with research-based education and information, enhancing their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, and improve the economy.

Funded through the federal, state and county governments, and competitive grants, educational programs are designed to respond to the local needs of citizens through direction and support of an elected volunteer advisory council.

Education programs and assistance are objective, informal and practical in nature; most are at no direct cost for participants. Clients' needs are met through phone calls, letters and printed materials, hands-on workshops, on-site visits, seminars and conferences, and up-to-date web sites. Our staff is able to respond quickly with needed information via electronic mail, keeps up-to-date on the latest research and information, and works collaboratively with many agencies and organizations.

A professional staff of five educators and one specialist work out of the Extension Office located in the Grafton County Courthouse in North Haverhill. Two additional staff members work in Plymouth and Littleton to provide educational programs for limited-resource families. Additional support is provided through trained volunteers who assist with Extension programs and increase our outreach capabilities.

Educational Programs in Grafton County, FY04:

- **To strengthen NH's Communities:** Community Conservation Assistance Program; Preserving Rural Character through Agriculture: Urban and Community Forestry; Community Youth Development; Volunteer Training (Master Gardeners, Coverts Cooperators, Community Tree Stewards, 4-H Leaders); Land Use Planning; Finance & Tax Assistance.
- **To strengthen NH's Family and Youth:** After-School Programs; Family Resource Management; 4-H Youth Development: Family Lifeskills Program; Nutrition and Food Safety Education; Parenting Education; Cradle Crier/Toddler Tale Newsletters; and Volunteer Leader Training Programs.
- **To sustain NH's Natural Resources:** Dairy Management; Agroecology; Forest Resources Stewardship Program; Fruit Production and Management; GIS Training; Lakes Lay Monitoring Program; Integrated Pest Management; Ornamental Horticulture; Plant Health Diagnostic Laboratory; Vegetable Crop Production; Wildlife Habitat Program; Water Quality/Nutrient Management Programs, Agricultural Business Management; Estate Planning and Conservation Easement Education Programs.
- **To improve the economy:** Small Business Assistance (Forest Industry, Logging, Contractors, Consulting Foresters, Farms, Nurseries); Farm and Forest Product Marketing; Agricultural Business Management; Family Financial Management; Employment Skills Training Program.

UNH COOPERATIVE EXTENSION-GRAFTON COUNTY OFFICE
2004 REPORT TO THE TOWN OF PLYMOUTH

Extension Staff: Tom Buob, Agricultural Resources; Ginny DiFrancesco, Water Quality; Kathleen Jablonski, 4-H Youth Development; Michal Lunak, Dairy; Deborah Maes, Family & Consumer Resources; Northam Parr, Forestry & Wildlife Resources; Robin Peter, Nutrition Connections; and Jacqueline Poulton, LEAP (Lifeskills for Employment, Achievement and Purpose). Educators are supported by Jerilynn Martino, Donna Mitton and Kristina Vaughan at the Extension Office.

Extension Advisory Council: Mike Dannehy, Woodsville; Sheila Fabrizio, North Haverhill; James Kinder, North Haverhill; David Keith, North Haverhill; Shaun Lagueux, Bristol; Jane O'Donnell, Littleton; Cindy Putnam, Piermont; Debby Robie, Bath; Carol Ronci, Franconia; Denis Ward (Chair), Monroe. Teen Members include: Molly Roy, Bath and Justine Morris, Haverhill.

Extension Office Hours are Monday through Friday from 8 AM to 4 PM.

Phone:	603-787-6944	Fax:	603-787-2009
Email:	grafton@ceunh.unh.edu		
Mailing Address:	3785 DCH, Box 8, North Haverhill, NH 03774-4936		
Web Site:	www.ceinfo.unh.edu		

Extension programs and policies are nondiscriminatory with regard to age, color, handicap, national origin, race, religion, sex, sexual orientation and veterans' status.

Respectfully submitted,

Northam D. Parr
County Office Administrator

VOICES AGAINST VIOLENCE
2004 REPORT TO THE TOWN OF PLYMOUTH

*To the Voices Against Violence staff, board members, volunteers
and supportive community members:*

First of all we'd like to thank you for just being there.

Some of us have stayed with, or returned to, abusive partners because we didn't think we could make it on our own.

You have shown us different.

You have convinced us that we, and our children, deserve different.

You have helped us to realize that we are not worthless as we have been conditioned so long to believe.

Thank you for reminding us that we are good parents when we were told the opposite for so long.

Thank you for helping us rediscover our self-esteem or even realize it for the first time.

Thank you for reminding us how to be assertive and protect our boundaries.

Thank you for letting us vent about custodial issues, "the system," etc., whenever we needed to.

Thank you for providing us with the necessities while we're trying to get back on our feet.

Thank you for helping our children have happy birthdays when we couldn't quite do it ourselves.

Thank you for helping us obtain things like haircuts and long neglected dental care that helps us immeasurably to feel better about ourselves.

Thank you for providing fun things to do with our families and even occasional time away from them.

Thank you for helping us obtain vehicles that go a long way in helping us to regain our independence.

Thank you for helping us try to find housing and making sure that we have everything we need when we do find that housing.

Thank you for your kindness, caring and support.

Thank you for all the other things you do that are too numerous to mention.

By appreciative clients of Voices Against Violence

Respectfully submitted,

Jaye Olmstead, Executive Director

**THE STATE OF NEW HAMPSHIRE
MINUTES FOR THE 2004 ANNUAL MEETING
OF THE TOWN OF PLYMOUTH**

A legal meeting of the Town of Plymouth in the County of Grafton and the State of New Hampshire qualified to vote in town affairs was held at the Plymouth Elementary School on Tuesday, the 9th of March 2004. The meeting was opened at 8:00 o'clock in the forenoon by Moderator, Robert B. Clay, reading from the year 2004 Town Meeting Warrant. Moderator Clay read Articles 1 through 2 of the Warrant which were to be voted upon by printed ballot during the voting hours 8:00 AM through 7:00 PM.

It was voted to dispense with the reading of Articles 3 through 24 of the Town Warrant until 7:00 o'clock in the afternoon of March 10, 2004, at which time the second session of the annual Town Meeting would be held in the Plymouth Elementary School gymnasium.

ARTICLE 1. TOWN OFFICERS

Selectman for three years	Timothy Naro - 266
Selectman for one year	Quentin Blaine - 388
Moderator	Robert Clay - 567
Town Clerk	Kathleen Latuch - 602
Tax Collector	Linda Buffington - 591
Supervisor of the Checklist	Lee Webster - 562
Trustee of the Trust Funds for three years:	

Quentin Blaine, who was re-elected selectman for a one-year term, received the most write-in votes but was unable to accept the position due to the conflict of offices. The Selectmen later appointed Michael Long to the three-year term.

Trustee of the Trust Funds for two years:

Timothy Naro, newly elected selectman, received the most write-in votes but was unable to accept the position due to the conflict of offices. The position will remain open until the Selectmen make an appointment.

Library Trustee	A. Joan Bowers – 549
Cemetery Trustee for three years	Gregor Andersen – 546
Cemetery Trustee for two years	Patrice Scott – 520

ARTICLE 2. APPROVAL OF ZONING ORDINANCE AMENDMENT – ARTICLE V

Adoption of Amendment Number 1, as proposed by the Planning Board, for the Town of Plymouth Zoning Ordinance, to amend Article V, Cluster Residential Development, to change the title of this article to "Open Space Development" and to substantially amend this article, and to make other similar wording changes to the ordinance that substitutes the term "open space" for "cluster", and which changes the term "permitted density" to "lot size" in the footnote after the table in Article III, Section 304.

(The Planning Board recommends approval.)

YES – 460

NO-170

DELIBERATIVE SESSION

ARTICLE 3. BUDGET COMMITTEE MEMBER – RITA CHASE ELECTED

Election of one (1) member to the Advisory Budget Committee for a four (4) year term.

Voted, by affirmative voice vote, to elect Rita Chase to a four-year term.

ARTICLE 4. WITHDRAWAL OF PETITIONED WARRANT ARTICLE: BENEFITS CAP

To see if the Town of Plymouth will vote to cap annual spending on non-statutory employee benefits at \$5,000 per employee. If passed this article will take effect on July 1, 2004, or at the expiration of any current collective bargaining agreements, whichever comes first.

The Board of Selectmen does not recommend passage of this article.

After a lengthy discussion, former Selectman and originator of the petition, Dick Piper, agreed to withdraw the petition, but asked for further study of the matter by Selectmen.

ARTICLE 5. FAILURE TO APPROVE PETITIONED WARRANT ARTICLE: SIGNALIZED INTERSECTION.

To see if the Town will vote to direct the New Hampshire Department of Transportation to construct a signalized intersection at the junction of US Route #3 (Main Street) and N.H. Route 175-A bridge over the Pemigewasset River scheduled to begin in 2005.

The Board of Selectmen does not recommend passage of this article.

A lengthy discussion followed weighing the relative safety, efficiency and over-all impact of a roundabout versus a signalized intersection.

Failed, by negative voice vote, to support this petition.

ARTICLE 6. FUNDING OF DEPARTMENTAL OPERATIONS – PASSED

To see if the Town will vote to raise and appropriate the sum of \$704,273 for FY'04 for departmental operations as follows:

Parks and Recreation.....	\$422,935
Library.....	\$263,063
Patriotic Purposes.....	\$975
Band Concerts.....	\$4,000
Town Common.....	\$8,000
Airport.....	\$3,800
Health Enforcement Expenses.....	\$1,500

The Board of Selectmen recommends passage of this article.

Voted, by affirmative voice vote, to so raise and appropriate said sum of \$704,273 for above stated purposes.

ARTICLE 7. FUNDING FOR HIGHWAY DEPARTMENT – PASSED

To see if the Town will vote to raise and appropriate the sum of \$630,544 for FY'04 for the Highway Department as follows:

Highway Department.....	\$583,544
Street Lighting.....	\$47,000

The Board of Selectmen recommends passage of this article.

Voted, by affirmative voice vote, to so raise and appropriate said sum of \$630,544 for the above stated purposes.

ARTICLE 8. GENERAL GOVERNMENT CHARGES – PASSED AS AMENDED

To see if the Town will vote to raise and appropriate the sum of \$1,107,974 to defray general government charges for FY'04:

Salaries, Fees and Expenses.....	\$269,245
----------------------------------	-----------

Election, Registration, Vital Statistics.....	\$125,264
Financial Administration.....	\$140,343
Reappraisal of Property.....	\$37,000
Legal/Prosecutor.....	\$70,000
Planning and Zoning.....	\$83,522
Town Hall Building.....	\$33,500
Cemeteries.....	\$50,784
Insurance.....	\$98,500
General Assistance.....	\$38,518
Care of Trees.....	\$2,400
Debt Service.....	\$84,720
Debt Service SRF-Landfill closure.....	\$74,178

The Board of Selectmen recommends passage of this article.

Chairman of the Board of Selectmen, John Tucker, proposed an amendment to increase the total to \$1,122,974 allowing a \$15,000 increase for the legal prosecutor. He added that this would be offset by an agreement with PSU which would provide \$85,000 to replace the \$70,000 originally proposed.

Voted, by affirmative voice vote, to so amend Article 8.

Voted, by affirmative voice vote, to so raise and appropriate said sum of \$1,122,974, as amended, for the above stated purposes.

ARTICLE 9. COLLECTIVE BARGAINING AGREEMENT – PASSED

To see if the Town will vote to approve cost items included in the collective bargaining agreement reached between the Board of Selectmen and AFSCME, Council 93, which calls for estimated increases in salaries (for police and fire employees) as follows:

FISCAL YEAR	ESTIMATED INCREASE
2005	\$50,856
2006	\$25,563
2007	\$26,250
2008	\$27,269
2009	\$28,392

\$50,856 for the 2005 fiscal year represents the additional costs attributable to salaries over those of the appropriation at current staffing levels paid in the prior fiscal year and is included in articles 10 and 11.

The Board of Selectmen recommends passage of this article.

Voted, by affirmative voice vote, to so approve said agreement.

There was an immediate proposal to restrict reconsideration.

Voted, by affirmative voice vote, to so restrict reconsideration of this article.

ARTICLE 10. FUNDING FOR POLICE DEPARTMENT – PASSED

To see if the Town will vote to raise and appropriate the sum of \$1,212,931 for FY'04 public safety-police is as follows:

Police Department.....	\$1,212,931
------------------------	-------------

The Board of Selectmen recommends passage of this article.

Voted, by affirmative voice vote, to so raise and appropriate said sum of \$1,212,931 for the above stated purpose.

ARTICLE 11. FUNDING FOR PUBLIC SAFETY – PASSED AS AMENDED

To see if the Town will vote to raise and appropriate the sum of \$925,514 for FY'04 public safety-fire & ambulance as follows:

Ambulance & Fire Department.....\$925,514

The Board of Selectmen recommends passage of this article.

Selectman, Quentin Blaine, proposed an amendment changing this figure to \$975,514, with the additional \$50,000 to be reimbursed through the PSU agreement to fund a full time code enforcement officer.

Voted, by affirmative voice vote, to so amend this article.

Voted, by affirmative voice vote, to so raise and appropriate said sum of \$975,514, as amended, for the above stated purpose.

ARTICLE 12. FUNDING FOR SANITATION – PASSED

To see if the Town will vote to raise and appropriate the sum of \$344,184 for FY'04 for sanitation as follows:

Recycling/Solid Waste Disposal.....\$340,684

Pemi-Baker Solid Waste District Dues.....\$3,500

The Board of Selectmen recommends passage of this article.

Voted, by affirmative voice vote, to so raise and appropriate said sum of \$344,184 for the above stated purposes.

ARTICLE 13. FUNDING OF CAPITAL ITEMS – PASSED

To see if the Town will vote to raise and appropriate the sum of \$283,936 to fund the following capital items:

Landfill Monitoring & Testing.....\$ 5,400

Town Wide Mapping (payment 3 of 3).....\$30,000

Equip-Recycling Horizontal Baler.....\$53,000

Recycling Equipment/Opportunities.....\$5,000

Copier Lease Selectmen's Office.....\$2,052

Master Plan Update.....\$20,000

Phone System (Town Hall) lease purchase.....\$2,984

Amb/Fire Management Study.....\$20,000

Snowmobile Trail Grant.....\$20,000

Park & Rec New Tractor.....\$ 7,000

Rec-Front End Loader.....\$15,500

Hwy-Sweeper.....\$88,000

Equip-Fire & Ambulance Defibrillators.....\$15,000

And to authorize the withdrawal of \$7,500 from the Fire and Ambulance Defibrillators Capital Reserve Fund established for these purposes and the withdrawal of \$30,000 from the Recycling-Horizontal Baler Capital Reserve Fund established for these purposes. The balance to be funded through general taxation and other offsetting revenue.

Pursuant to RSA 32:7, VI, these will be nonlapsing, nontransferable appropriations and will not lapse until the respective project/purchase is complete or in 2008, whichever is less.

An amendment was proposed to remove \$20,000 for the study.

Failed, by negative voice vote, to so amend the article.

Voted, by affirmative voice vote, to so raise and appropriate said sum of \$283,936 for the above stated purposes and to authorize the withdrawal of \$7,500 and \$30,000 from the Fire and Ambulance Defibrillator Capital Reserve Fund and the Recycling-Horizontal Baler Capital Reserve Fund, respectively.

ARTICLE 14. FUNDING CAPITAL ITEMS: PASSED

To see if the Town will vote to raise and appropriate the sum of \$50,000 to fund the following capital items for public safety purposes:

Public Safety Complex.....\$50,000
And to authorize the withdrawal of \$50,000 by the Board of Selectmen from the Public Safety Complex Capital Reserve Fund established for these purposes. Pursuant to RSA 32:7, VI, these will be nonlapsing, nontransferable accounts and will not lapse until the respective project/purchase is complete or in 2008, whichever is less.

The Board of Selectmen recommends passage of this article.

Voted, by affirmative voice vote, to so raise and appropriate said sum of \$50,000 for the above stated purposes.

ARTICLE 15. FUNDING FOR VARIOUS AGENCIES – PASSED

To see if the Town will vote to raise and appropriate the sum of \$51,357 for the below listed agencies:

Animal Control Agreement with Humane Society.....	\$4,400
Pemi-Baker Home Health Agency.....	\$16,000
Grafton County Senior Citizen Council.....	\$6,050
Plymouth Chamber of Commerce.....	\$2,000
Tri County Community Action.....	\$2,500
North Country Council.....	\$3,707
Plymouth Regional Free Clinic.....	\$1,000
Friends of the Arts.....	\$100
Main Street Program.....	\$5000
Voices Against Violence.....	\$1,500
Baker River Water Shed.....	\$100
Conservation Commission.....	\$400
Conservation Commission Dues.....	\$300
Genesis-Lakes Reg. Mental Health.....	\$1,000
Baker-Pemi Senior Citizens.....	\$1,800
Cons-Natural Resource Inventory (yr 1 of 2).....	\$5,500

The Board of Selectmen recommends passage of this article.

Voted, by affirmative voice vote, to so raise and appropriate said sum of \$51,357 for the above stated purposes.

ARTICLE 16. REMEDIATION OF GAS LEAK – PASSED

To see if the Town will vote to raise and appropriate the sum of \$2,660 for the purpose of continuing the remediation of the gasoline leak adjacent to the Highway Garage. This sum is offset by State Oil Discharge and Disposal Cleanup Fund reimbursements.

The Board of Selectmen recommends passage of this article.

Voted, by affirmative voice vote, to so raise and appropriate said sum of \$2,660 for the above stated purpose.

ARTICLE 17. LEASE/PURCHASE OF FIRE TRUCK – PASSED

To see if the Town will vote to authorize the Selectmen to make payment 3 of 5 on a long term lease/purchase agreement, payable over five years at a rate of \$42,069 in the third year for the purchase of a fire engine and to raise and appropriate the sum of \$42,069 for the third year's lease payment for that purpose. This lease purchase agreement was approved at the 2002 town meeting and is subject to a non-appropriation clause which means that the lease purchase agreement may be terminated if a future town meeting fails to approve the funding this year or in future years.

The Board of Selectmen recommends passage of this article.

Voted, by affirmative voice vote, to so authorize said payment and further, to raise and appropriate said amount of \$42,069 for the above state purpose.

ARTICLE 18. ADD TO CAPITAL RESERVE FUNDS – PASSED

To see if the Town will vote to add to existing Capital Reserve Funds under the provisions of RSA 35:1 for the following purposes and raise and appropriate the respective sums (totaling \$70,049) to be placed in said funds:

Ambulance (to replace 1997 ambulance).....	\$34,049
Sidewalk Improvements.....	\$20,000
Dispatch Equipment Reserve.....	\$10,000
Recycle Compactor.....	\$ 6,000

The Board of Selectmen recommends passage of this article.

Voted, by affirmative voice vote, to so raise and appropriate the respective sums (totaling \$70,049) and add said sum to existing Capital Reserve Funds.

ARTICLE 19. ESTABLISH CAPITAL RESERVE – PASSED AS AMENDED

To see if the Town will vote to establish the following Capital Reserve Funds under the provisions of RSA 35:1 for the following purposes and raise and appropriate the respective sums (totaling \$125,000) to be placed in said funds:

HVAC.....	\$ 5,000
Town Reval.....	\$ 10,000
Replace 1991 Ladder Truck.....	\$ 5,000
Zoning Ordinance Rewrite.....	\$ 5,000
Road Construction.....	\$100,000

The Board of Selectmen recommends passage of this article.

Quentin Blaine proposed an amendment to add \$120,000 to the amount of the ladder truck for a total of \$245,000. He explained that the town would be getting additional funds through the PSU agreement towards this article.

Voted, by affirmative voice vote, to so amend this article.

A division vote was requested.

Voted, by a standing majority, to so amend this article.

Voted, by affirmative voice vote, to so establish said Capital Reserve Funds for the above named purposes and further, to raise and appropriate the respective sums (totaling \$245,000), as amended, to be placed in said Capital Reserve Funds.

ARTICLE 20. CAPITAL ITEM OLD HEBRON BRIDGE – PASSED

To see if the Town will vote to raise and appropriate the sum of \$210,000 to fund the following capital item :

Old Hebron Bridge.....	\$210,000
And to authorize the Selectmen to apply for, accept and expend grant funds in the amount of \$168,000 or more in ensuing year to offset this appropriation. Pursuant to RSA 32:7, this will be nonlapsing, nontransferable appropriation and will not lapse until the respective project/purchase is complete or in 2008, whichever is less.	

Voted, by affirmative voice vote, to so raise and appropriate said sum of \$210,000 for the above named purpose and to authorize Selectmen to apply for, accept and expend grant funds in the amount of \$168,000 or more to offset this appropriation.

ARTICLE 21. FUNDING FOR HIGHLAND STREET PROJECT - PASSED

To see if the Town will vote to raise and appropriate the sum of \$899,500 to fund the following capital item:

Highland Street Project.....	\$899,500
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And to authorize the Selectmen to apply for, accept and expend grant funds in the amount of \$719,600 or more in ensuing year to offset this appropriation; and further, to authorize the withdrawal of \$100,000 from the Highland Street Capital Reserve account. Pursuant to RSA 32:7, this will be nonlapsing, nontransferable appropriation and will not lapse until the respective project/purchase is

complete or in 2008, whichever is less.

Voted, by affirmative voice vote, to so raise and appropriate said sum of \$899,500 and to authorize the Selectmen to apply for, accept and expend grant money in the amount of \$719,600; and further, to authorize withdrawal of \$100,000 from the Highland Street Capital Reserve account for the above stated purpose.

ARTICLE 22. ADOPTION OF MAIN STREET INC PLAN – PASSED

To see if the Town will vote to authorize the Board of Selectmen to adopt the Main Street Inc. Common Vision Committee's conceptual plan for improvements to the Town Common. This plan is to be implemented over time as private funding becomes available and has no impact to the tax rate. Some of the major elements of the plan include:

1. Constructing a walkway along the eastern side of the common.
2. Constructing a serpentine sitting wall.
3. Replanting trees and shrubs throughout the common.
4. Moving the Gazebo approximately fifteen feet to create more sitting room for concerts.
5. Repairing the structure of the Gazebo.
6. Adding picnic tables/benches and connecting them with a stone footpath.

The Board of Selectmen recommends passage of this article.

John Wood proposed that voters pass over this article.

The motion was not seconded.

Voted, by affirmative voice vote, to so authorize the adoption of an Improvement Plan for the Town Common.

ARTICLE 23. ADOPTION OF PROVISIONS OF RSA 162-K – PASSED

"To see if the Town, having voted on March 12, 2003 to adopt the provisions of RSA 162-K, which authorizes municipalities to establish Tax Increment Financing Districts, will:

I. Approve a Development Program and Tax Increment Financing (TIF) Plan pursuant to RSA 162:K:6 and 162:K-9; and

2. Establish a Tax Increment Financing District, containing 95 properties, pursuant to RSA 162-K:5.

The Town's adoption of this Warrant Article does not commit the Town to raising any public funds to support the Plan. A vote to adopt simply establishes the District and allows the Board of Selectmen to continue its collaborative efforts with other entities to study, analyze, and promote development and revitalization within the TIF District, which encompasses the downtown area of Plymouth. When specific public infrastructure improvements and cost estimates have been developed or specific private investment projects are defined, the voters will be asked to amend the Development Program and Tax Increment Financing (TIF) Plan. The BOS cannot undertake any public infrastructure improvements until a future Town Meeting authorizes the required bonding. The proposed Development Program and Tax Increment Financing (TIF) Plan provides that any incremental tax revenue that is collected by the Town from the date of establishment of the district until such bonding authorization is approved at a future Town Meeting shall be directed to the General Fund and will not be used for the purposes of this Plan. Only such incremental revenues that are collected as a result of new development/redevelopment subsequent to a future bonding resolution may be used for

purposes of this Plan.

As indicated in the Plan, the Board of Selectmen will continue to pursue other funding options, including grants. If appropriate, the Board of Selectmen will enter into one or more enforceable development agreements with private developers before presenting an amended Development Program and Tax Increment Financing (TIF) Plan for approval at a future Town Meeting.

The Board of Selectmen recommends passage of this article.

Voted, by affirmative voice vote, to so adopt said provisions.

ARTICLE 24. NEW BUSINESS

LIMIT RECONSIDERATION OF ALL ARTICLES

Mr. Blaine moved to limit reconsideration of all articles.

Voted, by affirmative voice vote, to so limit reconsideration.

SENSE OF THE MEETING REGARDING PSU AGREEMENT

Concerning the ongoing struggle to reach an agreement with Plymouth State University, as presented in HB610, there was a presentation by Representatives Cooney and Naro and additional information from the Board of Selectmen; this was followed by a lengthy discussion.

Patrice Scott called for a sense of the meeting as to whether or not the people wished the University to pay its fair share as found in HB610. Moderator Clay called for a written format which was submitted as follows:

It is the sense of this meeting that the town finds any amount less than the amount envisioned in HB610 is unacceptable in an agreement with PSU.

Voted, by affirmative voice vote, to support such a position.

SELECTMAN JOHN TUCKER RECOGNIZED

Outgoing Selectman, John Tucker, was presented with a plaque in appreciation for his years of dedicated service to the town.

There was no further new business and the meeting was adjourned at 11:00 pm.

Respectfully Submitted

Kathleen Latuch,
Town Clerk

**TOWN
OF
PLYMOUTH**

**2005
WARRANT AND BUDGET**

**THE STATE OF NEW HAMPSHIRE
WARRANT FOR THE 2005 ANNUAL MEETING
OF THE TOWN OF PLYMOUTH**

To the inhabitants of the Town of Plymouth in the County of Grafton and the State of New Hampshire qualified to vote in town affairs:

You are hereby notified to meet at the Plymouth Elementary School in said Plymouth on Tuesday, the 8th of March, next, polls to be open for voting on Articles 1 through 2, at 8:00 o'clock in the forenoon, and to close not earlier than 7:00 o'clock in the afternoon, and you are hereby notified to meet at the Plymouth Elementary School in said Plymouth on Wednesday, the 9th of March, next, at 7:00 o'clock in the afternoon for the deliberative session of the Town Meeting at which time action will be taken upon the remaining articles of this warrant.

ARTICLE 1. To elect the following town officers which appear on the official town ballot for the ensuing year: (1) Selectman, (1) Treasurer, (3) Trustees of the Trust Fund, (2) Library Trustee, and (3) Cemetery Trustees.

ARTICLE 2. Are you in favor of increasing the Board of Selectmen to 5 members? This is a petitioned warrant article.

DELIBERATIVE SESSION

ARTICLE 3. Shall we modify the elderly exemptions from property tax in the Town of Plymouth, based on assessed value, for qualified taxpayers, to be as follows: For a person 65 years of age up to 75 years, \$20,000; for a person 75 years of age up to 80 years, \$25,000; for a person 80 years of age or older \$35,000. To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$25,000 for a single person or, if married, a combined net income of less than \$30,000; and own net assets not in excess of \$35,000 excluding the value of the person's residence. The governing body recommends passage of this article.

ARTICLE 4. To see if the town will vote to amend the optional veterans' tax credit as prescribed in RSA 72:28, from \$100 to \$150.

ARTICLE 5. To see if the town will vote to amend the optional veterans' disability credit as prescribed in RSA 72:35 from \$1,400 to \$1,600.

- ARTICLE 6. To see if the town will vote to amend the optional exemption for the blind as prescribed in RSA 72:37 from \$15,000 to \$25,000.
- ARTICLE 7. To elect two (2) members to the Advisory Budget Committee for a four (4) year term and one (1) member for a (3) year term.
- ARTICLE 8. To elect (5) five members to the Advisory Board for the Tax Increment Financing District created at the 2004 town meeting and authorize the Selectmen to appoint additional members in the future.
- ARTICLE 9. Petitioned Warrant Article:

Shall we ratify the Life Safety Services Agreement between the Town of Plymouth and Plymouth State University, signed by the Selectmen on February 23, 2004?

- ARTICLE 10. Petitioned Warrant Article:
Are you in favor of the Town of Plymouth strengthening its goals of preserving our small town atmosphere and attractive natural setting (as stated in Article 1, Section 101 of the Zoning Ordinances of the Town of Plymouth) by adding the bold phrase to the following sentence?

“The zoning regulations and districts are in accordance with the Plymouth Master plan and are designed to preserve Plymouth’s small town atmosphere and attractive natural setting, **by protecting potentially threatened areas such as wetlands, natural habitats, agricultural lands, scenic vistas, historic/cultural resources and river quality,...**”

- ARTICLE 11. To see if the Town will vote to raise and appropriate the sum of \$1,142,531 to defray general government charges for FY’05:

Salaries, Fees and Expenses Selectmen's office.....	\$285,740
Election, Registration, Vital Statistics.....	\$129,904
Financial Administration	\$144,034
Reappraisal of Property	\$50,000
Contract Services Legal & other.....	\$86,500
Planning and Zoning.....	\$86,522
Land Use Enforcement	\$52,407
Town Hall Building	\$37,500
Cemeteries	\$51,556
Insurance not otherwise allocated.....	\$99,750
General Assistance.....	\$43,773
Care of Trees.....	\$2,400
Debt Service SRF-Landfill closure.....	\$72,445

ARTICLE 12. To see if the Town will vote to raise and appropriate the sum of \$1,301,285 for FY'05 public safety-police is as follows:
Police Department.....\$1,301,285

ARTICLE 13. To see if the Town will vote to raise and appropriate the sum of \$999,879 for FY'05 public safety-fire & ambulance is as follows:
Ambulance & Fire Department.....\$999,879

ARTICLE 14. To see if the Town will vote to raise and appropriate the sum of \$404,013 for FY'05 for sanitation as follows:
Recycling/Solid Waste Disposal.....\$400,513
Pemi-Baker Solid Waste District Dues.....\$3,500

ARTICLE 15. To see if the Town will vote to raise and appropriate the sum of \$749,180 for FY'05 for departmental operations as follows:
Parks and Recreation.....\$447,372
Library \$281,403 || Patriotic Purposes | \$1,250 |
Band Concerts.....	\$5,000
Town Common	\$8,000
Airport.....	\$4,655
Health Enforcement Expenses	\$1,500

ARTICLE 16. To see if the Town will vote to raise and appropriate the sum of \$618,678 for FY'05 for the Highway Department as follows:

Highway Department	\$570,678
Street Lighting	\$48,000

ARTICLE 17. To see if the Town will vote to raise and appropriate the sum of \$168,513 to fund the following items:

Landfill Monitoring & Testing.....	\$ 5,400
Perambulate town lines	\$2,900
Improve-Road Construction.....	\$100,000
Fox Pond Park Enhancements	\$30,000
Zoning Ordinance Rewrite.....	\$15,000
Recycling Equipment/Opportunities.....	\$9,000
Copier Lease Selectmen's Office.....	\$3,229
Phone System (Town Hall) lease purchase.....	\$2,984

And to authorize the withdrawal of \$5,000 plus accrued interest from the Zoning Ordinance Rewrite Capital Reserve Account established for this purpose.

Pursuant to RSA 32:7, VI, these will be nonlapsing, nontransferable appropriations and will not lapse until the earlier of 2010 or when the respective project/purchase is complete.

The Board of Selectmen recommends passage of this article.

ARTICLE 18. To see if the Town will vote to raise and appropriate the sum of \$125,000 to fund the purchase of an ambulance and to authorize the withdrawal of \$91,279 plus any additional accrued interest from the Ambulance Capital Reserve Fund established for this purpose. The balance to be funded through general taxation.

Pursuant to RSA 32:7, VI, this will be a nonlapsing, nontransferable appropriations and will not lapse until the earlier of 2010 or when the respective purchase is complete.

The Board of Selectmen recommends passage of this article.

ARTICLE 19. To see if the Town will vote to raise and appropriate the sum of \$2,660 for the purpose of continuing the remediation of the gasoline leak adjacent to the Highway Garage. This sum is offset by State Oil Discharge and Disposal Cleanup Fund reimbursements

- ARTICLE 20. To see if the Town will vote to raise and appropriate the sum of \$42,069 for the fourth year's lease payment for the lease purchase of a fire engine. (This is year 4 of 5)
- ARTICLE 21. To see if the Town will vote to authorize the Selectmen to enter into a two-year lease/purchase agreement in the amount of \$36,000 for the lease/purchase of a skid steer with attachments for the recycling center, and to raise and appropriate the sum of \$18,000 for the first year's payment for that purpose. This lease is subject to a non-appropriation clause, which means that the lease purchase agreement may be terminated if a future town meeting fails to approve the funding in future years.
- ARTICLE 22. To see if the Town will vote to raise and appropriate the sum of \$63,000 to fund the purchase of Two (2) Recycling Skid Steers with Attachments and to authorize the Selectmen to use funds received in the amount of \$43,000 from the Pemi Baker Solid Waste District during FY 04/05 to offset this appropriation. The purchase price net of trade in value(s) will be \$43,000 and is 100% supported by the Pemi Baker Solid Waste District funds.
Pursuant to RSA 32:7, VI, these will be nonlapsing, nontransferable appropriations and will not lapse until the earlier of 2010 or when the respective purchase is complete.

The Board of Selectmen recommends passage of this article.

- ARTICLE 23. To see if the Town will vote to add to existing Capital Reserve Funds under the provisions of RSA 35:1 for the following purposes and raise and appropriate the respective sums (totaling \$218,500) to be placed in said funds:
- | | |
|---------------------------------------|-----------|
| Sidewalk Improvements | \$20,000 |
| Dispatch Equipment Reserve..... | \$10,000 |
| Recycle Compactor | \$6,000 |
| Fire & Ambulance Defibrillators | \$7,500 |
| Highland Street | \$50,000 |
| HVAC-Town Hall..... | \$10,000 |
| Town Reval..... | \$10,000 |
| Replace 1991 Ladder Truck | \$105,000 |

The Board of Selectmen recommends passage of this article.

- ARTICLE 24 To see if the Town will vote to establish the following Capital Reserve Funds under the provisions of RSA 35:1 for the following purposes and raise and appropriate the respective sums (totaling \$172,500) to be placed in said funds:

Replace 1996 F250 Pick up (Recycling Ctr)	\$10,000
Highway Equipment	\$100,000
Hydraulic Rescue Tool	\$12,500
Building-Fire Maint/Repair/Replace	\$25,000
Building-Police Maint/Repair/Replace.....	\$25,000

The Board of Selectmen recommends passage of this article.

- ARTICLE 25. To see if the Town will vote to raise and appropriate the sum of \$475,000 to fund the repair/replacement of the Reservoir Road Bridge and to authorize the Selectmen to apply for, accept and expend Bridge Aid funds in the amount of \$380,000.. The balance to be funded through general taxation. Pursuant to RSA 32:7, VI, these will be nonlapsing, nontransferable appropriations and will not lapse until the earlier of 2010 or when the respective project is complete.

The Board of Selectmen recommends passage of this article.

- ARTICLE 26. To see if the Town will vote to raise and appropriate the sum of \$49,375 for the below listed agencies:
- | | |
|--|----------|
| Animal Control Agreement with Humane Society | \$4,900 |
| Pemi-Baker Home Health Agency..... | \$16,000 |
| Grafton County Senior Citizen Council | \$6,050 |
| Plymouth Chamber of Commerce | \$2,000 |
| Tri County Community Action..... | \$2,500 |
| North Country Council | \$3,925 |
| Plymouth Regional Free Clinic..... | \$1,000 |
| Friends of the Arts | \$100 |
| Main Street Program | \$5,000 |
| Voices Against Violence..... | \$1,500 |
| Baker River Water Shed | \$100 |
| Conservation Commission..... | \$225 |
| Conservation Commission Dues..... | \$275 |
| Genesis-Lakes Reg. Mental Health..... | \$1,000 |
| Baker-Pemi Senior Citizens..... | \$1,800 |
| Cons-Natural Resource Inventory (yr 2 of 2) | \$3,000 |

- ARTICLE 27. Shall the Town vote to close the Transfer Station Capital Reserve Fund, with a present balance of \$7,711.38 plus any interest accrued to date, transferring this balance to surplus and to raise and appropriate the sum of \$7,711 from surplus to be placed in the Emergency Equipment Replacement Reserve account.

ARTICLE 28. To see if the Town will vote to discontinue the Recycling Horizontal Baler Capital Reserve Fund created by vote of the 2002 Town meeting. Said fund, in the approximate of \$182.50 plus additional accrued interest, are to be transferred to the town's general fund.

ARTICLE 29. To see if the Town will vote to discontinue the Public Safety Complex Capital Reserve Fund created by vote of the 2003 Town meeting. Said funds, in the approximate of \$125.50 plus additional accrued interest, are to be transferred to the town's general fund.

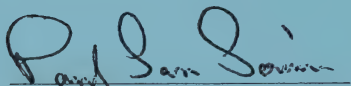
ARTICLE 30. To transact any other business that may legally come before said meeting.

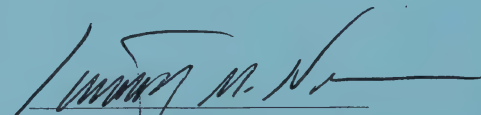
Given under our hands this 15th day of February 2005

Quentin Blaine, Chairman
Paul SanSoucie
Timothy M. Naro

A True Copy, Attest


Quentin Blaine, Chairman


Paul SanSoucie


Timothy M. Naro
Selectmen, Town of Plymouth

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397

**BUDGET OF THE TOWN
OF PLYMOUTH, NEW HAMPSHIRE**

Appropriations and Estimates of Revenue for the Ensuing Year January 1, _____ to December 31, _____

or Fiscal Year From July 1, 2005 to June 30, 2006

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the above address.

DATE: February 17, 2005

GOVERNING BODY (SELECTMEN)

Please sign in ink.

Quentin Blaine

Quentin Blaine, Chairman

Paul SanSoucie

Paul SanSoucie

Timothy M. Naro

Timothy M. Naro

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

1	2	3	4	5	6	7
			Appropriations	Actual	APPROPRIATIONS	APPROPRIATIONS
	PURPOSE OF APPROPRIATIONS	WARR.	Prior Year As	Expenditures	ENSUING FY	ENSUING FY
Acct. #	(RSA 32:3,V)	ART. #	Approved by DRA	Prior Year	(RECOMMENDED)	(NOT RECOMMENDED)
			FY05	FY04	FY06	
	GENERAL GOVERNMENT		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4130-4139	Executive	11	263,785	220,057	280,280	
4140-4149	Election, Reg. & Vital Statistics	11	125,264	111,653	129,904	
4150-4151	Financial Administration	11	140,343	123,457	144,034	
4152	Revaluation of Property	11	37,000	36,085	50,000	
4153	Contract Services	11	85,000	55,969	86,500	
4155-4159	Personnel Administration	11	4,460	4,222	4,460	
4191-4193	Planning & Zoning	11	83,522	68,886	138,929	
4194	General Government Buildings	11	33,500	43,561	37,500	
4195	Cemeteries	11	50,784	41,087	51,556	
4196	Insurance	11	98,500	90,707	99,750	
4197	Advertising & Regional Assoc.	26	10,807	10,307	11,025	
4199	Other General Government	11	1,000	2,851	1,000	
	PUBLIC SAFETY		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4210-4214	Police	12	1,212,931	1,129,380	1,301,285	
4215-4219	Ambulance	13	70,094	57,710	76,421	
4220-4229	Fire	13	905,420	788,166	923,458	
4240-4249	Building Inspection					
4290-4298	Emergency Management		0	0		
4299	Other (Including Communications)					
	AIRPORT/AVIATION CENTER		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4301-4309	Airport Operations	15	3,800	3,711	4,655	
	HIGHWAYS & STREETS		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4311	Administration					
4312	Highways & Streets	16	583,543	493,617	570,678	
4313	Bridges	25	210,000	176,766	475,000	
4316	Street Lighting	16	47,000	48,335	48,000	
4319	Other					
	SANITATION		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4321	Administration					
4323	Solid Waste Collection					
4324	Solid Waste Disposal	14	340,683	317,677	400,513	
4325	Solid Waste Clean-up					

1	2	3	4	5	6	7
			Appropriations	Actual	APPROPRIATIONS	APPROPRIATIONS
	PURPOSE OF APPROPRIATIONS	WARR.	Prior Year As	Expenditures	ENSUING FY	ENSUING FY
Acct. #	(RSA 32:3,V)	ART. #	Approved by DRA	Prior Year	(RECOMMENDED)	(NOT RECOMMENDED)
			FY'05	FY'04	FY'06	
SANITATION cont.			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4326-4329	Sewage Coll. & Disposal & Other	14	3,500	2,316	3,500	
WATER DISTRIBUTION & TREATMENT			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4331	Administration					
4332	Water Services					
4335-4339	Water Treatment, Conserv. & Other					
ELECTRIC			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4351-4352	Admin. and Generation					
4353	Purchase Costs					
4354	Electric Equipment Maintenance					
4359	Other Electric Costs					
HEALTH			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4411	Administration	15	1,500	850	1,500	
4414	Pest Control	26	4,400	4,100	4,900	
4415-4419	Health Agencies & Hosp. & Other	26	18,000	17,000	18,000	
WELFARE			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4441-4442	Administration & Direct Assist.	11	8,517	5,554	8,773	
4444	Intergovernmental Welfare Pymt.	26	11,850	11,850	11,850	
4445-4449	Vendor Payments & Other	11	30,000	27,208	35,000	
CULTURE & RECREATION			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4520-4529	Parks & Recreation	15	422,934	394,691	447,372	
4550-4559	Library	15	263,063	229,387	281,403	
4583	Patriotic Purposes	15	975	975	1,250	
4589	Other Culture & Recreation	15,26	12,100	7,759	13,100	
CONSERVATION			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4611-4612	Admin. & Purch. of Nat. Resource	26	6,200	2,623	3,500	
4619	Other Conservation	11	2,400	1,915	2,400	
4631-4632	REDEVELOPMNT & HOUSING					
4651-4659	ECONOMIC DEVELOPMENT					
DEBT SERVICE			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4711	Princ.- Long Term Bonds & Notes	11	154,177	80,000	72,445	
4721	Interest-Long Term Bonds & Notes		4,720	9,360	0	
4723	Int. on Tax Anticipation Notes					

1	2	3	4	5	6	7
		Appropriations	Actual	APPROPRIATIONS	APPROPRIATIONS	
PURPOSE OF APPROPRIATIONS	WARR.	Prior Year As	Expenditures	ENSUING FY	ENSUING FY	
Acct. #	(RSA 32:3,V)	ART. # Approved by DRA	Prior Year	(RECOMMENDED)	(NOT RECOMMENDED)	
		FY'05	FY'04	FY'06		
DEBT SERVICE cont.		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
4790-4799 Other Debt Service						
CAPITAL OUTLAY		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
4901 Land	17-19	1,047,560	246,492	155,960		
4902 Machinery, Vehicles & Equipment	17 18 20 21 22	230,605	191,797	263,282		
4903 Buildings			0			
4909 Improvements Other Than Bldgs.						
OPERATING TRANSFERS OUT		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
4912 To Special Revenue Fund						
4913 To Capital Projects Fund						
4914 To Enterprise Fund						
Sewer-						
Water-						
Electric-						
Airport-						
4915 To Capital Reserve Fund	23,24	315,049	189,604	391,000		
4916 To Exp.Tr.Fund-except #4917			300			
4917 To Health Maint. Trust Funds						
4918 To Nonexpendable Trust Funds						
4919 To Agency Funds						
SUBTOTAL 1		\$6,844,986	\$5,247,984	\$6,550,182		

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the the line total for the ensuing year.

Acct #	Art. #	Amount
4901	17	5,400
4901	17	2,900
4901	17	100,000
4901	17	30,000
4901	17	15,000
4902	17	9,000
4902	17	3,229
4902	17	2,984
4902	18	125,000
4901	19	2,660
4902	20	42,069
4902	21	18,000
4902	22	43,000
4915	23	20,000
4915	23	10,000
4915	23	6,000
4915	23	7,500
4915	23	50,000.00
4915	23	10,000.00
4915	23	10,000.00
4915	23	105,000.00
4915	24	10,000.00
4915	24	100,000.00
4915	24	12,500.00
4915	24	25,000.00
4915	24	25,000.00
4589	15	5,000.00
4589	15	8,000.00
4589	26	100.00

****SPECIAL WARRANT ARTICLES****

Special warrant articles are defined in RSA 32:3, VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
		Appropriations	Actual	APPROPRIATIONS	APPROPRIATIONS	
PURPOSE OF APPROPRIATIONS	WARR. Prior Year As	Expenditures	ENSUING FY	ENSUING FY		
Acct. #	(RSA 32:3,V)	ART. # Approved by DRA	Prior Year	(RECOMMENDED)	(NOT RECOMMENDED)	
		FY'05	FY'04	FY'06		
4313	Bridge Repair	25	210,000	176,766	475,000	
4901	Sidewalk Improvements		0	0	0	
4901	Road Construction		0	0	0	
4901	Plymouth Inn		0	0	0	
4901	Landfill Closure/Engineering		0	0	0	
4901	Landfill Closure		0	183,159	0	
4901	Landfill Monitoring/testing	17	5,400	6,952	5,400	
4901	Preambulate Town Lines	17	0	0	2,900	
4901	Improve-Road Construction	17			100,000	
4901	Highland Street Project		899,500	13,508	0	
4901	Town Wide Mapping		0	30,000	0	
4901	Fox Park Enhancement	17	30,000	6,258	30,000	
4901	Main St(00-89TE) T-21		0	0	0	
4901	NH Route 25 Corridor Study		0	4,000	0	
4901	Plymouth Housing Study		0	0	0	
4901	Planning-Master Plan		20,000		0	
4901	Public Safety Building Plans		0	0	0	
4901	Amb/Fire Management Study		20,000		0	
4901	Library Maint. Expendable Trust		0	1,115	0	
4901	Public Safety Complex		50,000		0	
4901	Snowmobile Trail Grant		20,000		0	
4901	Zoning Ordinance Rewrite	17			15,000	
4902	Vehicle-Ambulance	18			125,000	
4902	Copier Lease	17	2,052	2,449	3,229	
4902	Equip/Baler/Recycle		53,000		0	
4902	Lakes Region Commun Ctr.		0	0	0	
4902	Equip-Defibrillator/Amb		15,000		0	
4902	Recycling Equipment/Opportunities	17	5,000	5,275	9,000	
4902	Highway-Front End Loader		0	0	0	
4902	Park&Rec New Tractor		7,000		0	
4902	Fire-Replace Chief's Car		0	10,937	0	
4902	Public Safety Building Plans		0	19,269	0	
4902	Phone System -Town Hall	17	2,984	1,662	2,984	
4902	Partial Assessing Update		0	11,857	0	
4902	Hwy-Sno Go Blower		0	0	0	
4902	Hwy-Dump Truck		0	46,348	0	
4902	Rec-Front End Loader		15,500		0	
4902	Hwy-Sweeper		88,000		0	
4902	Hwy-New Sidewalk Track		0	0	0	
4902	Rec-Skidsteers & Attachments	22			43,000	
4915	To Capital Reserve Fund	23,24	315,049	189,604	391,000	
		XXXXXXXXXX	XXXXXXXXXX		XXXXXXXXXX	
SUBTOTAL 2 RECOMMENDED		XXXXXXXXXX	XXXXXXXXXX	\$1,202,513	XXXXXXXXXX	

****INDIVIDUAL WARRANT ARTICLES****

Individual" warrant articles are not necessarily the same as "special warrant articles". Individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7
			Appropriations	Actual	APPROPRIATIONS	APPROPRIATIONS
PURPOSE OF APPROPRIATIONS	WARR. Prior Year As	Expenditures	ENSUING FY	ENSUING FY		
Acct. #	(RSA 32:3,V)	ART.# Approved by DRA	Prior Year	(RECOMMENDED)	(NOT RECOMMENDED)	
			FY'05	FY'04	FY'06	
4130	Salaries, Fees & Expenses	11	263,785	220,057	280,274	
4140	Election, Reg., Vital Statistics	11	125,264	111,653	129,904	
4150	Financial Administration	11	140,343	123,457	144,034	
4152	Revaluation of Property	11	37,000	36,085	50,000	
4153	Contract Services	11	85,000	55,969	86,500	
4155	Personnel Administration	11	4,460	4,222	4,460	
4191	Planning & Zoning	11	83,522	68,886	138,928	
4194	General Govt. Buildings	11	33,500	43,561	37,500	
4195	Cemeteries	11	50,784	41,087	51,555	
4196	Insurance	11	98,500	90,707	99,750	
4197	Advertising & Regional Assoc.	26	10,807	10,307	11,025	
4199	Other General Government	11	1,000	2,851	1,000	
4210	Police	12	1,212,931	1,129,380	1,301,285	
4215	Ambulance	13	70,094	57,710	76,421	
4220	Fire	13	905,420	788,166	923,457	
4312	Highways & Streets	16	583,543	493,617	570,677	
4316	Street Lighting	16	47,000	48,335	48,000	
4318	Airport	15	3,800	3,711	4,655	
4324	Solid Waste/Recycling	14	340,683	317,677	400,513	
4329	Pemi Baker Solid Waste District	14	3,500	2,316	3,500	
4411	Health Enforcement Expenses	15	1,500	850	1,500	
4414	Humane Society	26	4,400	4,100	4,900	
4415	Health Agencies & Hospitals	26	18,000	17,000	18,000	
4441	Welfare: Administration	11	8,517	5,554	8,773	
4444	Intergovernmental Welfare Pmts	26	11,850	11,850	11,850	
4445	Welfare: Vendor Payments	11	30,000	27,208	35,000	
4520	Parks & Recreation	15	422,934	394,691	447,371	
4530	Library	15	263,063	229,387	281,403	
4583	Patriotic Purposes	15	975	975	1,250	
4589	Other Culture & Recreation	15	12,100	7,759	13,000	
4589	Friends of the Arts	26	100	100	100	
4611	Conservation Commission	26	6,200	2,623	3,500	
4619	Care of Trees	11	2,400	1,915	2,400	
4711	Debt Service: Principal	11	154,177	80,000	72,444	
4721	Debt Service: Interest		4,720	9,360	0	
4901	Fuel Cleanup	19	2,660	2,576	2,660	
4902	Replace '81 Mack/Fire	20	47,000	0	42,069	
4902	Fire-Replace Chief's Car		10,937	12,026	0	
4902	Rec-2005 Skidsteer	21			18,000	
SUBTOTAL 3 RECOMMENDED			XXXXXXXXXX	XXXXXXXXXX	\$5,327,658	XXXXXXXXXX

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year FY'05 XXXXXXXXXX	Actual Revenues Prior Year FY'04 XXXXXXXXXX	ESTIMATED REVENUES ENSUING YEAR FY'06 XXXXXXXXXX
TAXES					
3120	Land Use Change Taxes		15,000	58,400	15,000
3180	Resident Taxes				
3185	Timber Taxes		25,000	13,265	25,000
3186	Payment in Lieu of Taxes		38,583	38,583	43,761
3189	Other Taxes			200	0
3190	Interest & Penalties on Delinquent Taxes		65,000	72,232	65,000
	Inventory Penalties				
	Excavation Tax (\$.02 cents per cu yd)			130	
	Excavation Activity Tax		0	0	0
LICENSES, PERMITS & FEES					
3210	Business Licenses & Permits		5,000	3,246	5,000
3220	Motor Vehicle Permit Fees		540,000	562,276	580,000
3230	Building Permits		24,000	25,835	27,000
3290	Other Licenses, Permits & Fees		41,400	45,534	42,600
3311-3319	FROM FEDERAL GOVERNMENT		719,600	737,385	0
FROM STATE					
3351	Shared Revenues		59,007	59,007	59,007
3352	Meals & Rooms Tax Distribution		209,206	183,022	209,206
3353	Highway Block Grant		114,764	112,510	114,764
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		2	2	2
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		221,579	1,274	395,572
3379	FROM OTHER GOVERNMENTS			0	
CHARGES FOR SERVICES					
3401-3406	Income from Departments		918,250	938,745	962,517
3409	Other Charges		155,000	140,758	166,500
MISCELLANEOUS REVENUES					
3501	Sale of Municipal Property		0	1,874	20,000
3502	Interest on Investments		25,000	29,071	25,000
3503-3509	Other		158,420	212,693	194,100

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR
			FY'05 XXXXXXXXXX	FY'04 XXXXXXXXXX	FY'06 XXXXXXXXXX
INTERFUND OPERATING TRANSFERS IN					
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				0
3915	From Capital Reserve Funds		187,500	187,500	95,952
3916	From Trust & Agency Funds		6,000	6,000	6,000
OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes				
	Amts VOTED From F/B ("Surplus")		0		0
	Fund Balance ("Surplus") to Reduce Taxes		0	0	0
TOTAL ESTIMATED REVENUE & CREDITS			\$3,528,311	\$3,429,542	\$3,051,981

BUDGET SUMMARY

SUBTOTAL 1 Appropriations Recommended (from page 4)	\$6,550,182
SUBTOTAL 2 Special Warrant Articles Recommended (from page 5)	included above
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 5)	included above
TOTAL Appropriations Recommended	\$6,550,182
Less: Amount of Estimated Revenues & Credits (from above, column 6)	\$3,051,981
Estimated Amount of Taxes to be Raised	\$3,498,201

Annual Report

of the

Plymouth Village Water & Sewer District

**Year Ending
December 31, 2004**

DEDICATION



LEONARD S. SAWYER

Leonard Sawyer has retired from his position of moderator after 30 years of dedicated service to the Plymouth Village Water & Sewer District.

During a Special Emergency Meeting on May 17, 1973, Leonard was appointed acting moderator in place of the regular moderator, Walter Murphy. Then on March 7, 1974 Leonard was officially elected to the position of moderator.

Leonard also has the distinction of serving as Plymouth District Court Judge from 1965 To 1985, while running an active law practice.

It is with honor and appreciation that we dedicate the District Report to Leonard Sawyer.

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PLYMOUTH VILLAGE WATER & SEWER DISTRICT OFFICERS

COMMISSIONERS:

Carol A. Elliott

Term Expires 2005

Judith A. D'Aleo

Term Expires 2006

Richard A. Flanders, Jr.

Term Expires 2007

CLERK:

Carol P. Mabin

Term Expires 2006

MODERATOR:

Robert B. Clay

Term Expires 2005

TREASURER:

James E. Horan Jr.

Term Expires 2006

DISTRICT ADMINISTRATOR:

Carol A. Kenneson

WATER SUPERINTENDENT:

Gerald R. Young

WASTEWATER SUPERINTENDENT:

Kirk A. Young

COMMISSIONERS' REPORT

The main objective of the Commissioners and employees of the Plymouth Village Water & Sewer District has always been to improve operations and services to District ratepayers. In 2004, that effort was continued with an eye toward holding the line on costs. Many projects are in process and 2005 promises many challenges with upcoming construction in conjunction with the Town and the State of New Hampshire.

In regard to water line construction, the District plans to replace and upgrade the 6" water line in Highland Street in conjunction with the Town's road reconstruction project. And, due to the NHDOT Plymouth/Holderness bridge project, water lines on Main Street and Route 175A will be replaced and upgraded. It is estimated that the water pipes in the area of the Plymouth side of the bridge and the site of the proposed roundabout are approximately 90 years old. NHDOT will be funding the trenching and backfill for these lines while the District will fund installation and materials.

Also in conjunction with the bridge project, the sewer line running parallel to the B&M railroad tracks and under Bridge Street will have to be relocated. This project will be funded totally by NHDOT.

As part of our scheduled upgrades of District infrastructure, the District will be replacing the sewer line on Pleasant Street from Broadway to Avery Street. This section is in a severe state of disrepair and replacement must be done before a complete breakdown occurs.

The board has been presented with several residential developments in the planning stages within the District. The developers and engineers for the Frontenac and Blueberry Hills Developments have met with us and presented plans and applied for water and sewer line extensions. The owners of the Blackey property on Fairgrounds Road have met with the board to discuss their future plans for this large tract. The Fairgrounds Road sewer extension will greatly enhance the development of this property and will produce added revenue to the District, as will the other aforementioned developments. Currently, 74% of the individual sewer connections have been made on the Fairgrounds Road, an increase of 4% since completion.

As reported last year, odor control efforts resulted in a wastewater treatment facility odor source study by the engineering firm Wright-Pierce. In conjunction with that study, the wastewater staff, with the assistance of the Northeast Rural Water Association, conducted a collection system inspection via smoke testing. The areas tested were around in the grid that is made up of Post Office Square, southerly along Main Street to Warren Street, westerly to Thurlow/Langdon Street, northerly to Highland Street, then easterly to Post Office Square. It was found that in the area where the majority of odor complaints originate, 24 properties did not vent properly, 7 vented through floor drains, 3 vented through roof drains, 1 property vented into an interior wall, and 1 vented into the building's attic. These connections pose a potential health hazard and the property owners were put on notice to correct the problems.

The District staff has continued to implement the Wright-Pierce odor control study recommendations as budget constraints permit. In the past year, the bio-filters have been rebuilt and the aeration unit and piping repaired. In 2005, the staff plans to tighten up the compost building and work on additional aeration units.

In 2003, our search for an alternative water source was initiated with a contract with HydroSource Associates, Inc. The search led us to a tract of land along the Baker River just off Tenney Mountain Highway. A 157' monitoring well was drilled in 2004 and a limited pumping test was conducted. The water quality test results are very promising. This year we plan to drill 3 or 4 additional monitoring wells. Monitoring wells are used to observe and collect aquifer water level information during pumping tests.

To protect our existing wells off Foster Street, the District is happy to have attained "GAA" designation from the NH Department of Environmental Services. The designation established a 4,000-foot radius around the wells and restricts certain land uses such as landfills, hazardous waste storage and other potential pollution sources.

The District continues to work with Agresource, Inc. to market the high quality compost produced at the wastewater treatment facility. Revenue is produced from the sale of finished compost and product stockpiles are reduced. Compost is still available to District residents at no charge.

The Commissioners and staff of the Plymouth Village Water & Sewer District are dedicated to providing the users of our services with the best possible drinking water and moderate wastewater treatment costs. We welcome all who wish to attend our meetings; we give serious consideration to your needs. Thank you for your support.

Respectfully submitted,

Carol A. Elliott
Judith A. D'Aleo
Richard A. Flanders Jr.
Commissioners

OPERATIONS' REPORT

Water Division:

HydroSource Associates, Inc. from Ashland, New Hampshire continues to work on our secondary water source along the Baker River. At the present time this potential water source seems to have good quality and volume that will help fit the needs of a growing community.

The security fencing project has been completed at the well site through funds from the State of New Hampshire Source Water Grant Program. This year we have applied for a Source Water Grant to install intrusion alarms.

This year we will be working towards increased efficiency in meter reading by changing out at least 100 of the old style meters with the new radio read meters. The radio read meters are more accurate and can be read faster.

This year we will be installing a new chlorination system at the pump house. As you are aware, we do chlorinate seasonally and during flood events. This new system will be more efficient and safer to operate.

We anticipate a busy construction season this year with two projects. We are planning to replace roughly 1,835 feet of 6" water main with 8" water main in conjunction with the Town's reconstruction project on Highland Street. The other project is in conjunction with the NHDOT bridge project involving water line relocation and upgrade. This project will be partially funded by the State.

Results from our water usage audit were again positive. The audit compares the total water pumped to all known uses. The 2004 unaccounted for percentage was 8.6%. The industry standard is less than 15%. Two leaks were detected and repaired, and there were two major fires.

Water System Totals:

180,075,600 gallons pumped
493,357 gallons per day

I would like to take this opportunity to thank my crew: Bruce Tucker and John Crowley for a job well done.

Respectfully submitted,
Gerald Young
Water Superintendent

OPERATIONS' REPORT

Wastewater Division:

2004 proved to be another busy and productive year for the wastewater division. We processed more septage than in previous years and continued to make improvements in our odor control systems. It is true that we are far from odor free, but with continued efforts and the District's support, we will continue to make improvements in the air quality.

This year we began a program of smoke testing the collection system, with the assistance of the Northeast Rural Water Association. These tests are very useful in identifying areas of odor sources apart from the treatment facility. Smoke testing also identifies areas of storm water infiltration and inflow. We will continue smoke testing in 2005 and begin a program to correct problem areas as we find them.

My thanks go to the efforts of my crew: Rick Belanger, Arthur Prince, Lenny Ryan, and Fred Yeaton. The support of Carol Kenneson, District Administrator, and the District Commissioners: Carol Elliott, Judith D'Aleo, and Dick Flanders is greatly appreciated. Lastly, thank you, the District residents for your patience, assistance, and continued support.

Year-end data for the plant are as follows:

Total Flow	152,701,000	gallons
Average Daily Flow	417,438	gallons
Percent of Average Daily Flow to Design Capacity	59.6	percent
Pounds of TSS to the Treatment Facility	438,462	pounds
Pounds of TSS out to the Pemigewasset River	11,306	pounds
Removal of Solids Efficiency	97.2	percent
Pounds of BOD to the Treatment Facility	549,383	pounds
Pounds of BOD out to the Pemigewasset River	6,684	pounds
Removal of BOD Efficiency	96.7	percent
Total Septage Received	2,394,950	gallons
Revenue Received from Septage	\$166,180	
Biosolids Removed from Waste Stream	295	dry tons
Cubic Yards of Class A Compost Generated	1,744	cu yds
Revenue Received from the sale of Compost	\$2,082	

Respectfully submitted,
Kirk Young
Wastewater Superintendent

TREASURER'S REPORT
WATER DIVISION
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2004

Beginning Balance, January 1, 2004	1,752.92
Investment	4,011.51
Petty Cash on Hand, January 1, 2004	50.00

INCOME:

Water Rents	554,212.77	
Labor & Supplies	6,156.98	
Service Applications	1,000.00	
Met Life Dividend	28.75	
Industrial Drive Pump Station Surcharge	1,188.15	
Refund	241.79	
District Property Sold	201.00	
Xerox	243.00	
Blueberry Hill LLC Fees	500.00	
Misc Income	77.24	
Backflow Tests	5,240.00	
Health Insurance Reimbursement	8,043.82	
Wal*Mart Payment	22,968.98	
Recovery Charge/Tenney Mtn Highway	<u>580.00</u>	<u>46,469.71</u>
State Revenue Sharing		600,682.48
Wellhead Protection Grant		2,731.42
Interest		6,000.00
		<u>393.38</u>
TOTAL INCOME		<u><u>615,621.71</u></u>

EXPENDITURES:

Wages		
Payroll	164,768.60	
District Officers	<u>5,765.00</u>	170,533.60
Administration & Office Expense		
General Office Expense	6,766.03	
Officers Expense	1,582.43	
Audit	2,550.00	
Election Expense	194.72	
Legal Fees	3,651.56	
FICA/Retirement/Unemployment	22,309.37	
Dues	175.00	
Administration Building	605.21	
Reimbursements	4,349.54	
Contracted Services	820.00	
Computer Support	4,749.51	
Printing	3,631.99	
Training & Memberships	1,932.00	
P/L Insurance	3,915.83	
Workers' Compensation	2,325.56	
Health/Dental Insurance	62,068.34	
Life Insurance	2,040.10	
Interest	<u>12,646.22</u>	136,313.41

Supply/Distribution/Treatment			
Supplies & Equipment			
Pipe,Fittings, Valves	612.19		
Safety Equipment	256.51		
Service Installation Material	979.09		
Pump Stations	5,282.01		
General Operating Supplies	1,041.82		
Electric	34,474.53		
Garage/Shop Supplies	2,122.90		
Vehicle Fuel	2,389.58		
Corrosion Control	9,052.33		
Tools	<u>576.85</u>	56,787.81	
Contracted Services			
Water Tests	1,188.70		
Valves & Instrumentation	1,045.48		
General Contracted Services	14,272.48		
Telemetrying Alarms	1,088.00		
Uniforms	<u>591.25</u>	18,185.91	
Construction & Repairs			
Pump Stations & Storage	55.80		
Vehicle Repairs	1,063.68		
Backhoe Repairs	380.79		
Meter Replacement	11,882.06		
Meter Installation Materials	416.68		
Meter Repair	394.43		
Mains	16.16		
Major Equipment	812.40		
Repair Material	98.00		
Electrical Repair	300.00		
Wellhead Protection	6,980.00		
Pavement Restoration	850.00		
Sand & Gravel	<u>73.84</u>	23,323.84	
Capital Expense			
Water Distribution Model	3,260.00		
Groundwater Exploration	55,176.84		
Garage Doors	11,826.00		
Pulse Jet De-Icer	2,050.00		
Capital Reserve/Expendable Trust Funds	96,625.00		
Funded Debt	<u>27,574.90</u>	<u>196,512.74</u>	
TOTAL EXPENDITURES			601,657.31
2003 Accounts Payable			470.55
2003 Wages and Benefits Payable			1,708.08
Bank Charges			12.00
Ending Balance, December 31, 2004			7,672.68
Investment			4,051.09
Petty Cash on Hand, December 31, 2004			<u>50.00</u>
TOTAL DISBURSEMENTS			<u>615,621.71</u>

**TREASURER'S REPORT
WASTEWATER DIVISION
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2004**

Beginning Balance, January 1, 2004			737,494.64
Investments			29,771.27
Petty Cash, January 1, 2004			50.00
INCOME:			
Sewer Rents		652,963.49	
Labor & Supplies	1,742.53		
Applications	850.00		
Septage Disposal	164,743.75		
Compost	1,000.00		
Septage Disposal Permits	1,400.00		
Municipal Septage Permit Fee	2,400.00		
From Capital Projects Fund	92,000.00		
Recovery Charge	21,751.24		
Agresource	1,053.80		
Metlife Dividends	28.75		
Engineering Deposit	600.00		
Miscellaneous Income	<u>11.00</u>	<u>287,581.07</u>	940,544.56
State Aid Grant			4,543.00
Rural Development Grant			140,288.00
Deferred Revenue			473,901.00
Interest			<u>5,293.81</u>
TOTAL INCOME:			<u>2,331,886.28</u>

EXPENDITURES:

Wages			
Payroll	216,300.60		
District Officers	<u>5,765.00</u>	222,065.60	
Administration & Office Expense			
General Office Expense	6,635.08		
Officers Expense	1,945.98		
Legal Fees	12,136.28		
Computer Support	4,699.53		
Election Expense	184.72		
Audit	2,550.00		
FICA/Retirement/Unemployment	30,154.35		
Printing	3,415.30		
Administration Building	641.37		
Contracted Services	650.00		
Reimbursements	193.27		
P/L Insurance	10,069.27		
Workers' Compensation	2,140.13		
Health/Dental Insurance	84,446.37		
Life Insurance	2,832.88		

Training & Memberships	1,397.75	
Dues	175.00	
Interest	<u>254,271.12</u>	418,538.40
Treatment Plant		
Supplies/Operating Material		
Freight Charges	3,209.50	
Laboratory Equipment	5,830.29	
Safety Equipment	4,724.50	
Vehicle Supplies	493.22	
General Supplies	6,790.30	
Electricity	59,970.26	
Telephone	1,710.23	
Alarm/Instrumentation	4,320.00	
Maintenance Supplies	5,683.87	
Composting Materials	7,560.00	
Gas & Oil	2,091.38	
Heating Oil	11,496.29	
Chemicals	<u>20,431.10</u>	134,310.94
Repairs		
General Facility	7,292.33	
Pumps & Machinery	7,387.37	
Purification System	706.40	
Electrical Services	321.13	
Flow Transmitter/PLC	1,271.30	
Vehicles	1,292.00	
Heavy Equipment	<u>3,249.26</u>	21,519.79
Contracted Services		
Lab Tests	4,488.00	
Uniforms	1,715.84	
General Contracted Services	<u>40,441.24</u>	46,645.08
Collection System		
Supplies/Operating Material		
Pump Stations	1,761.16	
Electricity	17,886.15	
Alarm/Instrumentation	2,951.08	
Standby Generators	371.13	
Pipe Fittings	65.11	
Manholes & Pipe	1,341.47	
Engineering Support	340.00	
Major Equipment	<u>143.99</u>	24,860.09

Repairs		
Pumps	12,424.77	
Electrical Services	1,666.08	
Instrumentation	114.34	
Main Sewer/Manholes	7,861.68	
Buildings	690.17	
Equipment	<u>994.97</u>	23,752.01

Capital Expense

Fairgrounds Sewer Line Extension	134,460.70	
Trailer	1,252.79	
Ultra Sonic Flow Meters	3,858.00	
Treatment Plant Upgrades	7,467.98	
Truck	23,854.44	
Smoke Blower	1,550.00	
Headworks Overhead Door	4,532.70	
Compost Building Lights	3,086.89	
Capital Reserve/Sewer Main Relocation	20,000.00	
Capital Reserve/Vehicle & Heavy Equipment	15,000.00	
Capital Reserve/Treatment Facility Expansion	75,000.00	
ETF/Collection System Emergency Repair	2,000.00	
Funded Debt	<u>517,700.58</u>	<u>809,764.08</u>

TOTAL EXPENDITURES:	1,701,455.99
2003 Payables	5,058.68
2003 Wages and Benefits Payable	1,308.92
Bank Charges	10.00
Ending Balance December 31, 2004	619,101.36
Investment	4,901.33
Petty Cash on Hand, December 31, 2004	<u>50.00</u>
TOTAL DISBURSEMENTS	<u><u>2,331,886.28</u></u>

MONEY FUND ACCOUNTS

Pemigewasset National Bank

Beginning Balance, January 1, 2004		\$24,667.03
Income:		
Interest		64.27
Disbursements: Transfer to MVSB Account		
Transfer to MVSB Account	\$24,719.30	
Bank Charge	<u>12.00</u>	<u>24,731.30</u>
Ending Balance, December 31, 2004		<u><u>\$ -</u></u>

Community Guaranty Savings Bank

Beginning Balance, January 1, 2004		\$10,205.30
Income:		
Interest	\$527.10	
Transfer from MVSB Account	<u>100,000.00</u>	100,527.10
Disbursements:		<u>-</u>
Ending Balance, December 31, 2004		<u><u>\$110,732.40</u></u>

Meredith Village Savings Bank

Beginning Balance, January 1, 2004		\$712,127.08
Income:		
Deposits	\$2,210,032.49	
Interest	<u>2,281.53</u>	2,212,314.02
Disbursements:		
Transfer to General Fund	1,768,538.14	
State Street Bank	566,646.00	
USDA Rural Development	<u>73,446.75</u>	<u>2,408,630.89</u>
Ending Balance, December 31, 2004		<u><u>\$515,810.21</u></u>

CAPITAL RESERVE/EXPENDABLE TRUST ACCOUNT

DECEMBER 31, 2004

Purpose	Beginning Balance	Added	Income	Distribution	Ending Balance
CAPITAL RESERVE:					
Wastewater Division					
Vehicle and Heavy Equipment Replacement	22,193.53	15,000.00	256.18		37,449.71
WWTF Expansion & Upgrade	208,772.63	75,000.00	2,244.14	20,000.00	266,016.77
Sewer Main Replacement	104,122.47	20,000.00	1,191.55		125,314.02
Water Division					
Vehicle and Heavy Equipment Replacement	19,337.25	10,000.00	272.38		29,609.63
Computer Upgrade	2,014.26	1,000.00	28.45		3,042.71
.3 MGD Water Storage Tank	55,822.76		551.99		56,374.75
Well Redevelopment	4,172.73	2,000.00	56.38		6,229.11
Water Main Construction and Reconstruction	106,648.99	40,000.00	1,110.14		147,759.13
Land Acquisition		10,000.00			10,000.00
Upper Pump Station Upgrade	32,642.84	30,000.00	322.63		62,965.47
Total Capital Reserves	555,727.46	203,000.00	6,033.84	20,000.00	744,761.30
EXPENDABLE TRUST:					
Wastewater Division					
Collection System Emergency Repair	7,715.49	2,000.00	76.32		9,791.81
Collection System Pump and Motor Emergency Repair	5,526.10		58.46	5,000.00	584.56
WWTP Emergency Pump & Machinery Repair	4,681.62		46.22		4,727.84
Water Division					
Water Distribution Emergency Repair	4,146.95	2,000.00	44.75		6,191.70
Storage Tank Inspection and Cleaning	3,263.55	1,625.00	35.09		4,923.64
Pump and Motor Repair	14,879.11		146.98		15,026.09
Total Expendable Trusts	40,212.82	5,625.00	407.82	5,000.00	41,245.64
Total Reserves and Trusts	595,940.28	208,625.00	6,441.66	25,000.00	786,006.94

All Capital Reserves and Expendable Trusts are invested with NH Public Investment Pool.

STATEMENT OF BONDED DEBT
PLYMOUTH VILLAGE WATER & SEWER DISTRICT

WATER DIVISION

Showing Annual Maturities of Outstanding Bonds and Long Term Notes

Maturities	Rte 3 North 6.50%	Broadway/Maple 5.05%	Tenney Mtn Highway Extension 4.38%	Cooper Street 5.25%
2005	10,000	6,569	6,806	4,200
2006	10,000	6,569	6,806	4,200
2007		6,569	6,806	4,200
2008 - 2029	20,000	26,276	146,312	12,600
			166,730	25,200

SEWER DIVISION

Showing Annual Maturities of Outstanding Bonds and Long Term Notes

Maturities	Wastewater Sewer Separation 5.0%	Treatment Plant 6.7%	Chemical Spill 3.5%	Fairgrounds Road Sewer Line 4.50%	Broadway/Maple Sewer Line 5.05%	Cooper Street 5.25%
2005	10,151	450,000	15,025	15,424	11,936	4,200
2006	10,652	450,000	15,025	16,118	11,936	4,200
2007	11,192	450,000	15,025	16,843	11,936	4,200
2008 - 2031	50,726	1,350,000	90,150	684,868	11,931	12,600
	82,721	2,700,000	135,225	733,253	47,739	25,200

Water Quality Test Results

As of 1987, State Law requires that all Community Water Systems must notify its customers in writing, on an annual basis, of all factors of water quality for which tests have been made. Below are those results for tests conducted on typical treated water being delivered to District customers. Date of water sampling was July 7, 2003.

Test Name	State Standard	Actual Test Result	
		Well #1	Well #2
1. Arsenic	<0.01 mg/l	<.001 mg/l	<.001 mg/l
2. Barium	2.0 mg/l	.0684 mg/l	.0181 mg/l
3. Beryllium	<0.004 mg/l	<.002 mg/l	<.002 mg/l
4. Cadmium	<0.005 mg/l	<.001 mg/l	<.001 mg/l
5. Chromium	<0.10 mg/l	<.005 mg/l	<.005 mg/l
6. Copper	<1.3 mg/l*	<.05 mg/l	<.05 mg/l
7. Iron	<0.30 mg/l*	<1.29 mg/l	2.08 mg/l
8. Lead	<0.015 mg/l	<.005 mg/l	<.005 mg/l
9. Mercury	<0.002 mg/l	<.001 mg/l	<.001 mg/l
10. Nickel	<0.10 mg/l	<.005 mg/l	<.005 mg/l
11. Selenium	<0.05 mg/l	<.005 mg/l	<.005 mg/l
12. Silver	<0.1 mg/l*	<.005 mg/l	<.005 mg/l
13. Sodium	<250.0 mg/l	120 mg/l	45.5 mg/l
14. Thallium	<.002 mg/l	<.001 mg/l	<.001 mg/l
15. Zinc	5.0 mg/l*	.026 mg/l	.0199 mg/l
16. Alkalinity	No Standard	89.2 mg/l	50.7 mg/l
17. Chloride	<250.0 mg/l	77 mg/l	110 mg/l
18. Fluoride	4.0 mg/l	<.20 mg/l	<.20 mg/l
19. Total Hardness	No Standard	57.3 mg/l	65.7 mg/l
20. pH, untreated		5.9 SU	5.9 SU
21. pH, treated	6.5 - 8.5	8	7.3 SU
22. Specific Cond.	No Standard	778 uMHO	322 uMHO
23. Sulfate	250 mg/l	13 mg/l	14 mg/l
24. Turbidity	<1.0 NTU	<1.0 NTU	<1.0 NTU
25. Cyanide	<0.20 mg/l	<.05 mg/l	<.05 mg/l
26. Manganese	0.05 mg/l*	.3713 mg/l	.1569 mg/l
27. Antimony	<.006 mg/l	<.003 mg/l	<.002 mg/l
28. Calcium Hardness	No Standard	36 mg/l	50.4 mg/l
29. Nitrate	<10.0 mg/l	.65 mg/l	.25 mg/l
30. Nitrite	<1.0 mg/l	<.05 mg/l	<.05 mg/l
31. SOC's (synthetic organic chem)	Varies	ND	ND
32. VOC's (volatile organic chem)	Varies	ND	ND
33. Radon Gas	3000 EPA Proposed	2100 pci/l	2200 pci/l
34. Odor Threshold	3.0 TON	ND	ND
35. Corrosivity	No Standard	-0.18	-1.5

Test Result Notes:

ND = None Detected

* = Secondary Standard

< = less than

General Note: District personnel test for Total Coliform Bacteria each month at six selected sites.

Results are acceptable except when noted. The low pH of the raw well water is being raised to a range of 7.0 to 8.0 pH units by the use of sodium hydroxide solution to lessen corrosion.

AUDITOR'S REPORT



Stephen D. Plodzik, PA

Robert E. Sanderson, PA

Edward T. Perry, CPA

James A. Sojka, CPA*

Gregory A. Colby, CPA

Sheryl A. Pratt, CPA

Armand G. Marinneau, CPA

Laura M. Nandor, CPA*

Einar M.J.M. Roberts, CPA

Steven M. Veroff, CPA

* Also licensed in Massachusetts

** Also licensed in Maine & Vermont

February 11, 2005

To the Members of the Board of Commissioners
Plymouth Village Water and Sewer District
Plymouth, New Hampshire

In June 1999, the Governmental Accounting Standards Board (GASB) issued Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*. This statement establishes new financial reporting requirements for all state and local governments. It requires new information and restructures much of the information that governments have presented in the past. The Plymouth Village Water and Sewer District was required to implement this standard for the year ended December 31, 2004.

Statement No. 34 requires a lot of additional information to be gathered by District personnel in order to present the financial statements in accordance with generally accepted accounting principles. The financial statements must now contain a set of government-wide statements reported on the accrual basis of accounting, including capital assets and related depreciation; as well as fund statements on the modified accrual basis. There are also changes in the classification of trust funds, and funds determined to be major are reported in separate columns with all other funds combined. Therefore, the preparation of the financial statements is much more time consuming than in past years.

Also, the District management must prepare a management's discussion and analysis which is presented as required supplementary information. Although we do not express an opinion on the management's discussion and analysis, we are required to review it.

Because of all the changes and the resulting additional audit time, we would expect to complete the audit and issue our report sometime later in the Spring. We have not identified any material weaknesses in the District's accounting systems to date.

*Plodzik & Sanderson
Professional Association*

ANNUAL DISTRICT MEETING
PLYMOUTH VILLAGE WATER & SEWER DISTRICT
MARCH 9 and 11, 2004
MINUTES

A legal meeting of the Plymouth Village Water & Sewer District, Plymouth, NH was held at the Plymouth Elementary School gymnasium on Tuesday, March 9, 2004. Moderator, Leonard Sawyer opened the meeting at 8:00 o'clock in the forenoon and read Article 1 of the warrant which was to be voted upon by printed ballot during the hours of 8:00am through 7:00pm.

It was voted to dispense with the reading of Articles 2 through 15 until 7:00 o'clock in the evening of March 11, 2004, at which time the second session of the Annual Meeting would be held at the Pease Public Library.

The polls were closed to voting at 7:00pm and the counting of the ballots commenced. After the counting of the ballots was completed, Mr. Sawyer announced the results as follows.

Total Votes cast – 424

ARTICLE 1: DISTRICT OFFICERS

Commissioner for Three Years	“Dick” Flanders	382
Moderator for One Year	Robert B. Clay	247

DELIBERATIVE SESSION

The second session of a legal meeting of the inhabitants of the Plymouth Village Water & Sewer District was held at Pease Public Library on Thursday, March 11, 2004 at 7:00 o'clock in the evening. Moderator Leonard Sawyer opened the meeting with the Pledge of Allegiance. It was voted to dispense with the reading of the full Warrant and to take each Article in order.

ARTICLE 2: PAYMENT OF DEBT, WASTEWATER DIVISION – PASSED

To see if the District will vote to raise and appropriate the sum of One Hundred Fifty Thousand Dollars (\$150,000.00) for the purpose of payment of the debt incurred due to the May 6, 2003 chemical incident that occurred at the wastewater treatment facility; to be raised by borrowing on the credit of the District through the issuance of notes and bonds of the District in compliance with New Hampshire Municipal Finance Act RSA 33:8, and to authorize the Commissioners to apply for, accept and expend on behalf of the District such as State and Federal aid as may be available for such purposes. The commissioners recommend this appropriation. (Two-thirds ballot vote required. Polls to be open for one hour.)

Polls for voting on Article 2 were open from 7:15 to 8:15

Voted by ballot vote to raise and appropriate One Hundred Fifty Thousand Dollars (\$150,000.00) for the above stated purpose.

YES – 13 NO – 0

ARTICLE 3: PURCHASE AND INSTALLATION OF A SEPTAGE RECEIVING CLASSIFIER – PASSED

To see if the District will vote to raise and appropriate the sum of Ninety Eight Thousand Dollars (\$98,000.00) to purchase and install a Septage Receiving Classifier at the Wastewater Treatment Plant; and to authorize the Commissioners to apply for, accept, and expend on behalf of the District such as State and Federal aid as may be available for such purposes. Pursuant to RSA 32:7 VI, this will be a non-lapsing, nontransferable appropriation and not lapse until the project/purchase is complete or in three years, whichever is less. The commissioners recommend this appropriation. (Majority vote required.)

Voted by affirmative voice vote to raise and appropriate the sum of Ninety Eight Thousand Dollars (\$98,000.00) for the purchase and installation of a Septage Receiving Classifier.

ARTICLE 4: ADDITION TO CAPITAL RESERVE FUNDS – PASSED

To see if the District will vote to add to existing Capital Reserve Funds under the provisions of RSA 35:1 for the following purposes and raise and appropriate the respective sums totaling \$13,000.00; and to authorize the transfer of \$13,000.00 from the December 31, 2003 fund balance to be placed in said funds; and vote to appoint the commissioners as agents to expend.

Computer Upgrade	\$ 1,000
Vehicle and Heavy Equipment Replacement	\$10,000
Well Redevelopment	\$ 2,000

The commissioners recommend this appropriation (Majority vote required)

Voted by affirmative voice vote to raise and appropriate the sum of \$13,000.00 and authorize the transfer of \$13,000.00 from the December 31, 2003 fund balance and appoint the commissioners as agents to expend for the above stated purpose.

ARTICLE 5: ESTABLISH A CAPITAL RESERVE FUND FOR LAND ACQUISITION – PASSED

To see if the District will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of Land Acquisition and to raise and appropriate the sum of Fifty Nine Thousand Dollars (\$59,000.00) to be placed in this fund. The commissioners recommend this appropriation. (Majority vote required)

Voted by affirmative voice vote to raise and appropriate the sum of \$59,000.00 for the above stated purpose.

ARTICLE 6: ADDITION TO WATER MAIN CONSTRUCTION AND RECONSTRUCTION CAPITAL RESERVE FUND- PASSED

To see if the District will vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000.00) to be added to the existing Water Main Construction and Reconstruction Capital Reserve Fund under the provisions of RSA 35:1; and vote to appoint the commissioners as agents to expend. The commissioners recommend this appropriation. (Majority vote required)

Voted by affirmative voice vote to raise and appropriate the sum of \$40,000.00 and appoint the commissioners as agents to expend for the above stated purpose.

ARTICLE 7: ADDITION TO UPPER PUMP STATION UPGRADE CAPITAL RESERVE FUND – PASSED

To see if the District will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000.00) to be added to the existing Upper Pump Station Upgrade Capital Reserve Fund under the provisions of RSA 35:1; and vote to appoint the commissioners as agents to expend. The commissioners recommend this appropriation. (Majority vote required)

Voted by affirmative voice vote to raise and appropriate the sum of \$30,000.00 to be added to the Upper Pump Station Capital Reserve Fund and to appoint the commissioners as agents to expend.

ARTICLE 8: ADDITION TO EXPENDABLE TRUST FUNDS – PASSED

To see if the District will vote to add to existing Expendable trust Funds under the provisions of RSA 31:19-a for the following purposes and raise and appropriate the respective funds totaling \$3,625 to be placed in said funds; and vote to appoint the commissioners as agents to expend.

Water Distribution Emergency Repair	\$ 2,000
Storage Tank Inspection/Cleaning	\$ 1,625

The commissioners recommend this appropriation. (Majority vote required)

Voted by affirmative voice vote to raise and appropriate the sum of \$3,625 to be added to the existing Expendable Trust Funds and to appoint the commissioners as agents to expend.

ARTICLE 9: ADDITION TO SEWER MAIN REPLACEMENT CAPITAL RESERVE FUND – PASSED

To see if the District will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000.00) to be added to the existing Sewer Main Replacement Capital Reserve Fund under the provisions of RSA 35:1; and to authorize the transfer of \$20,000 from the December 31, 2003 sewer fund balance to be placed in said funds; and vote to appoint the commissioners as agents to expend. The commissioners recommend this appropriation. (Majority vote required)

Voted by affirmative voice vote to raise and appropriate the sum of \$20,000.00 and to transfer said sum from the December 31, 2003 sewer fund balance for the above stated purpose and to appoint the commissioners as agents to expend.

ARTICLE 10: ADDITION TO VEHICLE AND HEAVY EQUIPMENT REPLACEMENT CAPITAL RESERVE FUND – PASSED

To see if the District will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000.00) to be added to the Vehicle and Heavy Equipment Replacement Capital Reserve Fund under the provisions of RSA 35:1; and to appoint the commissioners as agents to expend. The commissioners recommend this appropriation. (Majority vote required)

Voted by affirmative voice vote to raise and appropriate the sum of \$15,000.00 to be added to the Vehicle and Heavy Equipment Replacement Capital Reserve Fund and to appoint the commissioners as agents to expend.

ARTICLE 11: ADDITION TO WASTEWATER TREATMENT FACILITY EXPANSION AND UPGRADE CAPITAL RESERVE FUND – PASSED

To see if the District will vote to raise and appropriate the sum of Seventy Five Thousand Dollars (\$75,000.00) to be added to the existing Wastewater Treatment Facility Expansion and Upgrade Capital Reserve Fund under the provisions of RSA 35:1; and to appoint the commissioners as agents to expend. (Majority vote required)

Voted by affirmative voice vote to raise and appropriate the sum of \$75,000.00 and to appoint the commissioners as agents to expend for the above stated purpose.

ARTICLE 12: ADDITION TO COLLECTION SYSTEM EMERGENCY REPAIR EXPENDABLE TRUST FUND – PASSED

To see if the District will vote to raise and appropriate the sum of Two Thousand Dollars (\$2,000.00) to be added to the existing Collection System Emergency Repair Expendable Trust Fund under the provisions of RSA 31:19-a; and vote to appoint the commissioners as agents to expend. The commissioners recommend this appropriation. (Majority vote required)

Voted by affirmative voice vote to raise and appropriate the sum of \$2,000 and to appoint the commissioners as agents to expend for the above stated purpose.

ARTICLE 13: AUTHORIZATION TO CONVEY DISTRICT PROPERTY – PASSED

To see if the District will authorize the Commissioners to convey property of the District, real or personal, by deed, bill of sale, or otherwise upon terms and conditions as they deem appropriate. (Majority vote required)

Voted by affirmative voice vote to so authorize.

ARTICLE 14: OPERATING EXPENSES – PASSED

To see if the District will vote to raise and appropriate the sum of Two Million Seventy Thousand One Hundred Three Dollars (\$2,070,103.00) for the operating budgets of the water and sewer divisions for the year 2004. Said sum does not include warrant articles addressed. The commissioners recommend this appropriation (Majority vote required)

Voted by affirmative voice vote to raise and appropriate the sum of \$2,070,103.00 for the operating expenses for the water and sewer divisions for the year 2004.

ARTICLE 15: TRANSACTION OF OTHER BUSINESS

To transact any other business that may legally come before said meeting

The meeting was recessed until 8:15 when the counting of the ballots on Article 2 was completed and the results given.

Commissioner D'Aleo presented Leonard Sawyer with a certificate of appreciation, plus a gift certificate to Great American Dining in recognition of 30 years of dedicated service to the District.

As there was no other business, the meeting was adjourned at 8:20pm.

Respectfully submitted,

Carol P. Mabin
District Clerk

NOTES

NOTES

**Plymouth Village
Water & Sewer
District**

Warrant & Budget

THE STATE OF NEW HAMPSHIRE
WARRANT FOR THE 2005 ANNUAL MEETING OF THE
PLYMOUTH VILLAGE WATER & SEWER DISTRICT

To the inhabitants of the Plymouth Village Water & Sewer District qualified to vote in District affairs:

You are notified to meet at the Plymouth Elementary School on Tuesday, the 8th day of March, next, polls to be open for voting on Article 1 and Article 2 at 8:00 o'clock in the forenoon and to close not earlier than 7:00 o'clock in the evening, and you are hereby notified to meet at the Pease Public Library on Thursday, the 10th day of March, next, at 7:00 o'clock in the evening to act upon the remaining articles of this Warrant.

Article 1: To elect all District Officers who will appear on the official District Ballot.

Article 2: Are you in favor of changing the term of the Moderator from one year to two years, beginning with the term of the Moderator to be elected at next year's regular District meeting?

Deliberative Session

Article 3: To see if the District will vote to raise and appropriate the sum of One Hundred Eighty Seven Thousand Dollars (\$187,000.00) for the purpose of replacing and upgrading approximately 1,835 feet of 6 inch water main in Highland Street in conjunction with the Town's road reconstruction project; to be raised by borrowing on the credit of the District through the issuance of notes and bonds of the District in compliance with the New Hampshire Municipal Finance Act, RSA 33:8, and to authorize the commissioners to apply for, accept, and expend on behalf of the District such State and Federal Aid as may be available for such purposes. The commissioners recommend this appropriation. (Two-thirds ballot vote required. Polls to be open for one hour.)

Article 4: To see if the District will vote to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000.00) to be added to the existing Upper Pump Station Upgrade Capital Reserve Fund under the provisions of RSA 35:1; and vote to appoint the commissioners as agents to expend. The commissioners recommend this appropriation. (Majority vote required)

Article 5: To see if the District will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000.00) to be added to the existing Land Acquisition Capital Reserve Fund under the provisions of RSA 35:1; and vote to appoint the commissioners as agents to expend. The commissioners recommend this appropriation. (Majority vote required)

Article 6: To see if the District will vote to raise and appropriate the sum of Sixty Six Thousand Five Hundred Dollars (\$66,500.00) to be added to the existing Wastewater Treatment Facility Expansion and Upgrade Capital Reserve Fund under the provisions of RSA 35:1; and to appoint the commissioners as agents to expend. (Majority vote required)

Article 7: To see if the District will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000.00) to be added to the existing Vehicle and Heavy Equipment Replacement Capital Reserve

Fund under the provisions of RSA 35:1; and to authorize the transfer of Ten Thousand Dollars (\$10,000.00) from the December 31, 2004 sewer fund balance to be placed in said fund; and vote to appoint the commissioners as agents to expend. The commissioners recommend this appropriation. (Majority vote required)

Article 8: To see if the District will vote to rescind One Million Fifteen Thousand Dollars (\$1,015,000.00) of the authorization voted in Article 3 of the March 11, 1999 Annual District Meeting. (Majority vote required)

Article 9: To see if the District will vote to rescind Ninety Five Thousand Dollars (\$95,000.00) of the authorization voted in Article 2 of the March 16, 2000 Annual District Meeting. (Majority vote required)

Article 10: To see if the District will vote to rescind the bond authorization per the District Meeting vote of the March 14, 1991, Article 3, in the amount of Two Hundred Sixty Nine Thousand Two Hundred Forty Dollars (\$269,240.00). This amount constitutes the grant money received from Rural Development, formerly known as Farmers Home Administration, for the Tenney Mountain Highway Water Extension Project.

Article 11: To see if the District will vote to rescind the bond authorization per the District Meeting vote of the March 15, 2001, Article 2, in the amount of Seven Hundred Eighty Eight Thousand Five Hundred Eighty Five Dollars (\$788,585.00). This amount constitutes the grant money received from Rural Development, formerly known as Farmers Home Administration, for the Fairgrounds Road Area Sewer Extension Project.

Article 12: To see if the District will authorize the commissioners to convey property of the District, real or personal, by deed, lease, bill of sale, or otherwise upon terms and conditions as they deem appropriate. (Majority vote required)

Article 13: To see if the District will vote to raise and appropriate the sum of Two Million Five Hundred Seventy Four Thousand Nine Hundred Nineteen Dollars (\$2,574,919.00) for the operating budgets of the water and wastewater divisions for the year 2005. Said sum does not include warrant articles addressed. The commissioners recommend this appropriation. (Majority vote required)

Article 14: To transact any other business that may legally come before said meeting.

Given under our hands this 15th day of February 2005.

Carol A. Elliott
Judith A. D'Aleo
Richard A. Flanders Jr.
Commissioners, Plymouth Village Water & Sewer District

BUDGET FORM FOR VILLAGE DISTRICTS

DATE OF MEETING: March 10, 2005

VILLAGE DISTRICT: Plymouth Village Water & Sewer County: Grafton

In the Town(s) Of: Plymouth

Mailing Address: 227 Old North Main Street

Plymouth, NH 03264-1624

Phone #: 536-1733 Fax #: 536-1734 E-Mail: pvwsd@verizon.net

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.

2. Hold at least one public hearing on this budget.

3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the village district clerk, and a copy sent to the Department of Revenue Administration at the address below.

This is to certify that this budget was posted with the warrant on the (date) February 17, 2005.

GOVERNING BODY (COMMISSIONERS)

Please sign in ink.

Carol A. Elliott

Judith A. D'Aleo

Richard A. Flanders Jr.

THIS BUDGET SHALL BE POSTED WITH THE VILLAGE DISTRICT WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
COMMUNITY SERVICES DIVISION
MUNICIPAL FINANCE BUREAU
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuig FY (RECOMMENDED)	Appropriations Ensuig FY (NOT RECOMMENDED)
GENERAL GOVERNMENT			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4130-4139	Executive	13	86,170	85,456	84,269	
4150-4151	Financial Administration	13	86,730	85,089	83,456	
4153	Legal Expense	13	69,000	15,788	69,000	
4155-4159	Personnel Administration	13	517,868	480,500	564,538	
4194	General Government Buildings					
4196	Insurance	13	20,400	18,451	22,600	
4197	Advertising & Regional Assoc.					
4199	Other General Government					
PUBLIC SAFETY			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4210-4214	Police					
4215-4219	Ambulance					
4220-4229	Fire					
4290-4298	Emergency Management					
4299	Other Public Safety					
HIGHWAYS & STREETS			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4311-4312	Admin., Highways & Streets					
4313	Bridges					
4316	Street Lighting					
4319	Other					
SANITATION			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4321-4323	Admin. & Solid Waste Collection					
4324	Solid Waste Disposal					
4325	Solid Waste Clean-up					
4326-4329	Sewage Coll. & Disposal & Other	13	258,001	271,245	317,751	
WATER DISTRIBUTION & TREATMENT			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4331	Administration					
4332	Water Services	13	121,201	100,674	116,451	
4335	Water Treatment	13	15,000	9,052	12,000	
4338-4339	Water Conservation & Other	13	6,000	6,980	4,500	
HEALTH			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4411-4414	Administration & Pest Control					
CULTURE & RECREATION			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4520-4529	Parks & Recreation					
4589	Other Culture & Recreation					

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
	DEBT SERVICE		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4711	Princ.- Long Term Bonds & Notes		536,969	571,851	563,621	
4721	Interest-Long Term Bonds & Notes		229,700	225,317	240,120	
4723	Int. on Tax Anticipation Notes					
4790-4799	Other Debt Service					
	CAPITAL OUTLAY		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4901	Land & Improvements					
4902	Machinery, Vehicles & Equipment		27,608	31,268	75,700	
4903	Buildings		19,456	19,455	12,012	
4909	Improvements Other Than Bldgs		76,000	16,971	408,901	
	OPERATING TRANSFERS OUT		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4912	To Special Revenue Fund					
4913	To Capital Projects Fund					
4914	To Proprietary Fund					
4915	To Capital Reserve Fund					
4916	To Trust and Agency Funds					
	SUBTOTAL 1		2,070,103	1,938,097	2,574,919	

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art. #	Amount	Acct. #	Warr. Art. #	Amount

****SPECIAL WARRANT ARTICLES****

Special warrant articles are defined in RSA 32:3.VI as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
4909	Water Main Replacement	3			187,000	
4915	Upper Station Upgrade	4	30,000	30,000	25,000	
4915	Land Acquisition	5	59,000	59,000	10,000	
4915	WWTF Expansion & Upgrade	6	75,000	75,000	66,500	
4915	Vehicle & Heavy Equipment Replacement	7	15,000	15,000	10,000	
	SUBTOTAL 2 RECOMMENDED		XXXXXXXX	XXXXXXXX	298,500	

****INDIVIDUAL WARRANT ARTICLES****

"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles might be negotiated cost items for labor agreements, leases, or items of a one time nature.

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	WARR. ART.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
	SUBTOTAL 3 RECOMMENDED		XXXXXXXX	XXXXXXXX		XXXXXXXX

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING FISCAL YEAR
	TAXES		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3190	Interest & Penalties on Delinquent Taxes				
3311-3319	FROM FEDERAL GOVERNMENT				
	FROM STATE		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		2,731	2,731	2,731
3354	Water Pollution Grant		551,171	501,171	548,263
3359	Other (Including Railroad Tax)		6,000	146,288	17,500
3379	FROM OTHER GOVERNMENTS				
	CHARGES FOR SERVICES		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401	Income from Departments		1,425,575	1,132,404	1,439,754
3409	Other Charges		136,600	169,980	173,800
	MISCELLANEOUS REVENUES		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Village District Property		200	201	200
3502	Interest on Investments		10,500	6,393	10,500
3503-3509	Other		60,130	66,872	78,671
	INTERFUND OPERATING TRANSFERS IN		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds				
3913	From Capital Projects Funds		115,821	92,000	100,000
3914	From Proprietary Funds				
3915	From Capital Reserve Funds		84,000	20,000	305,000
3916	From Trust & Agency Funds			5,000	
	OTHER FINANCING SOURCES		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes		150,000	150,000	187,000
	Amts VOTED From F/B ("Surplus")		33,000	33,000	10,000
	Fund Balance ("Surplus") to Reduce Taxes				
	TOTAL ESTIMATED REVENUE & CREDITS		2,575,728	2,326,040	2,873,419

****BUDGET SUMMARY****

	PRIOR YEAR	COMMISSIONERS
SUBTOTAL 1 Appropriations Recommended (from page 3)	207,010	2,574,919
SUBTOTAL 2 Special Warrant Articles Recommended (from page 4)	505,625	298,500
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 4)		
TOTAL Appropriations Recommended	2,575,728	2,873,419
Less: Amount of Estimated Revenues & Credits (from above)	2,575,728	2,873,419
Estimated Amount of Taxes to be Raised	0	0

INSTRUCTIONS FOR FORM MS-36 BUDGET FORM FOR VILLAGE DISTRICTS

This form is intended for those governmental units which have adopted the title "Village District" in accordance with RSA 52 and also for "Precincts" which have adopted the provisions of RSA 52. Prepare the budget on a "gross" basis showing all revenues and appropriations. At least one public hearing must be held on this budget.

<p>Pages 2 - 3 Appropriations</p>	<p>Column #3 called "Warr. Art. #" is for listing the warrant article number of the appropriation for the coming year. Complete column #4 entitled "Appropriations Prior Year as Approved by DRA". In column #5 enter the prior year's actual expenditures. In column #6 enter the commissioners' recommended budget for the coming year and use column 7 for those appropriations not recommended.</p>
<p>RSA 32 requires all appropriations be posted.</p>	<p>RSA 32:5 requires all appropriations be listed on the posted form in the appropriate recommended or not recommended area. This means the operating budget and all special and individual warrant articles must be posted.</p>
<p>Page 4 Special Warrant Articles</p>	<p>Special warrant articles are defined in RSA 32:3, VI, as: 1) petitioned warrant articles; 2) an article whose appropriation is raised by bonds or notes; 3) an article which calls for an appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; and 4) any article designated on the warrant as a nonlapsing or nontransferable article.</p>
<p>Page 4 Individual Warrant Articles</p>	<p>"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles could be ratification of negotiated cost items for labor agreements, leases, or items of a one time nature.</p>
<p>Page 5 Revenues</p>	<p>Insert last year's estimated and actual revenue in columns 4 and 5. Enter this year's estimate of revenue in the "Estimated Revenue" column #6. The "Warr. Art. #", column #3 is for the related warrant article, if any. Be sure to complete the "Budget Summary" section.</p>
<p>Posting & Report Distribution</p>	<p>A hearing must be held on the budget and a signed copy of this budget must be posted with the warrant. Within 20 days after the meeting, send a signed copy to the Commissioner of Revenue Administration at the address below.</p>

This form can be downloaded from our website: www.state.nh.us/revenue

**NH DEPARTMENT OF REVENUE ADMINISTRATION
COMMUNITY SERVICES DIVISION
MUNICIPAL FINANCE BUREAU
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397**

2005
Plymouth School District
Annual Report

PLYMOUTH SCHOOL DISTRICT
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PLYMOUTH SCHOOL DISTRICT REPORT

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**OFFICERS OF THE
PLYMOUTH SCHOOL DISTRICT**

School Board	Term Expires
Susan Morrison	2005
Patrice Scott	2005
Wilma Hyde	2006
Jaye Olmstead	2006
Mike Bullek	2007

CLERK

Kathleen Latuch

TREASURER

Jane Clay

MODERATOR

Quentin Blaine

AUDITOR

Grzelak and Associates

SUPERINTENDENT

Mark Halloran

ASSISTANT SUPERINTENDENT

Ethel Gaides

**PLYMOUTH SCHOOL DISTRICT
CAPITAL NEEDS ASSESSMENT**

The Plymouth School Board continues to plan for the short and long term needs of the building and the school grounds.

Long-term capital improvements which are addressed in the Town's Capital Improvement Plan are:

*Replacement of the 10,000 gallon underground storage tank and the upgrading of the monitoring equipment, estimated at \$100,000.00;

*The purchase of an electrical generator, so as to equip the building for potential use as a civil defense site, estimated at \$95,000.00

*The reconditioning and paving of the parking lots, in the future

The oil tank should be in a position to be replaced approximately during FY 2011.

The roof over most of the building was replaced this past summer. The final protective layer will be placed over the roof in the spring. The cost of the project was \$215,338. This project was paid for during FY 05. The District will receive five years of building aid from the State at a rate of \$17,644 per year.

The Board has addressed the needs of our playground. A plan was developed at the Board's request, to review, modify and update the layout and pieces of equipment on the site. A tireless effort on the part of a volunteer playground committee along with guidance from our parks and recreation department has allowed all of us to develop a plan for the facility. Some pieces have been removed and replaced. Other improvements await funding.

The Board continues to plan for short-term upgrades and the replacement of furnishings and equipment through the annual budget process.

The members of the Plymouth School Board want to thank the community for its support and commitment to our school, its children, faculty and staff.

Sincerely,

Chair, Mike Bullek

Wilma Hyde
Jaye Olmstead
Patrice Scott
Sue Morrison

STATE OF NEW HAMPSHIRE

To the inhabitants of the School District in the Town of Plymouth qualified to vote in District Affairs:

You are hereby notified to meet at the Plymouth Elementary School in said District on the eighth day of March, 2005 at 8:00 in the morning to act upon the following subjects:

1. To elect all School District officers which appear on the official school district ballot for the ensuing year.
2. Shall we adopt the provisions of RSA 40:13 to allow official ballot voting on all issues before the district?
3. Shall the voters of the Plymouth school district within school administrative unit number 48 adopt the provisions of RSA 194-C:9-b to allow for insertion of the school administrative unit budget as a separate warrant article at annual school district meetings?

Polls will not close before 7:00 p.m.

Given under our hands at said Plymouth the 21st day of February, 2005.

Jaye Olmstead

Wilma A. Hyde

Susan A. Morrison

Patrice M. Scott

Michael D. Bullek

A true copy of warrant attest:

Jaye Olmstead

Wilma A. Hyde

Susan A. Morrison

Patrice M. Scott

Michael D. Bullek

SUPERINTENDENT'S REPORT

We were all saddened by the sudden passing of our long time superintendent, John True. We lost a friend, a colleague and a true advocate for children.

A sudden change like this allows us the opportunity to take stock of our schools and the entire structure of SAU #48.

You will be pleased to know that at the beginning of this school year, John and I discussed thoroughly the strength of staff contained within our districts. We felt that we've never had such a strong and competent group of administrators as we have now working on behalf of your sons and daughters. You should know also that the quality of teachers working in our districts is outstanding. We both believed this can be attributed to the political and financial stability provided by the voters. It is because of your support that we have been able to attract and retain outstanding candidates for positions as they become vacant. These individuals, joining our loyal and veteran staffs, have made us a very desirable location in which to work and live.

As with any change of leadership, there will be changes, but please know that John and I shared many core beliefs, namely creating and maintaining a climate in which students and teachers can thrive.

Joining us at the central office in July will be Kathy Boyle, a long-time teacher and administrator in the Plymouth School District. Kathy brings significant experience to the role of Assistant Superintendent.

Jon Francis will assume the newly created position of Facilities Director for all of our schools. Jon has worked at the high school for a number of years and will bring his considerable skills to our communities. We will look forward to these two talented individuals impacting all of our schools on a daily basis.

Your school board members have dedicated themselves to providing the finest educational opportunities for our children within the economic reality of our region. All of us know the sacrifices property tax payers in our communities make on behalf of our students, faculty and staff. The interests of all are measured carefully by your board members.

All of us have been blessed by the community spirit of those who volunteer to be members of our local school boards. The dedication of these gracious public servants should be respected and admired.

Finally, please let me thank all of you for the support and best wishes I have received recently and, quite frankly, over the past fifteen years. There is no better place to live, work and raise a family.

Respectfully submitted,

Mark J. Halloran

NURSE'S ANNUAL REPORT
PLYMOUTH ELEMENTARY SCHOOL

The following is the 2004 report of the health services at Plymouth Elementary School.

Over the past year, approximately 510 students were provided access to health services. There were, on average, 40-50 visits per day to the nurse's office. Assessing the health concerns of all the students remains the chief goal of the program. Particular attention is paid to those children with identifiable physical and learning disabilities. This includes working closely with parents, teachers, guidance, and the Special Education Department.

During the school year, we sponsored four free Sports Clearance Exams for our students. Plymouth Pediatrics screened approximately 125 students in the 5th, 6th, 7th and 8th grades.

Speare Memorial Hospital sponsored our Dental Health program. We had 442 eligible students, 164 were screened, 120 signed up for cleaning and fluoride; 53 referrals were made to a dentist; and 9 qualified for restorative treatment. This is an ongoing program and we continue to encourage students to participate.

As in prior years, we offered ski and bicycle helmets at a reduced price. This program is presented by Barbara Boyle R.N. Parents ordered 23 helmets, 5 booster car seats and 5 wrist guards, all very reasonably priced.

During the holidays we were able to provide toys, clothing and other necessities to some of our local families. We worked closely with the Santa Fund and the Community Closet Christmas Fund in order to make these donations possible. During the Christmas break two of our families lost their home due to fire. We continue to provide emotional support to their children while they are at school. We are also in close contact with the agencies assisting with the relocation of these families.

SAU #48 School nurses continue to meet monthly to share information, to monitor and update policies and programs as needed.

This year the Nurse's office has a new addition, Carolyn Varin, R.N. She will be working two days per week and I will be covering the other three. She comes to us with Emergency Room/ICU experience at both Speare and Lakes Region Hospitals. She is well liked by the students and the staff and is a very welcomed addition.

If you have any questions regarding your child's health please contact me at any time.

Respectfully submitted,

Diane Homme1, R.N

PRINCIPAL'S REPORT

TO THE CITIZENS OF THE PLYMOUTH SCHOOL DISTRICT:

A major project was continued and supported by the School Board, the renovation and upgrading of the school playground. A playground committee has worked diligently fund raising and to date has raised over twelve thousand dollars. Special thanks should be given to all of those who have been committed to this project.

Special recognition should continue to be given to the Plymouth Elementary School Student Council. They continue to be highly involved in a project with the Town of Plymouth recycling paper and other materials. Annually, the Student Council raises and disperses several thousands of dollars for those less fortunate in the town of Plymouth.

In the spring of 2004, the school community was saddened with the loss of Lynn McGuigan, our school speech pathologist. Lynn fought a yearlong struggle with cancer. Her dedication to the children of this school and the entire community will never be forgotten. Before her death, she established a special fund, The Lynn McGuigan Memorial Children's Fund, to provide special assistance for Plymouth students to attend summer camps and programs. Contributions to this fund can be sent to the school at any time.

On a positive note, two of our most dedicated and experienced teachers, Jan Chipman and Joan Sheehan, retired in June. Mrs. Chipman and Mrs. Sheehan had a combined 45 years of service to this community and total of 70 years teaching experience. We greatly miss them and know they are doing well and enjoying their retirement. We wish to thank them for their dedication to the children of Plymouth.

My thanks go to the volunteers and parents involved in making PES such a wonderful place, and to the voters of the Plymouth School District who continue to support quality education for their children.

Our thoughts and prayers are extended to the family of John True Jr., our Superintendent, who died suddenly in November. Mr. True was an honorable and kind man who cared greatly for the seven school districts he served. His years of service as Assistant Superintendent and Superintendent were positive and enlightening. His leadership and friendship will be missed.

Respectfully submitted,
Peter F. Hutchins Principal

PLYMOUTH SCHOOL DISTRICT
SCHEDULE OF BONDS AND NOTES

Asbestos Loan

Outstanding 7/1/2003	51,958.87
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Retired 03/2004	8,008.00
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Outstanding 6/30/2004	<u>43,950.87</u>
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PLYMOUTH SCHOOL DISTRICT
Special Education Actual Expenditures Report
per RSA 32:11-a

	Fiscal Year <u>2002/2003</u>	Fiscal Year <u>2003/2004</u>
Expenditures	\$1,354,839	\$1,335,173
Revenues	\$677,936	\$802,305
Net Expenditures	<u>\$676,903</u>	<u>\$532,868</u>
\$ increase/decrease		-\$144,03
% increase/decrease		-21.28%

**PLYMOUTH SCHOOL DISTRICT
MODERATOR'S RULES OF PROCEDURE**

Unless changed by the voters at a Meeting, the Plymouth School District Moderator intends to use the following Rules of Procedure to conduct Meetings:

1. The Moderator will not follow Robert's Rules of Order. The Moderator will use the following general rules of procedure. These rules are intended to permit a fair discussion of the issues before the Meeting, keep the Meeting moving, and provide for basic rules to govern procedural issues.
2. By majority vote, the voters can overrule any decision that the Moderator makes and any rule that the Moderator establishes. A voter can raise any such request by Point of Order.
3. Unless announced otherwise at the Meeting, the Moderator will take up Articles one at a time and in the order that the Articles appear on the Warrant.
4. The Meeting will consider each Article as follows:
 - a. The Moderator will announce the Article number and read the text of the Article.
 - b. The Moderator will recognize a member of the School Board, or a petitioner of a petitioned Article, to move adoption of the Article.
 - c. If the motion is seconded, the Moderator will recognize a member of the School Board, or a petitioner of a petitioned Article, to explain the Article.
 - d. The Meeting will debate the Article and then vote on the Article.
5. Everyone who speaks must use the microphone.
6. No one may speak to the Meeting unless they have the floor.
 - a. No one may have the floor unless recognized by the Moderator.
 - b. Except for Points of Order, the Moderator will not recognize you unless you are at a microphone.
 - c. Please state your name each time you speak to the Meeting.
 - d. Even if you do not have the floor (not at a microphone and recognized), you may speak to raise a Point of Order to challenge a Moderator's ruling.
7. The Moderator will allow only one motion on the floor at a time. There are two exceptions to this rule:
 - a. You may raise Points of Order at any time.
 - b. If you have the floor (at a microphone and recognized) you may make:
 - i. A motion to amend the pending motion.
 - ii. A Motion to Call the Question.

PLYMOUTH SCHOOL DISTRICT
MODERATOR'S RULES OF PROCEDURE

8. All substantial amendments and motions are to be in writing. Exceptions are amendments regarding technical changes to a printed Article, Points of Order, or Motions to Call the Question.
9. The Moderator will not accept negative motions, which are motions that require a "no" vote to vote in the affirmative, such as "I move that we not adopt the budget."
10. Motions to Call the Question are motions that end discussion on the main motion. They are not debatable and require a two-thirds vote. Prior to voting on a Motion to Call the Question, the Moderator will allow all voters who are standing in line at a microphone, and anyone seated at the head table who has previously indicated to the Moderator that she or he wishes to address the main motion, to speak.
11. Non-voters may not speak at the Meeting without the permission of the voters except the Moderator may allow non-resident School District officials, the school principal, and consultants or experts who are at the Meeting to provide information about an Article to speak.
12. All comments and questions should be addressed to the Moderator. The Moderator will choose the individual to respond to a question.
13. Each speaker may only speak once until everyone has spoken except that the Moderator may choose someone who has already spoken to respond to a question.
14. The Moderator may limit the amount of time that each speaker may address a motion. As a general rule, initial presentations on Articles should take less than ten minutes and subsequent speakers should limit the time for their comments and questions to three minutes.
15. All speakers must be courteous. The Moderator will not allow personal attacks or inappropriate language.
16. Any vote on a bond issue over \$100,000 must be by secret ballot.
17. Any five voters may request that the vote on an Article be by secret ballot. The following procedures must be followed to request a vote by secret ballot:
 - a. The request must be in writing and presented to the Moderator during the meeting but prior to the vote being taken.
 - b. All five voters must be present at the Meeting and identified.
 - c. A separate request must be submitted for each Article upon which a secret ballot is requested.

PLYMOUTH SCHOOL DISTRICT
MODERATOR'S RULES OF PROCEDURE

18. Motions to Reconsider an Article may be made after a vote has been taken but are subject to the following restrictions:
 - a. Mandatory Restriction: If the Meeting votes to reconsider a ballot vote on a bond issue of over \$100,000, the Article cannot be reconsidered until a reconvened Meeting that is held at least seven days after the original vote. (RSA 33:8-a).
 - b. Optional Restriction: Any voter may introduce a Motion to Restrict Reconsideration of an Article at any time after the Article has been considered. If the Meeting votes to restrict reconsideration, the Article cannot be reconsidered until a reconvened Meeting that is held at least seven days after the original vote. A vote to restrict consideration of an Article is final and cannot be reconsidered later in the Meeting. (RSA 40:10).
19. The Moderator may vote on all Articles. However, the Moderator plans to vote in only two instances:
 - a. To break a tie.
 - b. To make a vote a tie if a motion the Moderator opposes would otherwise be carried by one vote.
20. The Moderator may adjourn the Meeting to a future date at a time certain if the Meeting runs past 11:00 p.m.

Submitted by Quentin Blaine
Plymouth School District Moderator
January 3, 2005

PLYMOUTH SCHOOL DISTRICT MEETING

Minutes

State of New Hampshire

March 1, 2004

A legal Annual Meeting of the inhabitants of the School District in the Town of Plymouth, in said County and State, qualified to vote in District affairs, was held in the Plymouth Elementary School gymnasium on the first day of March, 2004, at 7:00 o'clock in the evening. Moderator, Quentin Blaine, led those present in the Pledge of Allegiance to the flag.

A motion was made to waive the reading of the warrant in its entirety and to take each Article one at a time. It was voted, by affirmative voice vote, to do so.

ARTICLE 1: ACCEPTANCE OF REPORTS – PASSED

To see what action the District will take relative to the reports of agents, auditors, committees and officers.

Voted, by affirmative voice vote, to accept said reports.

ARTICLE 2: CONTINGENCY FUND: UNANTICIPATED EXPENSES – PASSED

To see if the District will vote to establish a contingency fund in accordance with Revised Statutes Annotated 1984-b, such contingency fund to meet the cost of unanticipated expenses that may arise during the school year and, further, to see if the District will raise and appropriate the sum of five thousand dollars (\$5,000) for such contingency fund. (The School Board recommends this Appropriation.) (Majority vote required.)

Voted, by affirmative voice vote, to establish such a contingency fund and to so raise and appropriate said sum of five thousand dollars.

ARTICLE 3: MONEY FOR SCHOOL ROOF REPLACEMENT - PASSED

To see if the District will raise and appropriate the sum of two hundred nine thousand and seventy-five dollars (\$209,075) to replace the roof on the majority of the school building. The School Board recommends this appropriation. (Majority vote required.)

Voted, by affirmative voice vote, to so raise and appropriate said sum of \$209,075 for said purpose.

ARTICLE 4: WITHDRAWAL FROM CAPITAL RESERVE – PASSED

To see if the District will authorize the withdrawal of eighty-five thousand dollars (\$85,000) for the above mentioned roof repair from the capital reserve fund created for the purpose of building maintenance. (The School Board recommends this appropriation.) (Majority vote required.)

Voted, by affirmative voice vote, to so authorize withdrawal of said \$85,000 for above stated purpose.

ARTICLE 5: FUNDING FOR SUPPORT OF SCHOOLS – PASSED

To see if the District will vote to raise and appropriate the sum of five million six hundred eighteen thousand nine hundred ninety-six dollars (\$5,618,996) for the support of schools, for the payment of salaries of the school district officials, employees and agents and for the payment of statutory obligations of the District which also includes the sums found in Articles 2 and 3. (The School Board recommends this appropriation.) (Majority vote required.)

Voted, by affirmative voice vote, to so raise and appropriate \$5,618,996 for above stated purposes.

ARTICLE 6: NEW BUSINESS

To transact any further business which may legally come before this meeting

School Board member, Patrice Scott, informed the voters that although there was not yet an agreement between the Board and Plymouth State University regarding tuition for children of PSU students, negotiations were continuing.

There was no other new business and the meeting was adjourned at 7:20 PM

Respectfully submitted,

Kathleen Latuch,
Plymouth School District Clerk

NOTES

NOTES

**PLYMOUTH
SCHOOL DISTRICT**

2005

WARRANT AND BUDGET

To the inhabitants of the School District in the Town of Plymouth, in the County of Grafton, State of New Hampshire, qualified to vote upon District Affairs:

You are hereby notified to meet at the Plymouth Elementary School on Monday, the seventh (7th) day of March, 2005 at 7:00 o'clock in the evening to act upon the following subjects:

- Article 1: To see what action the District will take relative to the reports of agents, auditors, committees and officers.
- Article 2: To see if the District will vote to establish a contingency fund in accordance with Revised Statutes Annotated 198:4-b, such contingency fund to meet the cost of unanticipated expenses that may arise during the year and, further, to see if the District will raise and appropriate the sum of five thousand dollars (\$5,000) for such contingency fund. (The School Board recommends this Appropriation.) (Majority vote required.)
- Article 3: To see if the District will vote to approve the cost items included in a three-year collective bargaining agreement reached between the School Board and the Plymouth Educational Support Personnel Association, which calls for the following increases in salaries and benefits:

<u>Year</u>	<u>Estimated Increase</u>
2005-2006	\$23,679
2006-2007	\$35,256
2007-2008	\$37,634

and further to raise and appropriate the sum of \$23,679 for the 2005-2006 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. (The School Board recommends this Appropriation.) (Majority vote required.)

- Article 4: To see if the District will vote to raise and appropriate the sum of \$25,000 for replacement of playground equipment and resurfacing the playground. (Submitted by Petition) (The School Board recommends this Appropriation.) (Majority vote required.)
- Article 5: To see if the District will vote to raise and appropriate the sum of five million seven hundred eighty thousand one hundred ninety-five dollars (\$5,780,195) for the support of schools, for the payment of salaries for the school district officials, employees and agents and for the payment of statutory obligations of the District which also includes the sums found in Articles 2, 3 and 4. (The School Board recommends this appropriation.) (Majority vote required.)
- Article 6: To discuss Senate Bill 2 which will be voted on by official ballot at the polls on March 8, such ballot question to read: "Shall we adopt the provisions of RSA 40:13 to allow official ballot voting on all issues before the School District?" (Submitted by Petition) (60% vote required)
- Article 7: To discuss RSA 194-C:9-b which will be voted on by official ballot at the polls on March 8, such ballot question to read: "Shall the voters of the Plymouth school district within school administrative unit number 48 adopt the provisions of RSA 194-C:9-b to allow for insertion of the school administrative unit budget as a separate warrant article at annual school district meetings?" (Submitted by Petition) (Majority vote required.)
- Article 8: To transact any further business which may legally come before this meeting.

Given under our hands this 18th day of February in the year of our Lord two thousand and five.

Jaye Olmstead

Wilma A. Hyde

Susan A. Morrison

Michael D. Bullek

Patrice M. Scott

A true copy of warrant attest:

Jaye Olmstead

Wilma A. Hyde

Susan A. Morrison

Michael D. Bullek

Patrice M. Scott

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
 61 So. Spring St., PO Box 1122
 Concord, NH 03302-1122
 (603) 271-3397

SCHOOL BUDGET FORM

OF _____ PLYMOUTH _____ N.H.

Appropriations and Estimates of Revenue for the Fiscal Year From

JULY 1, 2005 to JUNE 30, 2006

IMPORTANT: Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list **ALL APPROPRIATIONS** in the appropriate recommended and not
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy

Certified That Budget Was Posted With Warrant on (Date) _____

SCHOOL BOARD MEMBERS: PLEASE SIGN ABOVE IN INK

THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT

Budget School District of Plymouth			FY2006	MS26		
Acct. No.	Purpose of Appropriations (RSA 32:3, V)	Warr Art. #	Expenditures for Year 7/1/2003 to 6/30/2004	Appropriations Prior Year as Approved by DRA	Appropriations Ensuing Fiscal Year (Recommended)	Appropriations Ensuing Fiscal Year (Not Recommended)
INSTRUCTION (1000-1999)			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1100-1199	Regular Programs	3	2,138,541.00	2,315,093.00	2,408,250.00	
1200-1299	Special Programs	3	1,070,342.00	1,172,979.00	1,296,606.00	
1300-1399	Vocational Programs					
1400-1499	Other Programs		112,841.00	119,071.00	132,419.00	
1500-1599	Non-Public Programs					
1600-1899	Adult & Community Programs					
SUPPORT SERVICES (2000-2999)			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
2000-2199	Student Support Services	3	322,411.00	347,107.00	415,774.00	
2200-2299	Instructional Staff Services		120,005.00	142,276.00	149,326.00	
GENERAL ADMINISTRATION			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
2310-840	School Board Contingency	2	2,418.00	5,000.00	5,000.00	
2310-2399	Other School Board		32,140.00	31,811.00	33,013.00	
EXECUTIVE ADMINISTRATION			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
2320-310	SAU Management Services		158,230.00	162,501.00	182,614.00	
2320-2399	All Other Administrative					
2400-2499	School Administration Service	3	263,786.00	274,717.00	290,844.00	
2500-2599	Business		1,468.00	600.00	1,500.00	
2600-2699	Operation & Maintenance of Plant	3	438,256.00	432,696.00	427,822.00	
2700-2799	Student Transportation		106,446.00	106,051.00	112,007.00	
2800-2999	Support Service, Central & Other					
3000-3999	NON-INSTRUCTIONAL SERVICES					
4000-4999	FACILITIES ACQUISITIONS & CONSTRUCTION	4	0.00	209,076.00	25,002.00	
OTHER OUTLAYS (5000-5999)			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5110	Debt Service - Principal		8,007.00	8,008.00	8,008.00	
5120	Debt Service - Interest					
FUND TRANSFERS			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5220-5221	To Food Service		277,605.00	252,434.00	252,434.00	
5222-5229	To Other Special Revenue		231,019.00	39,576.00	39,576.00	
5230-5239	To Capital Projects					
5251	To Capital Reserves		0.00	0.00	0.00	
5252	To Expendable Trust (*see pg.3)					
5253	To Non-Expendable Trusts					
5254	To Agency Funds					
5300-5399	Intergovernmental Agency Alloc.					
	SUPPLEMENTAL					
	DEFICIT					
SUBTOTAL 1			5,283,515.00	5,618,996.00	5,780,195.00	

=====

PLEASE PROVIDE FURTHER DETAIL:

* Amount of line 5252 which is for Health Maintenance Trust \$ (see RSA 198:20-c,V)

Help! We ask your assistance in the following: If you have a line item of appropriations from more than one warrant article, use the space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art. #	Amount	Acct. #	Warr. Art. #	Amount

*** SPECIAL WARRANT ARTICLES**

Special warrant articles are defined in RSA 32:3, VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
Acct. No.	Purpose of Appropriations (RSA 32:3, V)	Warr Art. #	Expenditures for Year 7/1/2003 to 6/30/2004	Appropriations Prior Year as Approved by DRA	Appropriations Ensuing Fiscal Year (Recommended)	Appropriations Ensuing Fiscal Year (Not Recommended)
	Playground Equip Resurfacing	4			25,000.00	
SUBTOTAL 2 RECOMMENDED			XXXXXXXXXX	XXXXXXXXXX	25,000.00	XXXXXXXXXX

*** INDIVIDUAL WARRANT ARTICLES**

"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7
Acct. No.	Purpose of Appropriations (RSA 31:4)	Warr Art. #	Expenditures for Year 7/1/2003 to 6/30/2004	Appropriations Prior Year as Approved by DRA	Appropriations Ensuing Fiscal Year (Recommended)	Appropriations Ensuing Fiscal Year (Not Recommended)
	Contingency Fund	2			5,000.00	
	Support Staff Collective Bargain	3			23,679.00	
SUBTOTAL 3 RECOMMENDED			XXXXXXXXXX	XXXXXXXXXX	28,679.00	XXXXXXXXXX

1	2	3	4	5	6
Acct. No.	SOURCE OF REVENUE	Warr Art. #	Actual Revenues Prior Year	Revised Revenue Current Year	ESTIMATED REVENUE For Ensuing Fiscal Year

REVENUE FROM LOCAL SOURCES

			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1300-1349	Tuition		357,000.00	417,000.00	431,173.00
1400-1449	Transportation Fees				
1500-1599	Earnings on Investments		2,500.00	2,500.00	2,000.00
1600-1699	Food Service Sales				
1700-1799	Student Activities				
1800-1899	Community Services Activities				
1900-1999	Other Local Sources		58,576.00	58,576.00	71,841.00

REVENUE FROM STATE SOURCES

			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	School Building Aid				17,644.00
3220	Kindergarten Aid				
3230	Catastrophic Aid		50,000.00	73.00	45,434.00
3240-3249	Vocational Aid				
3250	Adult Education				
3260	Child Nutrition				
3270	Driver Education				
3290-3299	Other State Sources		1,782,131.00	1,883,691.00	0.00

REVENUE FROM FEDERAL SOURCES

			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4100-4539	Federal Program Grants		7,060.00	7,060.00	7,060.00
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition		222,948.00	231,432.00	231,432.00
4570	Disabilities Programs				
4580	Medicaid Distribution		40,000.00	45,000.00	45,000.00
4590-4999	Other Federal Sources (except 4810)		8,940.00	8,940.00	8,940.00
4810	Federal Forest Reserve				1,000.00

OTHER FINANCING SOURCES

5110-5139	Sale of Bonds or Notes				
5221	Transfer from Food Service Special Rev Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds		30,000.00	85,000.00	0.00

1	2	3	4	5	6
Acct. No.	SOURCE OF REVENUE	Warr Art. #	Actual Revenues Prior Year	Revised Revenue Current Year	ESTIMATED REVENUE For Ensuing Fiscal Year

OTHER FINANCING SOURCES (Cont'd)

5252	Transfer from Expendable Trust Funds				
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources				
	Unreserved Fund Balance		2,030.00	146,714.00	0.00
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-D for Catastrophic Aid Borrowing RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ = NET RAN				
	Supplemental Appropriation (Contra)				
	Voted from Fund Balance				
	Fund Balance to Reduce Taxes				
TOTAL ESTIMATED REVENUE & CREDITS			2,561,185.00	2,885,986.00	861,524.00

** BUDGET SUMMARY **

SUBTOTAL 1 Appropriations Recommended (from page 2)	5,780,195.00
SUBTOTAL 2 Special Warrant Articles Recommended (from page 3)	included in subtotal 1
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 3)	included in subtotal 1
TOTAL Appropriations Recommended	5,780,195.00
Less: Amount of Estimated Revenues & Credits (from above)	861,524.00
Less: Amount of Cost of Adequate Education (State Tax/Grant)*	1,871,349.00
Estimated Amount of Local Taxes to be Raised For Education	3,047,322.00

* Note: You will also be required to pay a State Education Tax RSA 76:3 and you may be required to pay an additional excess education tax in the amc \$ _____

2005
DATES TO REMEMBER

- February 7: Budget Hearing for Plymouth Elementary School District –
7:00 PM at the Elementary School
- February 9: Annual Pemi-Baker Regional School District Meeting —
Deliberative session only – 6:30 PM at Plymouth Regional High School
(Voting on budget will take place on March 8th – Election Day at the
Plymouth Elementary School (RSA 40:13)
- March 1: Last day for veterans to file for permanent tax credit with the Selectmen's Office.
- March 1: Last day for eligible residents to file for permanent elderly exemption and/or blind
exemption with the Selectmen's Office.
- March 7: Annual Plymouth Elementary School District Meeting –
The annual meeting to vote on the Plymouth Elementary School District FY 2005
budget. Plymouth Elementary School 7:00 PM
- March 8: Annual Town - Election Day – at Plymouth Elementary
School - 8:00 AM - 7:00 PM
- March 8: Voting on Pemi-Baker School District Budget – RSA 40:13 –
Plymouth Elementary School – 8:00 AM – 7:00 PM
- March 9: Annual Town Meeting -Deliberative Session
Plymouth Elementary School - 7:00 PM
- March 10: Annual Plymouth Village Water and Sewer District Meeting
Pease Public Library – lower level meeting room - 7:00 PM
- April 1: All real property assessed to owner this date.
- April 15: Last day for property owners to file Inventory with the Selectmen
without penalty assessed. Mandatory requirement under RSA 74-7.
- April 15: Last day to file Current Use application with Selectmen's Office.
- April 30: Dog tax due. Licenses available from the Town Clerk with proof of rabies vaccination.
- July 1: Fiscal year begins.

New Hampshire State Library



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